

# - Westmount School Council - Agenda

**Date: September 19th, 2018 @ 7:00pm**

**Location: Westmount Public School, 2<sup>nd</sup> floor meeting room**

1. **WELCOME & CHAIR'S REMARKS** (5 minutes) - Christina Vester for Christine Carmody
2. **APPROVAL OF MINUTES & AGENDA** (5 minutes) - Christina Vester for Christine Carmody
  - a. MOTION: To approve the minutes from the last council meeting held May 2018.
  - b. MOTION: To approve the agenda as presented with identified business arising.
3. **REVIEW OF SCHOOL COUNCIL ELECTION PROCEDURE** (5 minutes) - Trevor Dueck for Christine Carmody
4. **SCHOOL COUNCIL ELECTION** (10 minutes) - Christina Vester for Christine Carmody
  - a. Any parent of a student at Westmount Public School has a vote
  - b. If there are fewer than 16 people nominated for council they will be acclaimed
  - c. If there there are more than 15 nominees, then a secret ballot election will be conducted
  - d. If there are vacant council positions, these may be filled with nominations from the floor
5. **SCHOOL COUNCIL OFFICERS ELECTION** (5 minutes) - Christina Vester for Christine Carmody
  - a. Positions to be elected: Chair, Vice-Chair, Treasurer, and Secretary
  - b. If there is only one person running for a position, they may be acclaimed
  - c. If there is more than one candidate nominated for a position, a vote by secret ballot will be conducted
6. **BREAK** (If required for vote counting, 10 minutes)
7. **TIME AND DATE OF MEETING** (5 minutes) - Incoming Chair
  - a. MOTION: Meetings of Westmount School Council for 2018-2019 will be scheduled for the third Wednesday of each month from 7:00pm to 8:30pm
  - b. Discussion
8. **2017-2018 COUNCIL REPORT** (5 minutes) - Christina Vester for Christine Carmody
9. **2017-2018 TREASURER'S REPORT** (10 minutes) - Christina Vester
  - a. Presentation of 2018-2019 proposed budget to be approved at October meeting
10. **PRINCIPAL'S REPORT** (15 minutes) - Carolyn Griffiths
11. **LOOKING FORWARD** (10 minutes) - Incoming Chair
  - a. Having heard all of the things that school council did last year.
  - b. Which ideas or events do you feel are most important for the school?
  - c. How can we use these ideas to build community, engage families, and support educational excellence?
12. **BREAKFAST & LUNCH CLUB** (8:00pm, 20 minutes) - Daniela O'Neill and Krista Vastiga
  - a. MOTION: To provide the funding needed to continue running Breakfast and Lunch clubs.
  - b. Discussion

**13. CLOTHING SWAP** (10 minutes) - Lynda Waellering

- i. MOTION: To hold the clothing swap in the Gym on the date decided in late October or Early November and to request donations of clothing as last year
- ii. Discussion:

**14. PETSCHIE SHOE DONATION** (5 minutes) - Incoming Chair

- i. Intent of Donation: To provide donated footwear to students whose families may not be able to afford quality footwear.
- ii. MOTION: To form a committee to manage the shoe donations and to coordinate the dispersal of footwear to students
- iii. Discussion

**15. SIGN UP FOR EVENTS & COMMITTEES** (10 minutes) - Incoming Chair

NOTE: A signup sheet will be circulated so anyone attending can indicate if they would like to lead or participate in one or more of the school council committees or events

- a. WRAPSC Representative(s) - (Mary Kennedy and two vacant spots)
- b. Team Pizza - Christina Vester and Lynda Waellering graciously volunteered for this year.
- c. Fundraising Committee - Vacant
- d. Safe and Caring Schools Committee - Vacant
- e. Ambassador(s) to Newcomers - Courtney ? and one vacancy
- f. Greening Committee - Vacant
- g. Communications Committee - Meghan, Angela and Brooke ?
- h. Volunteers Committee - Vacant
- i. Breakfast and Lunch Club - Daniella O'Neill and Krista Vastiga have kindly volunteered for another year
- j. Stop Light and Crosswalk Safety Committee - Vacant
- k. Clothing swap - Lynda Waellering
- l. Mitten Drive - Vacant
- m. QSP Magazine Fundraiser - Jocelyn?
- n. Science Night- Janine?
- o. Science Fair- Vacant
- p. Author Event- Vacant
- q. Home Reading Night- Vacant

**15. CLOSING REMARKS** (5 minutes) - Incoming Chair