**Franklin Public School – Parent Council Meeting Minutes**

**November 27, 2013**

**7-8 pm New Staff Lounge**

**Facilitators: Heather Lee**

**Attendees:**

Heather Lee, Jenn Wilson, Eva van den Brink, Carmela Gentile-Faure, Kimberly Janzen, Dan Enns, Paul Milne, Janice Scherer, Deborah Hughes, Hilary Toller, Ann Wong – Lettenbauer, Trish Morgan, Pauline Tomlinson

**Adoption of Minutes**

A motion was made by Heather Lee to accept the minutes from the meeting on October 23, 2013.

The motion was seconded by ­­­­Eva van den Brink.

All members were in favour and the motion passed.

Heather Lee made another motion that Cindy Martin be our Community Representative.

The motion was seconded by Jenn Wilson.

All members were in favour and the motion passed.

**Principals Comments: Paul / Dan**

* Paul:
* Paul demonstrated how a document camera (replacing overhead projectors) works. We have approximately two document cameras per pod, with the hopes that we might acquire some more as time goes on.
* School effectiveness framework – we’ve been working on learning goals as a staff. Paul showed a video that ran from the document camera. As a staff they’re focusing on teaching math through problem solving. We’ve had some District support; there were some visitors in the school last week. They’ll be back in May to give more feedback.
* Franklin’s 50th Anniversary – we had the official run through this afternoon at school
* Bell times change for 2013 – 2014 – Franklin’s morning bell will change from 9:10 to 9:20am and the afternoon bell will change from 3:30 to 3:40pm. Thanks for all feedback.
* Because we care campaigning in support of the Philippines, letters will go home to Franklin families to ask for support. The campaign goes until December 3rd.
* Grades 1 & 2 entry doors – there isn’t much room at the doors. A letter will be sent home to parents asking them to please come onto the school yard instead of standing around the entryway to alleviate confusion and congestion around entryway.
* We Day was November 20th, the students who went all came back very excited with new ideas regarding Global Involvement. We Day is a way to energize students.

Q – How are students picked to go to We Day?

A – Announcements are made for students to become involved with the Dream Team and from there they are picked to go to We Day.

* Remembrance Day – there was an assembly here. The students did very well given the length of it. The Grade 2’s were at the cenotaph and were well received
* Dan:
* Dan was approached to see if we want to participate in the Angel Tree campaign
* Fundraising idea – “Boston Pizza sponsor’s evening” – 10% of what is purchased goes back to school
* Insurance – turns out we’re covered through the board so no need to get additional insurance for Family Skate night
* Parent involvement funding grant $500 – covers costs related to parent info sessions / orientation sessions – we decided to give it to Eva for future reference.
* Dan passed along the quote for lighting and curtains from Heidi McLean. Lighting would cost a minimum of $4,500.00, but for $150.00 we can rent lighting for special events, so we’re better off renting lighting. However, the cost for curtains and frame would be $4,180.00 taxes included….something to think about.
* Dan also passed along a quote for an upright freezer. It would be anywhere from $570.00 - $680.00 +HST + $49 delivery for a “scratch and dent” special.
* Piano – still in conversation with Susan Schoneveld
* Grade 6 ski day – the Grade 6 teachers have decided to leave it alone
* The Home Reading program is in desperate need of some new books. They will take whatever we’ll be willing to give.
  + Eva van den Brink made motion to spend up to $1,000.00 taxes included on new Home Reading books.
  + The motion was seconded by Cindy Martin.
  + All members were in favour and the motion passed.

**Chair’s Comments: Heather**

Discussion Topics:

* **Time Capsule / 50th Anniversary update (Jenn):**
* The event is tomorrow night – 6:30 to 8:30pm
* There will be name tags for alumni, there will be memory pages for a scrapbook available to sign, the will be some memorabilia on display and cake
* Parent council has acquired a tree to commemorate Franklin’s 50th Anniversary. The tree planting ceremony should take place sometime in the next couple of weeks (this was a 50th Anniversary committee decision, not council decision)
* We need some volunteers for cake cutting, greeters at front door and scrapbook table
  + Hilary, Kimberly, Heather to do cake
  + Jenn & Pauline will be at the scrapbook table
  + Cindy, Eva as greeters
* The Anniversary presentation will start at approx. 6:30pm and run for approx. 45 min. in length
* Anniversary committee would like council to donate some balloons
  + Jenn Wilson made a motion to spend a maximum of $75 on 4 balloon trees for the Anniversary celebration.
  + The motion was seconded by Hilary Toller
  + All members were in favour and the motion passed.
* Mrs. Inch would like the students to all have a 50th anniversary button. We can get 700 buttons for $325.00 + taxes.
  + Jenn Wilson made a motion to spend up to $325.00 + taxes to purchase 700 Anniversary buttons for the students.
  + The motion was seconded by Cindy Marin.
  + All members were in favour and the motion passed.
  + The Time capsule to be resealed on December 12th
* **Campbell’s Labels (Kimberly):**
  + We’re going to do it. Kimberly is going to replace the box for the Zehrs tapes at the front office with one for the Campbell’s labels
  + Teachers will eventually be able to purchase all kinds of things from gym equipment, all the way up to electronics.
  + Every Campbell’s food labels (soups, fishy crackers, etc.) count towards the point system.
* **Amour Stone for Kindie area update (Jenn):**
  + We have 2 armour stones donated, Jenn is working with a landscaper to have them installed. She’s hoping to have them installed before the snow flies.
* **Professor Jamz Update (Heather):**
  + Everything is booked for Tuesday, February 25th
  + The blast off assembly will be held on Tuesday, February 11th
* **Skate night – Jan 24th – 5:30 – 6:30pm**
  + Confirmed
* **Book Fair update (Heather):**
  + The book fair is booked for Dec 4 to 6. Shelley Strubb will be running the event
  + Set up is this Friday so that it can run next week
  + Fran has consulted with a Board consultant regarding how to spend the money earned and she feels it will all work out okay.
  + There is currently $1,835.00 that is available for Fran to go ahead and spend right now on new books and materials for the library. Dan / Paul will pass this along to Fran.

**Treasurer’s Report: Eva**

* **Discuss the fundraising options. Vote on where to allot our funds.**
  + Heather Lee made a motion to approve the proposed budget for 2013 – 2014 school year.

The motion was seconded by Eva van den Brink.

All members were in favour and the motion passed.

* + There was a discussion regarding how we should spend the money that we have fundraised for – curtains, piano, freezer, etc.
  + End of the day our account balance is $13078, but we’ll have a better picture in January after our November / December spending is in
  + A decision was made that we would purchase the black stage curtains for the school
* Heather Lee made a motion to spend $4,180.00 for a new curtain system
* The motion was seconded by Janice Scherer
* All members were in favour and the motion passed.

**Additional business:**

* Questions?
  + There was a Mom who approached Jenn in the schoolyard regarding an organization called “The Sharing Place”. They distribute food, Christmas gifts, etc. Jenn left us with business cards in case there is anyone in the community who needs some help over the holiday season.
  + There was some discussion regarding this and whether school council wanted to sponsor a child or family through Family and Children Services.
* Jenn Wilson made a motion to spend up to $300.00 to cover 1 family from Family & Children Services, with the stipulation that the funds go directly towards a Franklin PS family for Christmas.
* The motion was seconded by Cindy Martin.
* All members were in favour and the motion passed.
* Emerald Schools? What is this? What does this get us? – tabled for next meeting
* Toyota Green Grant (Heather) – tabled for next meeting
* Community garden idea (Jenn) – tabled for next meeting
* Safe, Caring and Inclusive schools – update? – tabled for next meeting

Adjourn: 8:19pm

* Next meeting?

Wednesday, January 15th, 2014