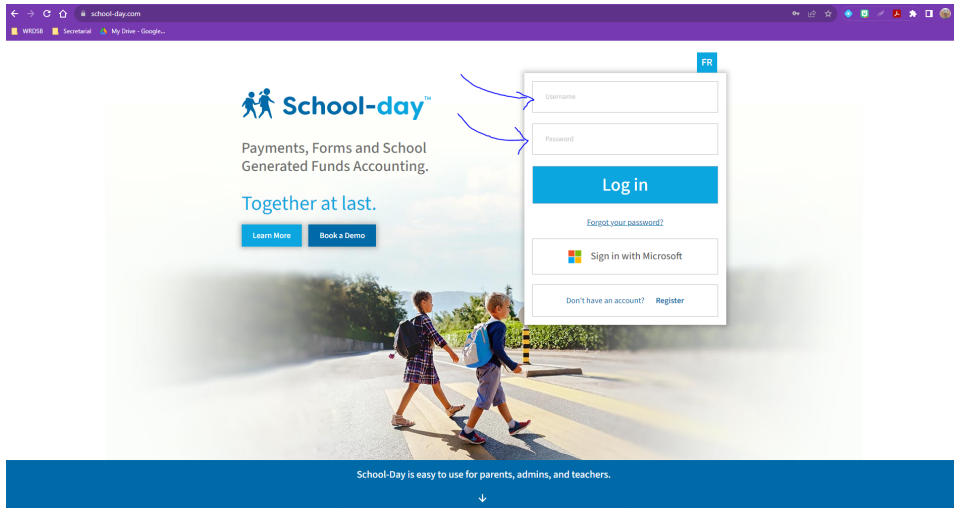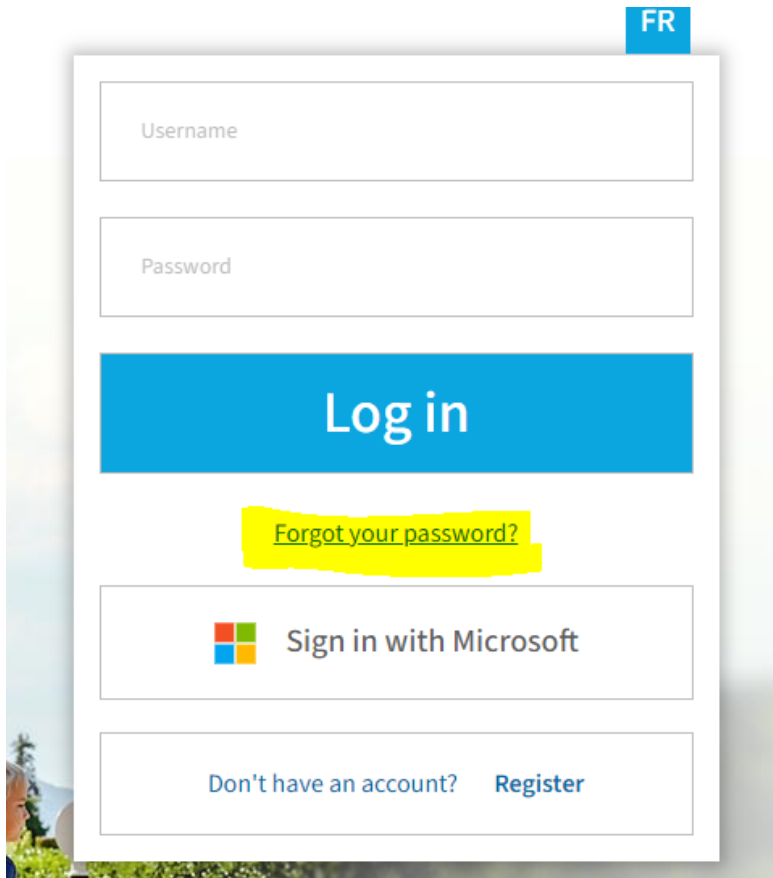## School-Day Access and Notifications

On a computer or chromebook (not a mobile device), go to www.school-day.com, enter your username and password (email address and the password you used when you signed up):
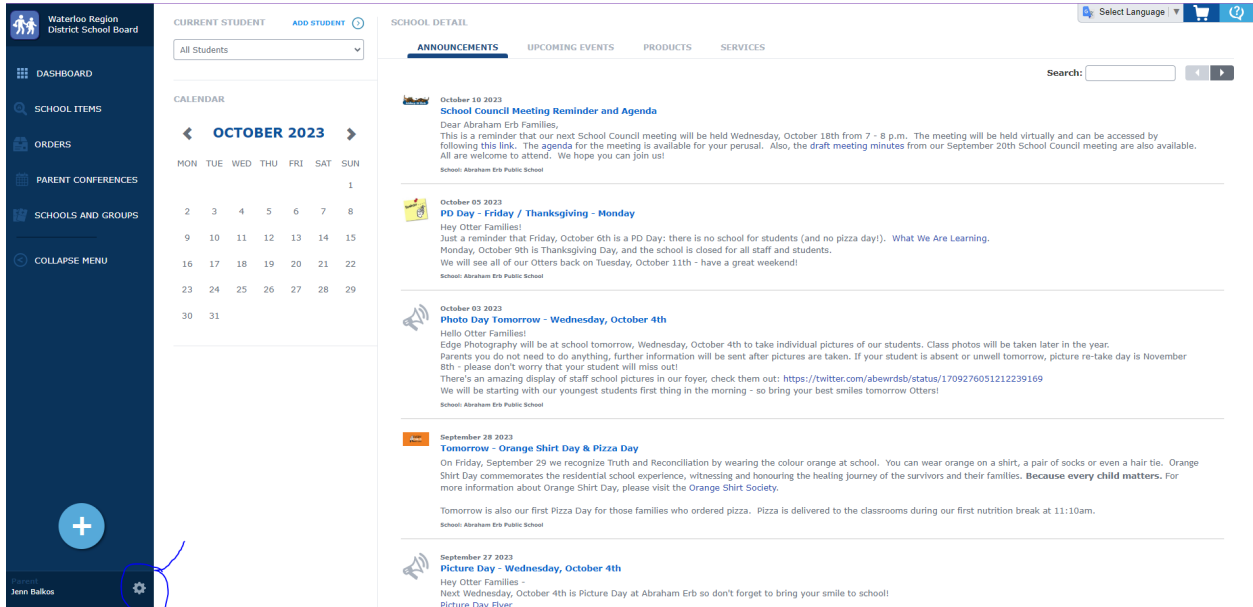

If you have forgotten your password, click on the forgot your password:

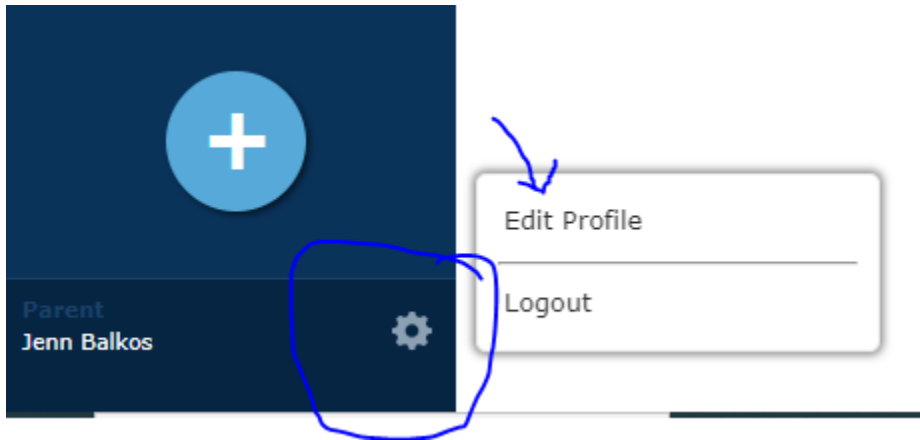If you do not remember your username or password, please email abe@wrdsb.ca for assistance.

You will see your dashboard, and at the bottom left of the screen you will see your name, with the settings cog:

Click on the Settings Cog and then Edit Profile:

It will bring up your account information:

ACCOUNT INFORMATION

Email *

First Name *

Jenn

Enter your first name

Last Name *

Balkos

Enter your last name

Street Address *

Your mailing address

City *

The town or city you live in

State / Province *

The state or province where you live

Country *

The country you live in

Postal / ZIP Code *

Home Phone

Work Phone   Ext:

Cell Phone

You must enter at least 1 phone number *

Password

Optional. Leave it blank to keep your current password.
(8 - 20 characters, minimum of 1 capital letter(s), minimum of 1 number(s))

Confirm Password

Optional. If you are changing your password, enter it again to confirm.
(8 - 20 characters, minimum of 1 capital letter(s), minimum of 1 number(s))

Email Notifications

Enable

Would you like to receive email notifications about the latest events, products, and announcements sent from your school?

Default Language

English

UPDATE

Make sure that your email address is correct, and that you have your email notifications enabled. If those are both correct, and you are not getting email notifications from school day, please check your email settings to ensure the messages are not going to spam, or that messages are not being blocked by your email provider.

If you would like assistance with logging into your account and navigating through School-Day, we are happy to help by appointment on Tuesdays or Fridays, please email abe@wrdsb.ca to book an appointment.

Thanks,
The Abraham Erb Office Staff