**Viva Voce Exit Interview**

The *viva voce* should last 10 to 15 minutes.

**The *viva voce* serves the following purposes.**· A check on plagiarism and malpractice in general
· An opportunity to reflect on successes and difficulties in the research process · An opportunity to reflect on what has been learned
· An aid to the supervisor’s report

**The Mentor should discuss each question with the student and mark the corresponding boxes then sign the completed form for submission by the student with their completed Extended Essay.**

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| **Questions?**  | **Acceptable**  | **Unacceptable**  |
| Has the research question been clearly stated in the introduction, conclusion and abstract?  |  |  |
| Has the thesis statement been clearly stated in the introduction, conclusion and abstract?  |  |  |
| Is the Extended Essay Total word count under 4000 words?  |  |  |
| Is the abstract complete and under 300 words?  |  |  |
| Does the student fully understand the content submitted?  |  |  |
| Has all material been properly referenced?  |  |  |
| Has a Turn-it-in.com verification report been printed?  |  |  |
| Does the Turn-it-in.com report indicate less than 40% source reference material?  |  |  |
| What have you learned through writing this essay?  |  |  |
| What were the most interesting aspects of the EE process?  |  |  |
| Did you discover anything that surprised you?  |  |  |
| Is there any advice you would want to pass on to someone just starting out on an extended essay?  |  |  |
| Is there anything else that you would particularly like me to mention in my report?  |  |  |
| Assessing Criterion K – Holistic Judgment  |  |  |

**Additional Comments Required for any Unacceptable Indicators:**

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Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Extended Essay Subject Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_