

FOREST HEIGHTS COLLEGIATE INSTITUTE

JUNE 2018 EXAMINATIONS SCHEDULE

PLEASE POST

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TIME	Thursday June 21	Friday June 22	Monday June 25	Tuesday June 26	Wednesday June 27
8:30 AM					FSF 1DI (1)
	CHC 2DI CHC 2DZ	CHC 2PI CHC 2PZ	ENG 2DI ENG 2PI (1)	SNC 2PI	
	CLU 3MI	BAF 3MI HSP 3UI MCF 3MI	ENG 3UI	MBF 3CI SCH 3UI (2)	CHT 3OI
	ENG 4CI ENG 4UI ENG 4UN	ESL EOI MAP 4CI SBI 4UI (2)	CHY 4UI MCV 4UI (2)	HSB 4UI	MDM 4UI (2)
12:00 PM	ENG 1DI ENG 1PI (1)	MPM 1DI	SNC 1DI SNC 1DN SNC 1DZ SNC 1PI SNC 1PZ	CGC 1DF CGC 1DI CGC 1PI CGC 1PZ	
		MPM 2DI	MFM 2PI	SNC 2DI SNC 2DZ	
	HSP 3CI MCR 3UI (2)	ENG 3CI SBI 3UI (2)	LWS CUI SPH 3UI (2)	HPW 3CI	
	ESL DOI SCH 4UI (2)	BAT 4MI (2) SPH 4UI (2)		LWS DUI MHF 4UI (2)	

NOTE:

- All exams are 1.5 hours unless indicated otherwise in brackets.
- All scheduled afternoon exams for IEP students will begin at 11:00 (instead of 12:00).
- Report all exam conflicts to Ms Bender (Main Office) by Thursday, June 7, 2018.

FHCI – JUNE 2018

EXAMINATION INFORMATION FOR STUDENTS

1. **PLEASE BE ON TIME** for each examination. You should arrive at least 15 minutes prior to the start of the exam.
If you arrive late, report to the **MAIN OFFICE**.
Late less than 30 minutes
Student will receive no extra time to write the exam.
Late more than 30 minutes
The student will have:
 - 30 minutes to write for a 1 hour exam
 - 1 hour to write for a 1.5 hour exam
 - 1.5 hours to write for a 2 hour exam
2. All examinations must be written on the days and at the times shown on the examination schedule. Students with conflicts (2 exams in one time period) or problems must complete an Examination Conflict Resolution form and submit it to Ms Bender, by Thursday, June 7, 2018. Conflict Resolution forms are available in the Main Office and in Counselling Services.
3. **EACH STUDENT IS RESPONSIBLE TO BE IN THE RIGHT PLACE AT THE RIGHT TIME.** Students must **KNOW THE COURSE CODE AND CORRECT SECTION NUMBER** so that they can find the appropriate room in which to write the exam. All room numbers are posted in the school foyer of the school, outside the Main Office and outside the Counselling Services Office prior to examination times.
4. With the exception of open book exams, students may not bring into the exam room books, notes or anything which may be of assistance during the examination. These articles **MUST BE LEFT IN THE STUDENT'S LOCKER**, rather than in the corridor or at the front of the room. Students must also leave all items of outer clothing in their lockers.
5. Calculators may be used only if the instructions at the top of the exam state this. **STUDENTS IN POSSESSION OF ILLEGAL EXAMINATION AIDS WILL BE REQUIRED TO MEET WITH THEIR VICE-PRINCIPAL to determine a consequence.**
6. Students should be adequately prepared with examination materials such as: one or two good pens, a pencil, an eraser, a ruler, and a fresh battery for your calculator (when its use is allowed).
7. **Absolutely no talking among students will be tolerated during the examination period. VIOLATION OF THIS RULE COULD RESULT IN THE STUDENT BEING REMOVED FROM THE EXAM ROOM TO MEET WITH THEIR VICE-PRINCIPAL to determine consequences.**
8. All students must remain in the exam room until the end of the exam.
9. At the end of the examination, students must remain seated until all papers have been collected and accounted for. The teacher will then dismiss the class.
10. **PLEASE LEAVE THE SCHOOL QUIETLY**, especially if other exams are still being written after your exam ends.
11. Students, when not writing an exam, may study at home or at school. The library is available for SILENT individual study between 8:00 AM and 12:00 PM. The cafeteria will be available for those who wish to talk or study in groups. **ALL OTHER AREAS OF THE SCHOOL ARE OUT OF BOUNDS.**
12. Halls are to be kept clear during exam periods. **STUDENTS MAY NOT GO TO THEIR LOCKERS WHILE EXAMINATIONS ARE BEING WRITTEN. ALL STUDENTS SHOULD BE OUT OF THE SCHOOL BY 3:00 PM EACH DAY.**
13. **STUDENTS ARE NOT TO VISIT OTHER SCHOOLS DURING THE EXAMINATION PERIOD.**
14. **FOR CANCELLATIONS**, please check out the WRDSB website at www.wrdsb.ca. Cancellations will also be broadcast on local radio stations.
15. Students who are ill must have their parent/guardian call the school (519-744-6567) **on the day** of the exam to inform the school of the nature of the problem. **IF AN EXAM IS MISSED, A MEDICAL CERTIFICATE MUST BE PROVIDED BY NOON**, Wednesday, June 27, 2018.