Region of Waterloo

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Refer To:	**File No:**	**Date:**
Jim Ellerman, 519-575-4757 x 3757	5392	March 3, 2017

To: Property Owners/Residents

Re: Contract T2017-101, Sawmill Road and Northfield Drive Improvements, Village of Conestogo

Regional staff will be recommending that Regional Council award Contract T2017-101 Sawmill Road and Northfield Drive Improvements in the Village of Conestogo to Steed and Evans Limited of Heidelberg Ontario at it's meeting on March 22, 2017. Upon Council approval, construction is tentatively scheduled to commence on or about April 3, 2017 (weather permitting) and be completed by November 30, 2017. Surface course asphalt will be placed in summer of 2018.

The work under this contract includes the full reconstruction of the road structure on Sawmill Road and Northfield Drive (granular and asphalt), replacement of concrete curb and gutter, sidewalks and storm sewer and new watermains on Sawmill Road and Northfield Drive. The new watermain on Sawmill Road will be installed from Northfield Drive to the Conestogo Bridge. This section of watermain is a joint use watermain between the Region and Township of Woolwich. Subject to Township of Woolwich Council approval on March 28, 2017, new water services will be installed to the abutting properties on Sawmill Road as part of this contract. The new watermain on Northfield Drive is a Region owned watermain and will be installed from Sawmill Road to Country Spring Walk. These new watermains are part of the planned system to provide potable water from St. Jacob's to the communities of Conestogo and West Montrose.

General Information about this Project

Working Hours

Normal working hours are Monday to Friday from 7:00 a.m. to 7:00 pm. Occasional Saturday work and weekend work may occur from time to time.

Traffic Restrictions during Construction

Due to the extent of excavation required to install the new watermain, the roadways cannot remain open to through traffic while under construction. In order to minimize impacts to abutting properties, construction will be completed in three (3) separate stages. Work in the vicinity of Conestoga Public School is planned to be completed during July and August in order to avoid disruption during the school season. Please refer to the attached drawing showing the proposed construction staging plan. During each stage, the road(s) will be fully closed to through traffic. Local and emergency traffic will be maintained during construction. Please refer to the attached detour plan for each stage of the construction.

Access to Businesses, Residences and Side Streets

Access to businesses, residences and intersecting local streets along Sawmill Road and Northfield Drive will be maintained to the greatest extent possible; however, short-term disruptions will occur when construction activities are being completed directly adjacent to an entrance or local street. The Contractor will provide as much notice as possible to businesses and residences when construction activities are occurring adjacent to your property.

Garbage and Recycling (for properties within the construction limits only)

During construction, for those properties which receive curb-side collection, we ask that you place your garbage in disposable bags (please avoid use of containers) at the curb along with your blue box, green bin and yard waste prior to 6:00 A.M. on your normal collection day. The garbage and recycling materials will be taken by our contractor to adjacent side streets for pickup by Waste Management. Blue boxes and green bins will be returned by day's end. **Please clearly mark your address number on your blue box and green bin to ensure proper return.** Please refer to the Region of Waterloo's website regarding recent changes to collection of garbage and recycling at:
www.regionofwaterloo.ca/en/aboutTheEnvironment/waste-management.asp

Canada Post Mail Delivery (for properties within the construction limits only)

During construction, the road(s) will be closed to through traffic in stages as shown on the construction staging plan. During each stage, the existing super mailboxes on Sawmill Road will be temporarily relocated out of the current stage of construction in order to continue mail service. Properties that receive door service mail delivery should not be affected while construction is taking place in that stage. If you do experience a disruption in your mail delivery please contact Canada Post at 1-866-607-6301 or go to their website www.canadapost.ca or contact the Region's on-site representative.

Restoration and Landscaping (for properties within the construction limits only)

The work on this project includes the reinstatement of driveways, sidewalks and any landscaping that is affected by the work. Only the affected portion of a driveway will be replaced/ reinstated. In order to accommodate the work, it is necessary to remove some

existing trees within the road right of way; the Region of Waterloo will undertake a tree replacement design. The replacement trees will be planted under a separate contract in 2018.

The Region of Waterloo will not replace existing underground lawn sprinkler systems that exist within the Region's road right-of-way. Should any existing sprinkler system be disturbed we will endeavor to salvage the existing sprinkler heads and leave on-site for individual property owners to re-use. Please arrange to have any existing sprinkler system relocated prior to road construction, or as a minimum have the system located (flagged) by your private sprinkler contractor.

Water Service Shutdown (for properties on Northfield Drive, Even Star Lane and Elgin Street only)

In order to complete the work on Northfield Drive, the Contractor may need to temporarily shutdown the watermain during construction. Water supply to affected individual properties on Northfield Drive, Even Star Lane and Elgin Street will be interrupted for a few hours in order to facilitate the reconstruction work. Water service shutdowns are typically scheduled during daytime hours to limit the impact to residents. The Contractor will provide written hand-delivered notification two (2) working days prior to any water service interruption.

Preconstruction Condition Survey (for properties within and adjacent to the construction limits only)

It is the Region of Waterloo's practice to offer preconstruction survey of buildings in the vicinity of the road construction activities. While we do not anticipate that buildings abutting or adjacent to the construction will be impacted by the road reconstruction, the preconstruction survey provides thorough documentation of the existing building condition, including any existing cracks or other visible structural or cosmetic defects in both the interior and exterior of the property. If during or after the construction, residents/tenants experience any concerns with their property, the information from the preconstruction survey may prove helpful in resolving concerns. If your property is adjacent to or abutting the construction limits, the Region of Waterloo is requesting your permission to conduct a preconstruction survey of condition of your property.

The survey consists of an interior and exterior inspection of the structures. Exterior inspections will be carried out for the first and second storey including perimeter walkways and landscaping. Interior inspections will be carried out for basement, first and second storey. There is no cost to the residents/owners for this service.

The Region has retained the firm DST Consulting Engineers Inc. to conduct the preconstruction survey of all buildings abutting or adjacent to the construction limits. You will be contacted by a staff member from DST Consulting Engineers Inc. within the next week to make an appointment for this inspection. While the preconstruction inspection is voluntary, your permission and cooperation in helping us complete this survey is greatly appreciated.

Construction Information Open House

The Region will conduct an Open House on Thursday March 23, 2017 from 5pm until 7pm at the Conestogo Public School. This is an opportunity for area residents to meet Region and contractor representatives who will be involved in the construction and further review the plans, construction schedule, traffic staging, access, and other construction details. At the Open House, a Contact List of project representatives will be available. This list will also be available on the Region's website below.

Every reasonable effort will be made during construction to minimize disruption and complete the work efficiently and cost effectively. We thank you in advance for your patience and cooperation.

Please find all project related correspondence and plans on the Region's website at:
www.regionofwaterloo.ca/en/gettingAround/CurrentConstructionProjects.asp

If you have any questions regarding this project, please contact the undersigned.

Yours Truly,

Jim Ellerman, A. Sc. T.
Project Manager, Capital Projects

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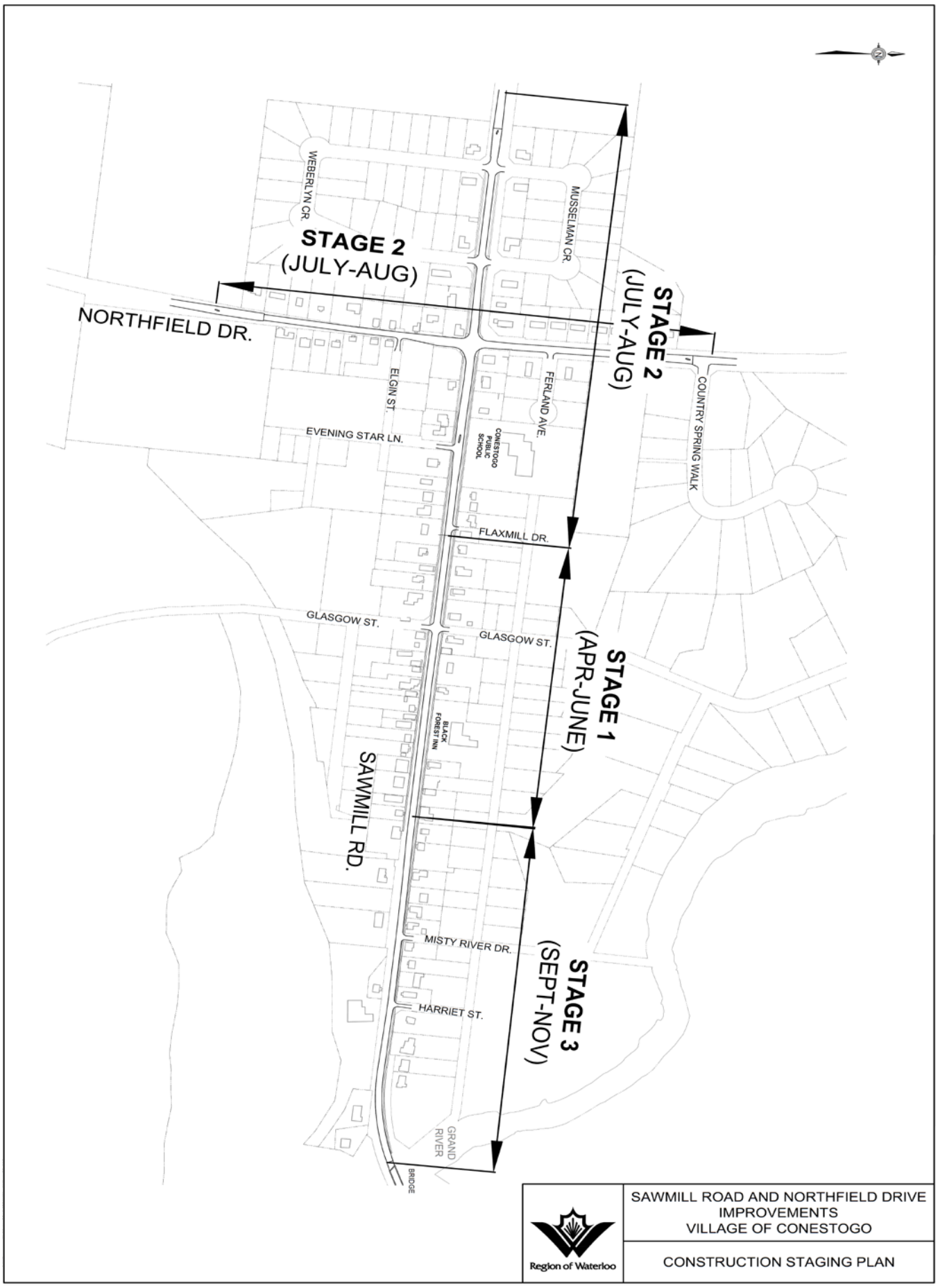
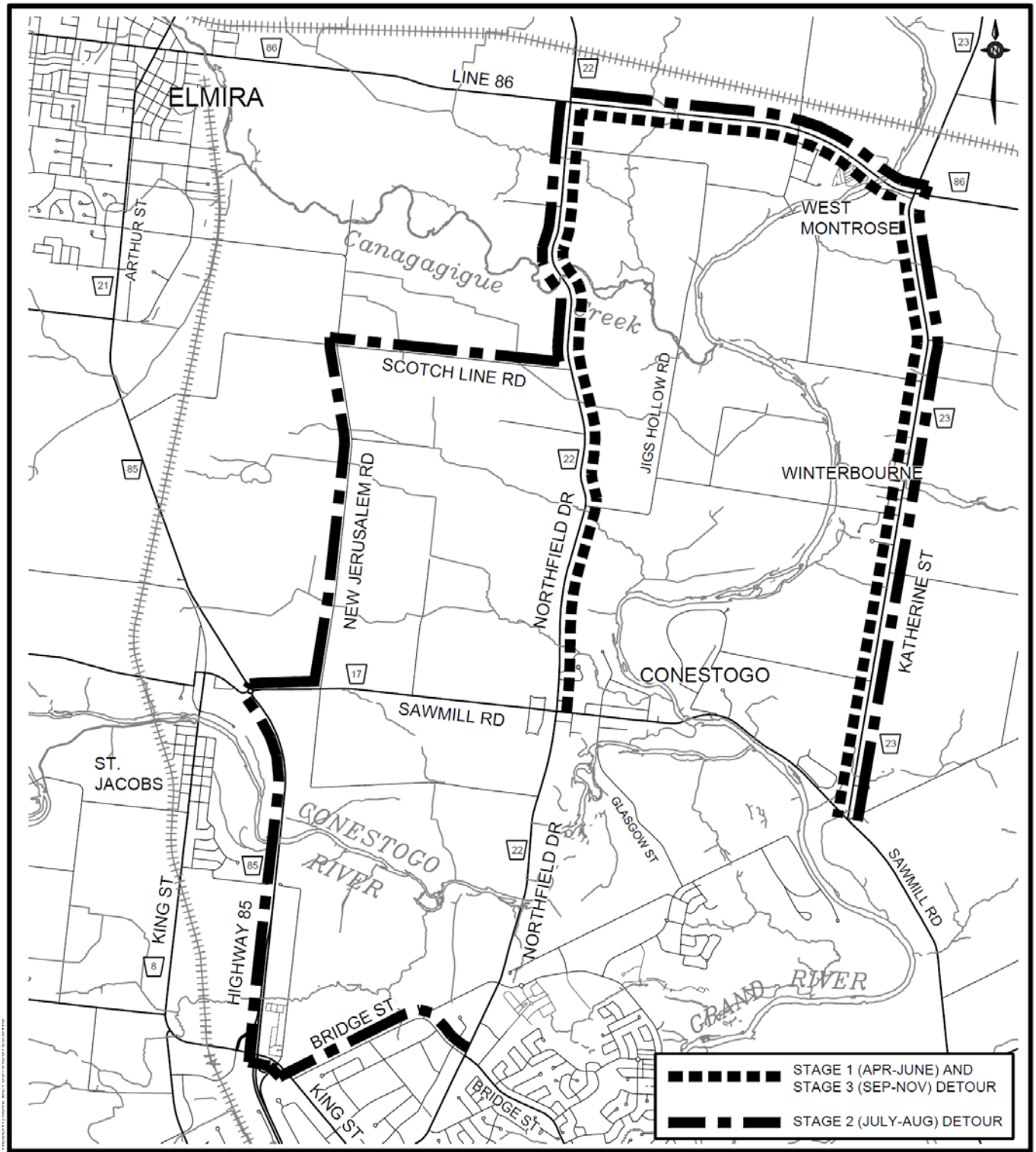
JE

cc: Sandy Shantz, Woolwich Mayor
Larry Shantz, Woolwich Councillor
Murray Martin, Woolwich Councillor
Jared Puppe, Township of Woolwich
Dale Martin, Township of Woolwich
Dave Weiler, Region of Waterloo
Satinderjit Bahia, Region of Waterloo
Brad Spencer, Region of Waterloo


STAGE 2
(JULY-AUG)
NORTHFIELD DR.
WEBERLYN CR.
MUSSELMAN CR.
STAGE 2
(JULY-AUG)
COUNTRY SPRING WALK
ELGIN ST.
FERLAND AVE.
EVENING STAR LN.
CONESTOGO PUBLIC SCHOOL
FLAXMILL DR.
GLASGOW ST.
GLASGOW ST.
STAGE 1
(APR-JUNE)
BLACK FOREST INN
SAWMILL RD.
MISTY RIVER DR.
HARRIET ST.
STAGE 3
(SEPT-NOV)
GRAND RIVER
BRIDGE
Region of Waterloo
SAWMILL ROAD AND NORTHFIELD DRIVE
IMPROVEMENTS
VILLAGE OF CONESTOGO
CONSTRUCTION STAGING PLAN



Region of Waterloo

SAWMILL ROAD AND NORTHFIELD DRIVE IMPROVEMENTS VILLAGE OF CONESTOGO DETOUR MAP