**Franklin Public School – Parent Council Meeting Minutes**

**May 28, 2014**

**7-8:30 pm New Staff Lounge**

**Facilitators: Heather Lee & Jenn Wilson**

**Attendees:**

Heather Lee, Jenn Wilson, Eva van den Brink, Cindy Martin, Kimberly Janzen, Carmela Gentile-Faure, Theresa Barrick, Dan Enns, Paul Milne, Anessa Selcage, Janice Scherer, Hilary Toller, Ann Wong – Lettenbauer, Trish Morgan, Pauline Tomlinson, Heidi McLean

Report from Heidi McLean:

* Heidi McLean stopped by to let us know that the stage curtains are finally here and she wanted to say thank you to council for purchasing them
* Also purchased were some hand generators for electricity and a paper cutter for the Jr. classes
* She also wanted to talk to us about starting up the QSP magazine fundraiser again.
* Some parents have approached her to see if it’s happening again this Fall.
* She feels it’s such an easy fundraiser if we can get it out before the Thanksgiving weekend
* If we’re not wanting to take it on, she would like to take it on with the help of the Grade 6’s
* It was agreed that we’d keep it in mind for when we chat about fundraising later this evening
* She commented on the Campbell’s labels for education – she feels it’s a great fundraising idea and her Grade 6’s would like to help with promoting that next year.
* Heidi requested that we please get in touch with her in the Fall and they’ll definitely support whichever way they can

**Welcome to Cathy Dowsling from St. Luke’s Church Nutrition for Learning**

* Cathy is the new co-ordinator for the breakfast program at St. Luke’s Church
* They serve approximately 45 – 50 kids per day and supervise them from 8:15 – 8:55am
* They’re undergoing some changes in the program – their main sponsor is abandoning them…..they have given our program a lot of support over the past few years but have decided it’s time to move on and support another organization
* Now, the Breakfast Club is looking for a partnership with the Franklin community
* Franklin PS is willing to have a teacher present at the breakfast once a month
* The current Breakfast Club times don’t allow for bus students to take advantage of the program, so they’d like to implement breakfast-to-go for those students
* The Breakfast Club has a budget of approximately $400.00 / month = $0.40 per child per day. Nutrition for Learning will only pay approximately ¼ to 1/3 of their budget.
* The Church offers the facility free of charge and many volunteers come from the congregation, too
* Cathy would like to know if Franklin would be interested in doing a food drive for Nutrition for Learning rather than the Thanksgiving food drive for the Food Bank – the could use cereal, pancake mix, jam, etc.
* They go through $20 in milk / week
* They would like someone on the council to serve as a rep to help keep the communication open between the program and the school
* Fresh Co. does supply them with some food – they get bigger discounts when using coupons from the Food Foundation
* The Optimist Club has agreed to support the program in some capacity, both the in-school Nutrition for Learning and the Breakfast Club at the Church
* A lot of the kids who come, come for the social aspect, not just the breakfast
* No one is turned away, but there is a sign-up procedure so that they have an idea of how many come
* 87 are currently on the roster, but they only have about 45 showing up regularly
* If we could run a fundraiser, they would really appreciate that
* To give a ball park figure, they’d need about $4,000 to run the Breakfast Club for the school year – some will come from the optimist club but we’ll need to fundraise the rest

**Adoption of Minutes**

A motion was made by Cindy Martin to accept the minutes from the meeting on April 23, 2014.

The motion was seconded by Anessa Selcage.

All members were in favour and the motion passed.

**Principals Comments: Paul / Dan**

* Paul – the district support team came through the school and gave some feedback regarding the learning goals – verbal feedback was given that day and written feedback will come
* They’re in the middle of staffing season. They’re trying to get an idea of what their numbers will be at in the Fall. The Kindergarten numbers are down a bit for next year – they’re looking at 4 classes as of now
* Mrs. Gohl is now on maternity leave, so her LTO is now here, her name is Christie Binkley
* EQAO is taking place – the Grade 6 testing is happening this week and the Grade 3 testing will take place next week
* Track & Field season is upon us – the Franklin school meet was last week and the Regional meet is coming up on June 13
* The Medieval Feast for the Grade 4’s was held yesterday in the gym
* Fire safety house is coming next week for the primary students
* The Franklin Fun Run is coming up on June 5th
* There will be an interesting demonstration from the waterloo air show on June 26th – it’ll be a fun way to end the school year
* Dan – mentioned that the volunteer breakfast is tomorrow morning. Not everyone received their invitation so he mentioned that all are welcome
* Grade 5’s are participating in a first time bicycle event . Ziggy’s Cycle were here doing tune-ups this week
* Grade 6 graduation will be on Monday, June 23rd
* Kindergarten Celebration will be held on Friday, June 20th
* There are 2 surveys on our school’s home webpage – 2014 budget “have your say” survey and a communication survey. If you have a chance, please take a moment to have a look and complete the surveys

**Treasurer’s Report: Eva**

* We have raised $8,274.00 through fundraising to date, with the BBQ yet to come
* Money spent = $8,278.00 with a bit more money still to go out yet this year
* Account balance 11,888.00
* Would like to roll forward $4,500.00
* See attached
* Dan thanked Eva for extra effort she put into finding the little lost amounts this week
* T-shirts orders – hopefully we got them all and not sitting in desks, backpacks. There were 115 shirts ordered, totaling $1,349.00. Heather will work on getting the orders in and hopefully delivered by end of year

**Chair’s Comments: Heather / Jenn**

Discussion Topics:

* **Year End BBQ & Cabaret – times, duties, water?, wording for order forms, etc.:**
	+ Order forms – we’d like them returned by June 9th so we can count on June 11th
	+ This year we’re offering a hamburger or hotdog, a bag of chips and a freezie (no bottle of water) for $5.00
	+ Water station – Jenn is still waiting to hear from Culligan to see if we can get a water station from them for the BBQ
	+ Ebeneezer & Mark have volunteered to BBQ
	+ Anessa, Theresa, Janice to do freezies
	+ 4:30 – we’ll have volunteers arrive and help to set up
	+ 4:45 – we’ll start BBQing and then setting up buns
	+ Janice offered to purchase all supplies again
	+ Heather will contact Fresh Co. to see if they can give us any deals or possibly gift cards to help with costs

* **Elmira Poultry update:**
	+ Elmira poultry gave us 2 - $25 gift certificates and a pile of merchandising. It was decided that we should raffle the gift certificates at the BBQ
	+ Motion: Jenn Wilson made a motion to purchase a $40.00 gift card from Home Depot to thank Randy (Heather’s father-in-law) for all his work and help with delivering the chicken.

The motion was seconded by Eva van den Brink.

All members were in favour and the motion passed.

* **Book Fair (for next year):**
	+ There is a concern regarding the books that have been purchased being tied up at the board, should we support reading in another way?
		- Basically, there are 3 choices available to us – stop running the book fairs, continue with them and take our chances in getting the books released from the board or continue and support another form of literacy like the Kindergarten and Primary homereading
	+ There was a roundtable discussion regarding what we should do
	+ It was decided that we should proceed with another Book Fair and support literacy in some form or another and word it in the letter to parents that we’re “supporting literacy initiatives” so that it encompasses all aspects - library, homereading, etc.
* **Fundraising ideas for 2014:**
	+ We heard from Heidi regarding the QSP magazines. They raised more money than the treasure books. A roundtable discussion regarding QSP vs Treasure books took place
	+ Other ideas:
		- gift cards – could be done before Christmas, however, administration of card distribution might be tough
		- Blue Jays fundraiser mentioned – we would receive a profit of $5.00 per ticket sold as long as we sell a minimum of 100 tickets
		- Dance-a-thon – would probably run this fundraiser again next year
	+ There was a discussion regarding these ideas
	+ We decided to run both the Treasure books & Magazine fundraisers with a possible break between the 2. The idea would be to run the Treasure Book fundraiser in mid-September and then time the QSP fundraiser so that it comes out in time for the Thanksgiving weekend
	+ A vote was taken and everyone was in favour of running both fundraisers
	+ Fundraiser for Breakfast club:
		- we talked about doing a Thanksgiving food drive for their benefit
		- Possibly in early 2015, we may run a 7 – 10 days of giving – one day we do cereal, one day of pancake mix, one day of syrup, etc.
* **Toyota Greening schedule for October?:**
	+ We were supposed to have Toyota greening people here tonight, but they couldn’t make it. Typically, September and October is their preferred time to talk to people about what’s involved and how much fundraising needs to be done. If they come then, the rep can give us an idea of what we can and can’t have as there are certain restrictions
	+ There is an interest from the Kindergarten area to take the little outside area that belongs to the library and bring it back to life - something to consider for next fall
* **Meeting in June?** **Anyone on council stepping down from their role?:**
	+ June 11th – roles will be discussed at that point

**Additional business:**

* **Questions**?
	+ At the last WRAP-c meeting Jenn went to, some schools stood up and told everyone about some good things they’ve done. One school mentioned the School-life Fund. We can apply for up to $3,000.00 for pretty much anything we want as long as it involves the students – drama , recreation, sports, etc. Application looks fairly easy. Jenn would like to apply and use any money we get to bring in some more authors.
	+ Teacher appreciation date – June ??? – date to be determined
		- Dan mentioned that he and Paul have cooked breakfast for the teachers a couple of times over the school year. Instead of ordering something from William’s, he suggested we fund the grocery bill and they will prepare breakfast for all the staff members – sausages, eggs, pancakes, etc.
		- Motion: Heather Lee made a motion that we fund the teacher appreciation breakfast up to $250.00 maximum.

The motion was seconded by Theresa Barrick.

All members were in favour and the motion passed.

* + Trish – please vote…..and take your kids with you
	+ KW Counselling night was very good

Adjourn: 8:51pm

Next meeting: June 11th