

JANUARY 2015 EXAMINATION SCHEDULE

NOVEMBER 27, 2014

All Exams Begin at 8:20 a.m. or 12:20 p.m.

All Exams are 1 1/2 Hours unless specified.

- * 1 Hour Exams 8:20 to 9:20 a.m. / 12:20 to 1:20 p.m.
- ** 2 Hour Exams 8:20 to 10:20 a.m. / 12:20 to 2:20 p.m.
- *** 2 1/2 Hour Exams 8:20 to 10:50 a.m.

Bus Departure

10:35 a.m. (special routes) and 2:40 p.m. (regular routes)

Time	Friday, January 23	Monday January 26	Tuesday January 27	Wednesday January 28	Thursday January 29
8:20 A.M.	ENG2DI MCT4CI ***SBI4UI **SCH3UI SCH4CI SNC1DI SNC1PI *TTJ4CI TWJ3EI	ENG1DI **MDM4UI SBI3CI *TEJ3MI *TTJ3CI MPM2DI	CGG3OI FSF4UI HHG4MI ***SCH4UI SNC2DI	CHW3MI MPM1DI ***SES4UI *SNC2PI *TMJ3EI *TMJ4EI	HSP3UI ***SPH4UI
12:20 P.M.	BAT4MI ENG3UI **ENG4UI MEL3EI MEL4EI MFM2PI TCE3EX TCE4EX	CHC2PI ENG3CI **HRF3OI MAP4CI **MHF4UI **SPH3UI CGC1DI CGC1PI	BBB4MI FSF1DI FSF2DI HFA4CI HFA4UI MAT1LB MAT2LB MFM1PI **SBI3UI TCJ3EI TCJ4EI *TDJ3MI	CHC2DI **CIA4UI ENG2PI FSF1PI MBF3CI MCF3MI **MCR3UI **PSE4UI	

(OVER)

INFORMATION TO STUDENTS AND PARENTS

REMINDERS BEFORE EXAMS:

1. If a student has two exams at the same time, then they need to complete an exam conflict sheet (available in the attendance office) and turn it into a vice-principal by Friday, January 16th
 2. Know where and when each of your exams are to be written
 3. Know exactly what materials you are allowed to bring into the exam
 4. **Cell phones may not be used as a calculator or in any other capacity during the exam**
 - Bring a calculator if you require or are permitted access to this type of device
 5. Hallways are out of bounds during the daily exam times (8:20 – 11:00 and 12:00 – 2:20) – be in the library or the cafeteria
 6. Library Returns:
 - all fines paid and books returned by Thursday, January 8th
 7. Cafeteria:
 - there will be no cafeteria service during exams
 8. Locker Clean-up:
 - during period one on Tuesday, January 20th
 9. Textbooks:
 - **all textbooks must be returned to the examination room before the start of each exam**
 - ***for this reason, all textbook issues must be resolved before Thursday, January 22nd***
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DAY OF EXAM:

1. Students are expected to arrive 15 minutes prior to the start of their exam to return textbooks
2. ***A Returned Textbook Is an Admit Slip to the Exam!***
 - *if you do NOT have your textbook, you will be sent directly to your Vice-Principal before the start of your exam*
 - *this may result in a late entry to the exam*
3. All students are expected to write their exams at the scheduled time unless:
 - a student is ill, then:
 - i. a parent must contact the school on the day of the exam(s) **AND**
 - ii. a medical certificate from the doctor must be submitted to the school
 - there is a family emergency, then:
 - i. a parent must contact the school on the day of the exam(s)
 - alternative arrangements have been previously approved by the VP
4. A student arriving late for an exam must:
 - report to the Main Office **AND**
 - meet with a vice-principal **AND**
 - complete the exam in the time deemed appropriate by the Vice-Principal
5. Bus Cancellation:
 - if school transportation is impacted (cancelled) in any geographic areas of the WRDSB, the exam schedule in all secondary schools will be postponed by one day
 - if a 'snow day' occurs, all exams will be 'shifted' one day (i.e. the exam schedule for Thursday, January 29th would be shifted to Monday, February 2nd)
 - the PA Day on Friday, January 30th, will **not** be moved if a 'snow day' occurs leading up to this date
6. Exam Mid-day Bus Schedule:

DATE	ARRIVAL	MID-DAY DEPARTURE (EAST &, WEST LOOPS)	DEPARTURE
Friday, January 23 to Thursday, January 29	8:00 a.m.	10:35 a.m.	2:40 p.m.

PRIOR TO END OF EXAM SCHEDULE:

1. Students are required to return any outstanding textbooks/debts to the school by Friday, January 30th at 12:00 noon.
 - failure to do this will result in the semester two timetable and semester one report card being withheld.