

Examination Materials:

Students are to bring only the items necessary for the exam with them into the examination room. A list of these items will be provided to the student by the teacher. All other items (e.g. coats, purses, backpacks) must be stored in the student's locker. Cell phones, pagers, and all other electronic devices are **banned from examination rooms**. Students found in possession of these items and/or any illegal examination aids will be in violation of ECI's Academic Integrity Policy, and school consequences will be applied.

Study Locations During the Examination Period:

Room 210 will be open from 8:00 am – 1:00 pm for quiet study and/or computer use. Students that wish to eat or study in groups may use the cafeteria. Halls must be kept clear during the exam period and all other areas of the school are off limits. All students should be out of the school each day by 3:30 p.m.

Extra-Help During the Examination Period:

Guidance counsellors and administration are available during the examination period to answer questions. Classroom and resource teachers are available during specified time periods.

Returning Textbooks:

The deadline for paying for lost or damaged textbooks and for meeting all library obligations is **Friday, January 19th, 2018**. Students are obligated to pay for the replacement cost of any lost book. Damage costs range from \$10.00 up to, and including, the replacement cost of the textbook, depending on the extent of the damage.

What Happens in the Event of Bad Weather?

If any WRDSB buses are cancelled due to bad weather on the day an examination is scheduled, the following procedure will be followed:

The exams scheduled to be written on the "cancellation" day will be written on the next school day, and all subsequent exams will be written one school day later. February 2nd is a PD Day and will not be moved from that date.

Example:

*If buses are cancelled on Friday, January 26th, the exams scheduled for January 26th will be written on Monday, January 29th and all other exams moved forward one day. In this case, the last day of exams would be February 1st and **Semester 2 classes would begin on Tuesday, February 6th, 2018.***

School cancellation information will be posted on the WRDSB and ECI websites <http://eci.wrdsb.ca>. If more than one day is cancelled because of adverse weather conditions, a revised exam schedule will be posted on the school website.

The following media outlets will carry cancellation announcements:

HITS (103.5) FM CJOY Magic FM (106.1) DAVE FM (107.5)
CKBT The Beat (91.5) KOOL FM (105.3)



Eastwood Collegiate Institute Examination Information January 26th – February 1st, 2018

**Semester Two classes begin Monday, February 5th, 2018
(PD Day Friday, February 2nd)**

Final Evaluation:

Thirty percent of a grade will be based on a final evaluation administered at or towards the end of the course. This evaluation will be based on evidence from one or a combination of the following: an examination, a performance, an essay, and/or another method of evaluation suitable to the course context. The final evaluation allows the student an opportunity to demonstrate comprehensive achievement of the overall expectations for the course.

Study Week and Study Days:

Study Week consists of the five school days before formal exams begin. During study week no extra-curricular activities will occur (e.g. team practices, club meetings), nor are any field trips permitted. Students can expect to be assigned homework that is directly related to culminating activity completion and preparation. The last two days of study week are *Study Days*. On these two days, assignments, tests, or exams cannot be due or written (with the exception of studio art projects).

Exam Timing:	8:45 a.m.	Students report to examination room to return textbooks.
	9:00 a.m.	Examinations begin.

All examinations start at **9:00 a.m.** Exams must be written on the days and at the times shown on the examination schedule (see reverse). Students **must** remain in the examination room for the full time allotted for the exam. No student will be permitted to leave early.

Arriving Late for an Examination:

All students who arrive after the start time of a scheduled exam are to report to the Main Office. Students will have only the remaining scheduled time to write the exam. No student will be allowed to begin writing an exam once other students writing the same exam have been permitted to leave the exam room.

Absent from an Examination:

Results from examinations can constitute up to 30% of a student's final grade. Failure to complete any final evaluation, including an examination, will have a significant impact on a student's final grade and may result in a failure to attain the credit. **The only valid reason for missing a scheduled examination is medical illness or a significant and verifiable life event (e.g. bereavement).** In the event of illness or injury, a parent or guardian must call the school on the day of the exam, to inform the school. A **doctor's certificate** must follow no later than **3:00 p.m. on Friday, February 2nd, 2018.**