

Minutes

Franklin Public School Council

November 14, 2018

6:30-8pm Franklin Library

Robyn Harrison, Kurt, Diana Bowe, Jacqueline Watty, Kim Case, Megan Dutra, Hilary Toller, Monica Greg Wren, Janet Swan, Susan Schaffner, Dallas Borris **Regrets:** Michael Bittle, Gwen Lloyd, Jatinder Chowdry, Tatiana de Soto, Diana Mileva

Funds Allocated: Up to \$100 to clean Frankie, \$150 towards snack for family night, \$500 for Paper Bag Princess

- Adoption of Agenda
- Action Items from Previous Meeting:
 - Review & Adopt Minutes from previous meetings – Oct 10th, 2018
 - Motion to Accept - Kim
 - Second Kurt
 - All in Favour
 - Electronic Sign Update - (Gwen)
 - City of Kitchener Fee - eVote - 13 in favour
 - A permit is needed because of the distance to houses. Westmount Signs have submitted the permit. Variance Meeting is December 11th. Reduction in electrical quote because wi-fi is not needed. Looking at a January install. Permit cost was passed by e-vote in early November
- Principal and Vice-Principal Comments: Susan Schaffner, and Janet Swan
 - PD Day Activities - October 26th - in-risk students identified for extra support and strategies to help those students. Looked at learning skills and success criteria for those learning skills, and how to consistently evaluate those learning skills in student friendly language
 - Looked at the Fundamentals of Math - there is a Parent's Guide to the Fundamentals of Math handout that was shared
 - November 16th - School Improvement and Parent-Teacher Interviews
 - Have a math goal and a wellness goal
 - Safe, Caring and Inclusive Schools Survey is now an MDI (Middle Years Development Instrument) survey. Results will be presented to staff and will be looking at areas of strength and areas of improvement. School Improvement Team includes Dallas Borris, and a few others.
 - Staff Update - Sam Vaillancour in Rm 17, hiring another 2 hr/day EA for the ACE classroom, and two other positions for maternity leave coverages will also be coming
 - Break a Rule Day - November 14 - for Home Reading Renewal
 - Spirit Wear - order due December 7th

- Family Night - December 6th - Bake Sale/Garage Sale of toys and clothes and books. Items will be a quarter or a dollar - School Council to have a table - Megan Walmsley is the coordinator
- Concert Dates for holiday concerts have been posted on the website
- Asks
 - Mrs Hudson - would like to have Frankie cleaned, unsure of cost
 - Up to \$100 for cleaning
 - Motion by Kim
 - 2nd by Robin
 - All in Favour
 - Gr 2 - Waterloo-Wellington GroundWater Festival \$9/student, ask for \$2/student - May 24th \$174 total - next meeting
 - Ms Walmsley - \$150 towards snack room for Family Night, cheerios/popcorn/pretzels
 - \$150 for snack room
 - Motion by Robin
 - Second by Monica
 - All in Favour
 - Ms Walmsley - RazKids literacy program online with graded levels and comprehension questions. Some are purchased for the school through the SERT team, Ms Walmsley would like to but a license but share with other teachers for a one-year license for 30 students \$150. Ms Walmsley has ten students who would benefit from this program. Can be accessed at home, and teachers can see what the student has been reading, and how they are doing on their quizzes. Is there an option for a bigger license. (Other option: Epic app) - would like more information
 - Mme Guy - Lecture Enfant.net - would like to pilot use of the website and track use for future information \$120 for one classroom, and five high-quality headphones \$119.75/five pairs - Total \$270.92 - would like more information
 - Susan Schonevelt - To Be Determined theatre company for January 15th, will present PaperBag Princess - 300 students, \$1017 -Gr 1-3 and Sr Kindergarten \$3.39 per student \$500 would take the cost to \$2/student
 - \$500 to help pay for PaperBag Princess
 - Motion By Kurt
 - Second by Jacqueline
 - All in Favour
 - \$1000 for new enriched literacy texts for shared and guided reading - 15 sets of 6 will be \$500. Will be raising money through other means as well, for a total of \$3000 being spent - for December meeting
- Safe, Caring, and Inclusive Schools (Janet)
 - Implementation of the Tools for Life
- Kim - Question about follow-up for the Kindergarten area
 - All kindergarten classrooms will move to the new kindergarten classrooms on December 3rd

- Treasurer Report (Robyn)
 - \$474 incoming, but not sure of the source
 - \$848 for Wellness Night Speaker
 - \$440 for headsets - approved in 2017-2018
 - \$17000 set aside for the sign
 - \$4235 left as well.
 - \$500 from Factory Shoe
 - PIC Grant was approved
- PRO Grant update
 - Government has put a pause on the PRO Grant which has affected our school councils activities. No updates were on the PRO Grant Application Website. The information that the PRO Grants were on pause was sent out by a message on Twitter. Robin has been following up with the School Board and local politicians (Laura May), and has followed up by drafting a letter that has been sent to our MP and the Minister of Education. WRAPSC looking at getting templates for letters sent out to the school councils.

Topics for Administration:(this is a new section where we can pass over information brought to us by other parents in the community or any follow up from previous questions)

- Milk Program - can we put a request out for a volunteer?
- Pizza Day on School Day
 - Dallas - the conversation has been talked about in advance, other schools have ordered by term, but that it can be a logistical nightmare
- Payment on School Day - if paying by Credit Cards, the credit card companies do take a portion
- Hydration Stations - cost will be looked into by Susan

Discussion Topics:

- Review School Council Bylaws & Roles & Responsibilities (Megan)
 - Have added Past Chair to the Roles & Responsibilities
 - Non-Teaching Staff Representative(optional)
 - Student Representative(optional)
 - Community Representative (optional)
 - Staff Rep has Vote(Regulation 612, Section 5.2 of the [Education Act](#))
 - Communications (Article 16 of Franklin PS School Council By-Laws)
 - Binder with minutes and agendas - (Kim and Megan)
 - Minutes and agendas to be posted on Council website - will be submitted to Susan by Megan
 - Council members' names posted on site(Megan will email the request)
 - School Council brochure to be posted online - modernize it a bit - it has been updated for the beginning of the 2018/2019 school year
 - News/Highlight of Council activities/ volunteer requests to be on site - will be submitted to Susan by the School Council
 - Motion to accept proposed changes by Robin
 - Seconded by Diana Bowe
 - All in Favour

- Criteria for Staff requests - (Megan)
 - Sent email out to council asking for input
 - Last meeting a change was made to how some of the monies would be split up throughout the year (\$2000 literacy, \$1000 for School Council, \$2000 for other)
 - Develop a criteria for Staff Requests
 - Board coverage vs enhancement when discussing what a school or board might pay for
 - What is the ask? What is the benefit? What ages/groups of students would benefit? What is the timeline (immediate need)? Are there any renewable costs (replacement required throughout the years)? Is it something that we can attach to a specific fundraiser? Have donations been investigated (can school council help with soliciting donations)?

- WRAPSC - Waterloo Region Assembly of Public School Councils (Megan)
 - Franklin has one voting member but numerous parents can attend
 - Voting member is asked to attend 6 meetings per year but we can have multiple people attend at once
 - There is a Board Member present
 - Meet every month - all grades
 - Trustee Rep, Board Rep, open discussion, anonymous discussion, speaker
 - WRAPSC Facebook Group to join
 - Megan to look into PIC

- Wellness Community School Initiative Update (Diana Bowe / Robyn)
 - How did our event go?
 - 42 people registered/18 were in attendance, 10 children in the childcare
 - Beyond the Sandwich with Andrea d'Ambrosia- very interactive
 - Had coffee donated from Starbucks, and Menchie's \$3 off coupons
 - A Survey will be sent out to families to find the successes and ways for improvement
 - How-To guides and contacts for Posters, donations have been sent to the other participating schools
 - When and where is the next one?
 - February 19th Internet Safety Mackenzie King
 - Winter - Lackner Wellness Fair
 - Bullying and Magic April Breslau
 - Looking for a Franklin Rep for the Wellness Group

- Committees at Franklin PS Council: Fundraising, Math, Greening
 - Fundraising committee Update (Kim):
 - Fundraisers
 - Report - will be posted with the minutes for November
 - Gift cards on hand
 - Clothing Collection/Bottle Drive (Jacqueline)

- New business

- Love My Hood – painting of the Crosswalk or other initiatives? Who wants to take this lead? Or perhaps by Bradley – something in the Community – there are funds that we can apply for(Sherwin Williams) - Robyn to investigate - having a meeting soon - and will look into the Sherwin Williams
 - Musical Instruments (Robyn)
 - Breslau has actual instruments \$3000 initially
 - Will keep it as a thought for the future
 - Holiday meeting - Potluck here at the school or destination meeting?
 - Forest of Reading - paid for out of pizza
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- Future events/discussion items with no current updates: Dance-a-thon Feb 8th (Jan 23 1pm Pep Rally), Food Truck Frenzy & Cabaret - June 20th, Tennis Courts, Greening Committee, Math Kits.
 - Adjourn

Next meeting: Wednesday, December 12th 6:30pm- Holiday party

Enter through front doors. The library is to the left and down the hall.