



BLUEVALE COLLEGIATE INSTITUTE

KRT/STUDENT LEADERSHIP

APPLICATION PACKAGE 2018-2019

Please return package to Mrs. Boucher & Mrs. Wolf by no later than 2:30pm on Thursday, Mar. 22nd.

Bluevale's student council, the Knights of the Round Table, is a group of highly motivated students who strive to better the school and community through exemplary leadership and dedication to improve our school culture. This is a year-long commitment that requires involvement in and out of school. This includes, but is not limited to: planning, organizing and running school events, set-up/clean up and attending student council sponsored events, active leadership class participation, involvement in school activities/clubs, and a maintaining a great attitude. Student Council members are role models for fellow students and are held to a high standard by peers and staff alike.

Application Process:

1. Paper Application and Written Responses:

- Complete all parts of the paper application including ALL written response questions.
- Please answer the written response questions on a separate sheet of paper and attach to this application. Responses should be typed.

2. References:

- Select TWO teachers (or one teacher and another adult who can speak to your leadership abilities) to complete the attached reference sheets. **Please have these teachers turn form in to the student council advisors (Mrs. Boucher or Mrs. Wolf) DIRECTLY - not back to you!**

3. Report Card:

- Please provide a copy of your Semester 1 report card with your application package.

4. Interview:

- You may be invited to a group interview (approx. 4 students at a time) with the student council advisor, a member of administration and/or other Bluevale teachers.
- Interviews will be held shortly after the application due date. Schedules will be posted outside the KRT office at the beginning of that week.

When selecting members of next year's student council or leadership program, your application (written responses), teacher references, report card (marks, attendance, learning skills, and teacher comments) and interview will all be considered.

Successful applicants will be notified of their acceptance in writing shortly after all interviews are completed. The student council advisor will work with your counsellor to make necessary course changes following the interview process. Students will be enrolled in either IDC - Student Leadership (KRT) or GPP 3OI (Jr. Leadership) depending on acceptance/placement.

Please ensure that you have provided the course code you are willing to change (or spare to fill) and have your parent/guardian sign the application form allowing us to make the changes on your behalf.

THANKS FOR APPLYING TO KRT!

Please contact Mrs. Boucher or Mrs. Wolf in the KRT office should you have any questions about the application process in person or by email (tierney_boucher@wrdsb.ca and bethany_wolf@wrdsb.ca).

PLEASE NOTE: New KRT members will meet shortly after the elections have completed in April. More details to follow.



BLUEVALE COLLEGIATE INSTITUTE KRT/STUDENT LEADERSHIP

PERSONAL INFORMATION:

First & Last Name: _____ Grade Level: _____

Home Phone: _____ Cell: _____

Student Email Address: _____

Homeroom Teacher: _____

T-Shirt Size Preference: Men's/Unisex sizing: _____ Ladies sizing: _____ (used if accepted to KRT)

APPLICANT QUESTIONS

Please respond to the following questions as completely as possible. Responses should be typed and attached to this sheet.

1. Why do you feel you deserve a spot on next year's student council (KRT)?
2. What are the three most important skills or qualities you possess as a student leader? How will you use each of these traits to enhance/improve KRT and the school community?
3. What extracurricular activities do you plan to participate in next year outside of student council? How will you balance these commitments with council duties and school work?
4. Describe a situation when you saw a challenging project or task through from start to finish. Provide specific details where possible.
5. What do you think is your greatest personal strength? What is your greatest personal weakness?
6. Look at the attached list of KRT Teams. List the four teams that most interest you. For each of your team choices, explain why you are excited about this group. Also, describe the biggest challenge this team might be presented with, and how you will overcome this challenge.

Please list extracurricular commitments you have, including part-time jobs, and provide approximate weekly time commitments for each. Write on the reverse of this sheet if you need additional space.

Activity/Commitment	Weekly Time

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BLUEVALE COLLEGIATE INSTITUTE KRT/STUDENT LEADERSHIP

First & Last Name: _____

Please list and describe any LEADERSHIP experiences, positions or activities in which you have participated.

Leadership Activities

VERY IMPORTANT!!!!

If you are accepted into the leadership course/student council, which specific course are you willing to switch for next year's timetable?

Guidance Counsellor Name: _____

Course Code/ Name to change: _____

I, _____, understand that, as a member of student council and a leader at Bluevale Collegiate, I must set a good example for my peers. I will abide by all school rules and policies and I will maintain a good attendance record and academic performance in all my classes. I will also actively participate in and support student council events and activities throughout the coming school year.

Student Signature: _____

My child and I have read the application and eligibility criteria and I understand the commitment he/she is willing to make to student council for next year. I permit his/her counsellor to make the course change indicated above.

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____

Date: _____

KRT TEAMS 2018-2019

ALL KRT MEMBERS:

Help out with KRT-planned events as needed; be around and available whenever possible.
Act as a role model for Bluevale students.
Act as an outstanding school ambassador in the school community.
Promote school spirit, involvement, unity and inclusion through personal interactions with students, staff and community.
Use class time productively to complete student council duties.
Maintain a high level of commitment to KRT throughout the school year.
Provide informative records for future KRT members about activities/events that you have run, and experiences that you have had.

Co-Presidents:

Chair all KRT weekly meetings throughout first semester and ensure meeting procedures are adhered to closely by all KRT members.
Maintain close personal ties with staff and administration – speak at staff meetings, assemblies, commencement, parents' night, grade 8 orientation day, etc.
Attend parent council meetings (monthly) or send KRT members in your place.
Attend Co-Presidents Days (usually 2-4 per year).
Constantly seek ways to strengthen KRT as a team and promote initiative and leadership development among KRT council members.
Assist SAC advisor(s) with monthly KRT performance evaluations and journal/progress checks.
Conduct regular progress meetings with KRT members.
Represent the school at board or community functions (ex. Relay for Life).
Run the Co-Presidential elections in April.
Run periodic leadership activities/lessons throughout the year and take attendance during work periods.
Assist with running of retreats, etc.
Maintain KRT advisor's sanity. J

Torch Council:

Coordinate charity events with Torch Council throughout the year, including Loose Change Fridays, Food Drive, holiday charity drive, etc.
Chair Torch Council meetings with staff sponsor and recruit Torch Council members.
Liaison with KRT and the school community - provide detailed info regarding fundraising, charitable events, etc., and publicize Torch events

Social Justice:

Coordinate/run awareness campaigns for local/global issues (ex: poverty, clean water, AIDS, health and wellness, MADD or SADD, etc.)
Stay connected with youth action initiatives and promote/provide opportunities for students to volunteer in the community.
Hold discussion forums of student issues to help promote healthy school environment.
Work with the Nurse with any initiatives she may want put forward (sexual health awareness, etc.)

Grad Club:

Promote graduating class unity throughout the year.
Recruit Grad Club members, run regular meetings, work with Grad Club staff sponsor.
Coordinate fundraising and purchase of the annual Grad Gift to the school, set goal at the beginning of the year.
Coordinate Grad creative fundraising initiatives such as BBQ's, car washes, etc., to contribute towards Grad events (i.e. Grad Formal costs)
Coordinate Grad events such as Grads as Gophers, Wonderland trip, Grad leaders for Grade 9 Day, Grad Formal, Valedictorian, Grad survey, personalized parking spaces, etc.
Promote and coordinate Grad Photos in Semester 1 and 2.

Athletic Council:

Chair all Athletic Council meetings, keep detailed notes and report back to KRT regularly about upcoming events, etc.
Run intramurals during lunch; have at least one tournament per athletic season.
Help publicize up-to-date sports schedules, scores, standings, and promote upcoming/important games.
Coordinate Game Days to attract spectators to big games. This could include "Buy-In" events, where appropriate.
Assist with spirit assemblies, etc., so that Athletics has strong representation.
Coordinate Staff vs. Student game(s) to promote positive relations among/between staff and students.
Coordinate the Athletic Awards Ceremony with Athletic Council in June (includes gathering sports photos/video footage throughout the year).

Spirit and Dance Crew:

Promote teacher and student involvement in, and support of all activities, events, teams.
Organize Spirit Days or "DAYMAKERS" regularly (Wear Black Day, PJ, Hat, Concert T-shirt, Sports Jersey, "tearable puns", etc.) – help promote school spirit as much as possible through simple acts
Coordinate grade vs. grade events and competitions throughout the year and encourage participation. Keep record of points, etc. and organize awards for end of year (large-scale spirit competitions).
Hold Dance Committee meetings with a committed staff sponsor. Organize dances or similar special events throughout the year (Halloween dance, Semi-Formal, etc.).
Coordinate the Semi-Formal dance in late winter/early spring (book venue in fall, start planning and promoting early).
Hold Spirit Committee meetings ("Booster Crew"), determine mandate (mission statement, goals, purpose, etc.) and organize for game/event attendance, work on cheers, etc.

Special Events Crew:

Coordinate 2 well-rehearsed and AMAZINGLY ENTERTAINING spirit assemblies, including the Spirit Of Waterloo in October (or other rivalry game).
Promote Spirit Of Waterloo, the week after Thanksgiving (or other rivalry, organized in non-SOW years).
Run the board-wide Carnation Sales at Valentine's in support of St. Mary's Regional Cardiac Care Centre.

Newest Knights & Inclusion Ambassadors:

Support Guidance department by doing school tours for new students registering in the last week of August. Show & explain things like Breakfast Club, LAC, Main Office, KRT, Caf, Gyms/Pulse, catering the tour clubs/groups that they're interested in, etc.

Organize Grade 9 Week events (during spring or summer) for second week of school (with help from KRT).

Coordinate KRT Feeder School visits in November.

Personally connect with Main Office and Guidance staff, and ask them regularly (at least monthly) about new staff/students.

Personally connect with new staff members, and deliver Welcome Packages where appropriate.

Personally connect with new students to Bluevale (other than new 9's), and provide them with info/resources about Activities, Arts, Athletics, Academics.

Coordinate "New to Blue" get-together with the Principal, Guidance staff, etc., in February (for new students in Semester 2).

Promote equity and inclusion in creative ways for all students (individuals and groups) within the school.

Hold regular Multicultural Club meetings as required, planning events and activities of your choosing.

Coordinate anti-bullying initiatives (Pink Shirt Day, etc.).

Act as a leader or liaison for GSA initiatives, meetings, etc.

Publicity & Merchandise Team:

Work with Media & Promotions to design and order KRT T-shirts for incoming council members (should be started in spring to ensure Sept. 1st delivery).

Coordinate with SAC advisor(s) to select and sell school spirit wear/items throughout the year (should be started in spring to ensure fall orders).

Maintain spirit wear display in KRT.

Keep detailed records of merchandise ordered, prices, and number of items sold for future reference.

Work with other KRT Club/Council Leaders to help them design and/or order T-shirts for their groups.

Organize and keep track of KRT supplies (paint, Bristol board, brushes, etc.) and inform SAC advisor of needed supplies throughout the year. Do a full inventory check in the spring (May/June) and inform SAC advisor of needed items for the fall. Repeat in January for Semester 2 inventory.

Update school website, front sign, in-school bulletin boards, lounge screens, morning announcements, etc. as required.

Work with Radio Crew to ensure announcements are easily accessible through a variety of media.

Promote Bluevale Suggestions on Facebook, and encourage student feedback, morning music requests/dedications, etc.

Music & Arts Council:

Attend all Music Council and Arts/Drama Council meetings and report back to KRT on a regular basis.

Coordinate and MC music performances, Holiday Variety Show, Arts appreciation activities/events, arts coffee houses, etc.

Liaison with yearbook to ensure coverage of all arts related events.

Schedule and coordinate stage bookings (with Tech, SAC, and Administration).

Assist with KRT Holiday skit for Variety show.

Coordinate photography contest or other arts promotions through the year.

Work towards involving visual arts students in more events and projects and advertise arts events in the school and community.

Halls, Walls & Appreciation Team:

Coordinate school beautification/revitalization initiatives in and outside school (make sure all projects are approved by SAC/KRT and school administration).

Fundraise for school improvement projects (murals, etc.), work on major revitalization projects, including lounge, lobby, student bathrooms, stairwells, etc.

Schedule and run meetings of the Poster & Murals Club to promote or decorate for events/activities, or to add to school décor.

Maintain monthly Birthday Board.

Create and maintain "Oh, What A Knight!" display case (Tireless Teacher, Athlete, Academic Achiever, and Artist of the Month displays).

Ensure all school display cases, displays, etc. are maintained throughout the year.

Coordinate recognition/appreciation activities (honour roll breakfast, awards events, etc.).

Official KRT decorator. J

EDGE Club (Environmental Duty for a Greener Earth):

Maintain Think Green and Eco-Schools initiatives, assist with recycling and green awareness campaigns throughout the year, including Waste Reduction, energy reduction and tree planting.

Maintain and make improvements to school's exterior landscaping (Green your School).

Act as KRT liaison/leader for EDGE meetings – work closely with EDGE staff sponsor(s) to coordinate regular events.

Investigate and run new initiatives in the school to make BCI a more environmentally-friendly place.

Maintain, update, and improve EDGE bulletin boards, posters, etc.

Contribute input for all KRT events on how to make them an environmentally-conscious experience.

Media & Production Team:

Assist with photography & filming of KRT-run events to ensure events are covered in the yearbook and keep yearbook.

Create short, professionally edited videos to highlight at least 2 major events each year (Gr. 9 Week, Spirit of Waterloo, Holiday weeks, Relay for Life).

Work with Publicity on creating clips/slides to be displayed on school's promo screens, or displaying video/slide presentations in the caf.

Create digital banners to promote student activities and events on school website.

Help produce videos for spirit assemblies, election assembly, and promotion of activities.

Connect personally with In-School Technician (Jordan Hill), and assist with the recruitment of Tech Crew members.

Coordinate KRT events with Tech Crew to ensure tech needs are met (provide information ahead of events, set-up, take-down, etc.)

Lunch Activities & Entertainment Team:

Coordinate fun and entertaining lunch hour activities throughout the year.

Help promote major events (Spirit Wear sales, Spirit of Waterloo, Semi-Formal, Moods, Relay For Life, etc.) through fun lunchtime activities.

Coordinate theme weeks of your choice (Halloween, Christmas, Olympics, etc.).

Connect personally, and work closely with Tech Crew to ensure smooth preparation for lunchtime events.

Work in conjunction with other KRT teams to help with major event weeks.

Help with lunch sales/promotions/activities as needed.

Note: Additions and edits to job descriptions may occur depending on the strengths of current students.