

FHCI – JUNE 2019
EXAMINATION INFORMATION FOR STUDENTS

THE FIVE DAYS LEADING UP TO EXAMS ARE CULMINATING ACTIVITY AND STUDY DAYS

1. June 13, 14 and 17 are designated as Culminating Activity Days for final assessments, including in-class exams and final summative assignments.
2. June 18 and 19 are designated as Study Days for courses with final exams. Students will have the opportunity to prepare for final exams during class time.

GUIDELINES FOR EXAM SUCCESS

Be Responsible

1. You should arrive at least 15 minutes prior to the start of the exam.
If you arrive late, report to the **Main Office**.
Late less than 30 minutes
Student will receive no extra time to write the exam.
Late more than 30 minutes
The student will have:
 - 30 minutes to write for a 1 hour exam
 - 1 hour to write for a 1.5 hour exam
 - 1.5 hours to write for a 2 hour exam
2. Students are responsible for being in the right place at the right time. Exam schedules are posted in the school foyer, outside the Main Office and outside the Counselling Services Office prior to examination times.
3. Bring the materials you will need for the exam such as pens and pencils, an eraser, a ruler, and a calculator.

Respect the Learning Environment

1. Students should not bring coats, books, notes or any unapproved items into the exam room. These articles should be left in lockers.
2. All students must remain in the exam room until the end of the exam. Once they are dismissed, students should gather their belongings and leave the school quietly.
3. When students do not have an exam they may study at home. The library is also available for silent individual study between 8:00am and 12:00pm. The cafeteria will be available during regular school hours for those who wish to talk or study in groups. Student Success (Rm 5-2) will be open from 8:30am to 1:30pm daily.
4. Students should not visit other schools during the examination schedule.

Act with Academic Honesty

1. Once an exam begins there should be absolutely no talking among students. Talking during an exam could result in the student being removed from the exam room, and consequences as determined by a vice-principal.
2. Students found with unpermitted examination aids will be required to meet with a vice-principal to determine a consequence.

Prepare for the Unexpected

1. If an exam day is *cancelled because of unforeseen circumstances* (i.e. inclement weather), those exams will be written on the next school day and all other exams will be pushed back one school day. No exams will be re-scheduled to the February 1 Professional Activity Day.

FOR CANCELLATIONS, please check out the WRDSB website at www.wrdsb.ca. Cancellations will also be broadcast on local radio stations.

2. Students who are ill must have their parent/guardian call the school (519-744-6567) **on the day of the exam** to inform the school of the absence. **A medical certificate must be provided by Wednesday, June 26.**