



# Bluevale Collegiate Institute

## Chromebook 1:1 Project

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August 2017

Dear Parents/Guardians of grade nine students:

Welcome to the 2017-2018 school year! This is an exciting time to be a grade nine student at Bluevale Collegiate Institute as our school will be using Chromebooks for the coming year. This means every grade nine student is going to receive a Chromebook for use for their entire high school career.

### **What is a Chromebook?**

*A Chromebook is a mobile computer that runs on Google's Chrome Operating System. These machines are designed to be used primarily while connected to the internet. They are optimized to allow the use of Google applications (i.e. Google Drive, Calendar, Gmail, Google Classroom, etc.). WRDSB Students already have Google Apps accounts provided to them by the Board which they will use on their Chromebooks.*

### **When will grade nine students be receiving their Chromebook?**

*We will be giving students their Chromebooks on the first day of school, September 5, 2017.*

### **What forms will be required for students to receive their Chromebook?**

*Students will need to hand in their signed Chromebook 1:1 Contract on September 5 in order to receive their device.*

### **How do students protect and personalize their Chromebook?**

*Students will use this device for their entire high school career. We encourage students to buy a protective sleeve suitable for a Dell Chromebook. Students may also attach stickers to personalize their Chromebook.*

You may have other questions about the Chromebook 1:1 Project. Your student may be able to answer some of these questions once the program begins. We are excited about this initiative and the benefits it will bring to our learning community.

Sincerely,

D. Tyrrell

Principal, Bluevale Collegiate Institute



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## GENERAL RULES OF USE:

1. Students and parents must complete and return the ***Chromebook 1:1 Project Contract*** before a Chromebook is issued. Contracts will be kept on file in the office. WRDSB “etch” numbers are assigned to individual students.
2. All Chromebooks are provided with this instruction sheet and a charging cord. Because **Chromebooks remain the property of WRDSB**, please ensure the Chromebook and charging cord are always ready to be returned in their original condition. Use of temporary identification stickers on the device is allowed and encouraged.
3. Please consider purchasing a **protective sleeve or case** to transport and store your Chromebook. This case can also easily identify the device as “yours”.
4. **Please bring the Chromebook to school each day, fully charged.**
5. Students are responsible for the care of the Chromebooks. **Please report any damage or issue with your Chromebook immediately.** You may speak to any of your teachers, the teacher-librarian, or the in-school technician about any problems or concerns you may have regarding the use and care of the Chromebook.

## Damage and Replacement Costs:

Chromebook Replacement Cost: \$320.00

Lost or Damaged Charging Cord: \$30.00

Please keep this guide for future reference.



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# CONTRACT

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**Complete the required information. You must return this contract on the first day of school to be able to pick up your Chromebook.**

### Student Information:

**Student's Name:**

**OEN:**

**Please read the following and sign below indicating that you understand:**

- Borrowing a Chromebook is a privilege.
- The Chromebook is to be used as a tool for school work.
- Students and Parents must read and understand the *General Rules of Use* document.
- The student is responsible for the replacement or damage costs as outlined on the *General Rules of Use* document.
- Students must read and follow the *WRDSB's Responsible Use Policy*, found on-line at <http://www.wrdsb.ca/rup>
- The Chromebooks are reliable, but should you experience a hardware issue, please deal with it at school at the earliest possible opportunity.

Student Signature: \_\_\_\_\_

Guardian Name (please print): \_\_\_\_\_

Guardian Signature: \_\_\_\_\_

Guardian Contact Phone Number: \_\_\_\_\_