
School Council Meeting Minutes

Abraham Erb Public School

November 20, 2019 - School Library 7:00pm

Members Present: Amy W., Becky L., Carolyn M., Danielle G., Julie I., Jennifer K., Lee R., Leena S. (Minutes), Lindsay K., Melinda H., Mitra P., Nasim P., Seun S., Sheila S., Shishir B., Tracy M., Vera J.

Absent: Alison P., Hanan A., Farzana D., Jean H., Subhish K., Prashant K., Rina S., Subhish K., Syed A., Tamara C., Vaidhehi K.

Guests (signed in only): None

Agenda item: Welcome Presenter: Jennifer K.

Discussion:

- Territorial and Land Acknowledgement delivered by Lindsay K.
- Meghna no longer able to attend and has stepped down as a voting member, but will still attend when she can.
- JK motioned to approve the October minutes. SS seconded. All in favour.
- JK reviewed October action items. All were closed. EQAO results were posted in public minutes. Pam will add to school website. (see Appendix 1).

Agenda item: Principal's Report Presenter: Pam K.

Discussion:

- Mrs. Murphy has accepted a position at the board. This Friday is her last day. A new secretary has been hired named Melanie Lynch and will begin next Wednesday. She will be in this week to do transition work with Mrs. Murphy. Mrs. Blair will be filling in on Monday and Tuesday. Mrs. Murphy will be acknowledged at the assembly on Friday.
- Progress reports went home November 11. Teachers and parents have been in close communication both prior to and after reports went home. Parent teacher interviews took place last week.
- Last Friday's PD day was spent on equity with the staff.
- PK shared perspective on Halloween will continue to look at this to ensure inclusivity and collaboration with staff and parents.
- PK shared structural changes to Winter Variety Show Rehearsal and Show as a result of concerns around safety, emergency exits and growing audience. An email will go out with details around logistics and timings.
 - All classes will perform and watch other performances during dress rehearsal. Kindergarten classes will perform first
 - Dec 19 Performance A: Kindergarten, 12:45pm - 1:15pm
 - Dec 19 Performance B: Grades 1-6, 2:00pm-3:00pm
- Pam requests 6-7 volunteers to help guide parents into the gym and other logistics.

- SB suggested a volunteer to film the show to deter parents from standing in the aisle to take pictures and videos.
- JK suggested that 45 minutes is not enough time for parents to exit and next set of parents to enter. Line ups tend to start 45 minutes early.
- Teachers have access to Scientists in School, but the Mad Scientist program will not run this year. PK announced another opportunity for school workshops from UW Engineering Science Quest, that comes out of the school budget, will be offered instead during school hours and with no fee for parents. Equity, quality of the workshops, staff feedback, logistical issues and direct links to the curriculum were part of this decision.
- Little Jammers will also not be run this year.
- The lost and found is on display in the library.
- JK asked if the week of giving will be happening this year. PK hasn't heard about it and it was not in the calendar. PK will follow up with teachers to see if spirit squad will be running this.
- JK will send an email if no one is running the week of giving and pose to Council to see if anyone will lead this effort.
- The board has posted a brief note on School Day about the specific job actions being taken by ETFO. The work to rule will apply to administrative work and will not affect teacher supervision or extracurricular activity. Next week we will know more about negotiations or a deal being reached.
- NP raised issue about cars in the front of the school and safety issues around passing cars
- Pam spoke about parking issues and issues with front door drop offs. Pam discussed education and awareness that is occurring in the school with students about punctuality and coming through the right door. She suggested putting up pylons at 9am to prevent the bus parking and emergency parking from being blocked by cars.
- JI suggested another email notice about the rules for parking and drop off be sent via School Day. PK agreed and will seek input from teachers and parents and follow up.

Important Dates:

October 29-April 29, 2020 SJAM Student-run intramurals every Tuesday, Wednesday and Thursday

November 14 Parent-teacher interviews

November 15, 2019 SIPIM/Parent-Teacher Interviews

November 19 Volleyball Club Starts

November 20 School Council meeting at 7 PM

November 22 Hero Gem Assembly

November 29-December 4 Book Fair

December 6 Trustee Scott Piatrowski visits Abe Erb at 2:30 PM

December 8 Humane Society Visits; Hero Gem Assembly

December 10 SK Vision Screening in the library - AM

December 18 School Council Meeting at 7 PM; Holiday Concert Dress Rehearsal

December 19 Holiday Concert

December 20 Spirit Day - Red and green & Holiday Sweater Day

Winter Break December 21, 2019 to January 5, 2020 inclusive

ACTION ITEMS:

- Pam to look into option to have Kindergarten performance on a different day and will follow up with JK on specific logistics
- PK will send message on School Day with logistics and timings for winter variety show and requests for parents
- JK to put out request for volunteers to help with winter variety show
- Pam to find out if spirit squad will be running the week of giving and which teacher was supporting and follow up with JK.
- Pam to send email with clear parking and drop off/pick up instructions (with input from staff)

Agenda item: Treasurer's Report**Presenter: Carolyn M.****Discussion:**

- \$11,670 in the bank and not committed.

Agenda item: Parents Reaching Out (PRO) Grant Update Presenter: Jennifer K.**Discussion:**

- Last few years CM applied for PRO Grant to use for projects in the school. It has changed this year from \$1000 from the Ministry to \$500 from the Board.
- It is harder to qualify for this year than in the past. It will be applied to be used for the STEAM night as was done last year.
- Details on PRO Grant changes can be found in Appendix 2.
- SS asked about the PIC grant. It still exists and is automatically given to each school and is used for the Science Fair.

ACTION ITEMS:

- JK to apply to the Board for PRO Grant.

Agenda item: Update from Committees**Presenter: Jennifer K.****Discussion:**

- Pita Pit lunch program update - Leena
 - Pita Pit ordering will move to School Day as soon as the new secretary has the bandwidth to set it up. Half of 0.25 cents made per pita will likely go to School Day fees.
- Book Fair update - Julie
 - Teacher sign up available for preview
 - Julie highlighted times where there are no volunteers and passed sheet around. She will follow up by email to fill these spots.
 - Teacher wish lists will be available this year and JI follows up to make sure they are done.
 - JK and CM suggested highlighting the teacher wish lists on School Day
- To update the Council on the volunteer signups for committees and discuss next steps - Jennifer

- Eco Club only has one volunteer. Need to follow up with Mme Morrison to see what's involved and if more volunteers are needed, possibly open up to school for volunteers.
- Inspirational Wall Art to be postponed because it needs 3 teachers so need to wait to see what happens with strike action
- Sign-up list available in Appendix 3.
- JK put out general request for feedback and ideas or issues that members or parents would like discussed at School Council meetings. Planning and membership is completed so agendas are open for ideas.

ACTION ITEMS:

- JI to send out book fair sign up highlighting spots that still need to be filled.
- JK to go back to Mme Morrison on Eco Club
- JK to synch with SS on WRAPSC about dates and add her to email list and follow up with SB on his request to attend.
- JK to follow up with Council for ideas for presentations or topics for future meetings.

Meeting adjourned at approximately 8:15pm

APPENDIX #1: Log of Open Action Items

Noted: Closed items are only noted here if the item was in open status at the beginning of the meeting

Action	Person Responsible	Deadline	Status	Meeting Raised
Provide staff appreciation day poster to PK.	JK	Nov. 20	CLOSED	Oct. 23
Post link to public EQAO results on school website.	PK	Dec. 18	OPEN	Oct. 23
Send email about subcommittees and invite Council to sign up to volunteer.	JK	Nov. 20	CLOSED	Oct. 23
Investigate option to have Kindergarten performance on a different day and will follow up with JK on specific logistics.	PK	Dec. 2	OPEN	Nov. 20
Send message on School Day with logistics and timings for winter variety show and requests for parents.	PK	Dec. 18		Nov. 20
Request for volunteers to help with winter variety show.	PK	Dec. 18		Nov. 20
Determine if spirit squad will be running the week of giving and which teacher was supporting and follow up with JK.	PK	Dec. 2		Nov. 20
Send email with clear parking and drop off/pick up instructions (with input from staff).	PK	Dec. 2		Nov. 20
Apply to the Board for PRO Grant.	JK	Dec. 18		Nov. 20
Send book fair volunteer sign up list to Council, highlighting spots that still need to be filled.	Jl	Nov. 29		Nov. 20
Discuss Eco Club volunteer requirements with Mme Morrison to determine if Club possible this year.	JK	Dec. 18		Nov. 20
Connect with SS on WRAPSC about dates and add her to email list and follow up with SB on his request to attend.	JK	Dec. 18		Nov. 20

Follow up with Council for ideas for presentations or topics for future meetings.	JK	Dec. 18		Nov. 20
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APPENDIX #2: PRO Grant Process Changes

https://drive.google.com/open?id=1F03793TxXkRk1nF2DeeMGhu-IR59pAweu2hG_vHQAPg

APPENDIX # 3: Committee Sign-Up Sheet

<https://drive.google.com/open?id=1mAPRh363CbXAYYv-AfLdSeYDxFbgELw9OqOtKtiGuEY>