**Caven Hall Bursary: Program Outline**

**Program Scope**

* Open to women graduating from Elmira District Secondary School with a minimum 70% overall average. Candidates may apply if they are entering Year 1 of an eligible post-secondary program; students may be in their graduating year of high school or up to 5 years post-graduation.
* Candidates must be enrolling in a 4 year degree program administered through an Ontario university or college.
* Bursary is available to students entering any degree program in the field of Science (including Nursing), Engineering or Business.

**Candidate Selection Criteria**

* Successful candidates are women with demonstrated financial need who show initiative and a creative approach to problem-solving. The ideal candidate is a self-starter with a natural talent for leading others.
* Nomination by an EDSS faculty member is appreciated but not mandatory.
* A complete application package must be received by the EDSS guidance department no later than March 30th. The package must include the application form, an EDSS transcript, documentation of financial need (a print out or screen shot of the OSAP estimator results), student budget and resume.
* Final Selection will be made by Louise Hall and successful candidates with be notified during the week of April 3rd.
* Successful candidates will provide proof of enrolment as well as income tax notice of assessment forms for themselves and each supporting parent no later than August 1st. Distribution of the Caven Hall Bursary funds will commence September 1st.

**Bursary Financial Information**

* Successful applicants will receive bursary funds, up to a maximum individual cap of $3000, to be applied to tuition and living costs.
* Candidates who receive this award in their first year are welcome and encouraged to re-apply for this bursary, for up to 3 subsequent years. Renewal is not automatic. Return candidates will be required to provide a progress update as part of the application.
* We understand that unexpected events may happen resulting in a student having to make the difficult decision to cancel program enrollment. Should this occur within the timeframe in which the university or college will reimburse funds, we would expect the student to reimburse the bursary program in line with the refund given by the university or college.