

## Hespeler P.S. School Council Meeting

### MINUTES

**Monday, September 17, 2018**

7:00 pm

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Present: Jeannie Kelly, Lyse Van Arragon, Elke Lupinsky, Kyly Miller, Courtney Riddell, Kara Hall, Kala Adams, Tina Castelli, Sharon McKeown, Rebecca Jutzi, Afrim Ficic, Sabina Voisin, Abbey Smith, Sara MacAllister, Michelle Bush Broga, Stacey Lawrence, Crystal Bechtel, Brandon Ruys, Jill Strome, Tryna Gray, Elizabeth Driscoll, Jill Bolender

Regrets: Jacky Shoebridge, Susan Ford

#### **1. Welcome:**

- Sharon welcomed all present and explained the format of Council. Note: Parent Partners have a vote at meetings.

#### **2. Approval of Minutes from May 14, 2018**

- May 14, 2018 Minutes: approved as read – Kara motioned to approve, Tina seconded, passed unanimously.

#### **3. Elections:**

- Tina motioned to remove Events Coordinator as an elected position this year, have more subcommittees with individual chairs instead. Kala seconded, passed unanimously.
- Chair: Sharon McKeown
- Secretary: Sabina Voisin (+ council events flyers), Tryna Gray can help
- Treasurer: Greg Schmid
- Co-Treasurer: Elke Lupinsky (transition to Treasurer over the year in preparation for Greg leaving). Elizabeth, Kyly & Elke all interested in Co-Treasurer position to shadow Greg this year, voted on by ballot.
- Community Partner: Susan Ford
- Parent Partners: all present except Courtney (unable to make many meetings but would like to be involved)
- Teacher Rep: Jacky Shoebridge, with Julie Arbour occasionally

#### **4. School Council Annual Report (2017-2018)**

- Sharon provided annual report to Rebecca to sign.
- Sharon humbled every year to see how much Council does over the school year: Parent workshop - Bev Miller, 2nd vendor sale with bake sale and book sale as fundraiser, Christmas social after choir concert, 5th Dance-a-thon fundraiser (for outdoor improvements), garden cleanup, fun fair, funded photo booth at grade 8 graduation (pre-committed for this year already), supported literacy & numeracy in the classroom, supported kindy outdoor equipment, funded new digital school sign, supported nutrition for learning with donation of funds.

## 5. Treasurer's Report

- Opening balance \$19,592.87 from June 12 bank statement.
- After expenses paid out (most significantly fun fair & tarmac painting) and allocations (most significantly: \$1000 fun fair prepayments, \$8000 bike racks), we have an available balance of approximately \$5500.

## 6. Principal/Vice-Principal Update

### Principal's Update – Rebecca Jutzi

- Smooth start to the year, we are not reorganizing classes! 684 total students, added an extra section of extended day to make 3 sections.
- Youth development program is also running for older students.
- Applied for the PRO grant for the Umbrella Project - character development program.
- New board policy on technology is trying to spread out the inequity of tech between schools board-wide. This doesn't necessarily apply to the Chrome Books Council has bought. Focusing Chrome Books on the intermediate division.
- New school-wide device policy: personal devices must be off and in your locker, only one confiscation so far.
- Purchased a big screen for the library and the foyer for information sharing, upcoming events, etc.
- Over 90% of school population is on School-Day.

### Vice-Principal's Update – Afrim Ficic

- Wonderful and smooth start to the beginning of the school year.
- Staff (teachers, ECEs, EAs, Custodians) do their very best to make sure students are set up for success at Hespeler.
- School Climate Committee:
  - look to enhance the learning environment of our school
  - initiative this year is Colour Houses: students will be divided into one of 8 colour houses (divided into 4 sections); will meet once a month to do an activity together; groups will be a mixture of the school population (K-8); fosters a sense of belonging, building relationships, getting to know other students and staff.
- Breakfast Club is up and running: thanks to Janice, Mark & Susan for all their hard work and providing a great breakfast for students.
- Boomerang Lunches are continuing at HPS: Green bins are here, ECO club is running – thanks to Ms. Jutzi.
- Mad Science came to our school on Friday for an informative and interactive assembly: forms went home; program will run on Wednesdays 3-4pm from September 26 to December 12

### Upcoming Events

- Sept. 21: PD Day – School improvement planning
- Intermediate Girls Field Hockey: 3-4pm after school for the next couple of weeks
- Intermediate Boys Football: 3:30-5pm next Tuesday & Thursday at Doon Public School

- Sept. 27: Terry Fox Run – 3<sup>rd</sup> block, families are welcome to join Fundraising – raise \$3000 or more certain teachers will be getting their heads shaved. Collecting coins – Tuesday nickels/dimes, Wednesday quarters/loonies, Thursday toonies, can donate online as well.
- Sept. 25: Gr. 7's to Camp Ki-Wa-Y all day
- Sept. 28: Orange Shirt Day – WRDSB recognizes Orange Shirt Day as a way to honour residential school survivors, those who did not survive, and their descendants. It's just one of the ways we support, educate and reconcile our relationship with Indigenous People. Date is Sept. 30 but since that is a Sunday, we will be wearing Orange on the Friday before.
- Oct. 29: Photo Day
- Remaining Spirit Days have not been finalized

## 7. **New Business/Fundraising**

### School Council Goals

- School Council Initiatives/Goals provided at meeting, included at the end of these minutes.
- Sharon fleshed out the details of each item.
- Feedback:
  - Item 1: Tina motioned to amend to “Host at least one parent workshop throughout the school year”. Abbey seconded, passed unanimously.
  - Item 2: Can the concert be more inclusive, not just for choir kids? Concert is one of our social events. Something staff would have to consider. Could there be there opportunities for kids to perform and be part of something? Concert is also long already so adding to that could be hard. Maybe a spring concert? School talent show is during the day, can be difficult for working parents to attend. Art night? Rebecca has done previously at other school. Maker fair? Students could show off something of their own interest.  
Fun fair is also a social and community event, but there is cost involved for families to attend.
- Michelle motioned to approve as revised, Kyly seconded, approved unanimously.

### Subcommittee Requirements (chair required)

- Additional members will be added next meeting
- Note: Sabina is available to help with any graphics requirements (flyers, school sign graphics, etc.)
- Parent Workshops: Kala Adams
- School Socials (Christmas Social, etc.): Jill Bolender & Stacey Lawrence supporting
- Fun Fair: Tina Castelli
- Dance-A-Thon: Sharon McKeown
- Garden Clean-up: Brandon Ruys
- Vendor Sale: Kara Hall
- Additional Fundraiser?

#### Vendor sale: Sunday, December 2 10am-3pm

- Kara (chair), Abbey, Michelle, Stacey, Brandon, Elke, Kyly, Tina, Sharon, Sarah
- Feedback on chair position from Tina:
  - \$3400 profit.
  - Requires one point person to organize & book vendor tables, ideally someone who has been through the process before.
  - 3rd year is a good indicator of whether it continues going forward.
  - Were missing really good quality holiday crafts last year.
  - Go to other vendor sales and recruit vendors to come to ours. All vendors should have cash & carry products. Work on finding the balance of types of vendors.
  - Add more bake sale, do not do book sale.
- Rebecca will check on availability of tables.
- Elke motioned to change the date to Dec. 2, Crystal seconded, passed unanimously.

#### Parent Workshops

- Dates and ideas: Kala will make a report at October meeting.

#### Fun Fair feedback

- Tina ran a fabulous event with help from all others!
- Nothing but positive feedback.
- Thanks to everyone who pitched in during the two weeks prior
- Last three year's profits are: 2016 \$3,992.41; 2017 \$5885.59; 2018 \$5,537.92
- Date will be Friday, June 7, 2019
- Subcommittee will start in October

#### Dance-a-thon

- Kickoff assembly will be before March Break, dance will be two weeks after March Break.
- March 29 proposed, Sharon will confirm with Rebecca and book Professor Jamz.

### **8. Other business:**

#### Council Funds: Status of bike racks

- Allocated \$8000 to new bike racks last year for this year. Previous principal had started to arrange, new staff at city stalled this process. Rebecca is still working on getting the gravel pad for the racks poured.

#### Gravel Run off

- Many concerns about slippery gravel run off. Armour stone was installed to try and help. Rebecca has been told there's not really a great solution for the continued run off from the ball diamond. It is being worked on behind the scenes by the facilities supervisor.
- Elke asked regarding grants: is it possible for us to look at grants for these types of projects? Many grants are available, someone would have to dedicate time to

researching what is available. Rebecca has a list of grants to share. Elke will research grants.

Front kindy area

- Rebecca is waiting on a quote for a fence to create a front kindy area. Consider natural play elements, could these be available for everyone? City property vs. our property needs to be considered. What about beside blue & white climber for natural play elements?
- Climbers are restricted to when it's weather permitting: what can we do that is not weather permitting? Natural elements could maybe open in the winter depending on the height of the item.

**MEETING ADJOURNED 8:55pm**

(Tina motioned, Kala seconded, passed unanimously)

Next meeting: October 15, 2018 (3<sup>rd</sup> Monday of the month)

## **School Council Initiatives/Goals**

1. Host at least one parent workshops throughout the school year
2. Host two social activities throughout the school year that are free of charge that attract both parents and students
  - Eg. Multicultural night; a dessert night; mad science, Christmas Social, etc
3. Maintain a more visible Council presence at school activities
  - it was agreed that a minimum of two parents would be in attendance at events like JK registration night and meet the teacher/book fair etc
4. Maintain an up-to-date school website to improve school communication
5. Supply items to classrooms on a per grade/division basis with monies earned from fundraising initiatives
6. Supply items to school as a whole with monies earned from fundraising initiatives.  
Eg. Music/Phys-ed, outdoor etc.
7. Host a yearly garden cleanup in the spring to maintain the integrity of the outside image of our school.