

W.O.D.S.S. EXAMINATION INFORMATION FOR STUDENTS

SEVERE WEATHER DURING EXAM WEEK

- Listen to the local radio or check the school board website at www.wrdsb.ca for any announced cancellations.
- **Should any WRDSB buses be cancelled or secondary school closed, ALL Exams in secondary schools will be 'shifted' one day.** (example-if a closure of a school or cancellation of buses occur on Monday, January 29, those exams would be shifted to Tuesday, January 30 and January 30th exams would be shifted to Wednesday, January 31st etc.)
- Please note – the PA Day scheduled for February 2nd will NOT be moved due to inclement weather cancellations.

Bus Transportation

Buses will run at the regular times during exams.

Exam Information

Students are required to be present on the assigned date for all their examinations and summative evaluations, unless a medical certificate is provided or the student has received administration approval in advance of the evaluation. Vacations, trips abroad, jobs etc. are not acceptable reasons for missing exams or final evaluations.

Be Prepared for your Exam

It is your responsibility to know the **DATE, TIME, ROOM and SECTION** of all your examinations.

The exam schedule is posted on the WO Website – <http://wod.wrdsb.ca>

Please be in your examination room at least 15 minutes prior to the start of the examination.

- Textbooks should be handed to the supervisor of your exam.
- Cell phones and all electronic devices must be left in your locker.
- Leave all other study materials in your locker.
- Absolutely no talking will be permitted during the period of the examination. Violation of this policy could result in the surrender of the paper.
- Bring your own pens/pencils.
- Water is permitted in exams.
- The **corridors** are **out of bounds** during examination times.

Please be considerate of your fellow students who are writing a longer examination.

Students late to exams

Students who arrive late must report to the main office immediately.

An administrator will meet with the student and determine the location and length of time available for completing the exam.

Students who are absent for an examination

The only valid reason for missing a scheduled examination is medical illness or a significant and verifiable life event (i.e. bereavement). In the event of illness or injury, a parent or guardian must call the school on the day of the exam, to inform the school. A doctor's certificate will be required. Final course assessment will be determined with consultation with teacher and administration.

Early dismissal from exams

Exam Length - 1.0 hour - students must remain in the exam room for the entire scheduled time.

Exam Length - 1.5 hours - students must remain in the exam room for the entire scheduled time.

Exam Length - 2.0 hours - if complete, a student will have one opportunity to leave after 1.5 hours*

Exam Length - 2.5 hours - if complete, a student will have one opportunity to leave after 2 hours*

* If students do not leave at this time, they must remain for the duration of the exam.

Study locations

Quiet study in the library. 8:00 a.m. to 2:30 p.m.

Quiet group discussions/study is in the Cafeteria. 7:30 a.m. to 2:30 p.m.

Cafeteria

The cafeteria will be open regular hours.

Second Semester Starts on Monday, February 5th