



September

Dear Families,

Our libraries are open for another school year. We invite all students to visit the library to borrow books for independent reading and research projects. Students are encouraged to borrow from all areas of the library. A library clerk will be available at your school to help your child use the library. A timetable outside the door will let you know when the library is open.

Students may borrow books for up to a three-week loan period and may exchange them as frequently as they wish. Our loan standards are as follows:

Students in:

JK/SK – 1 book

Grades 1 & 2 – up to 3 books

Grades 3 to 8 – up to 4 books

Students are responsible for the books that they sign out. To avoid loss or damage to books, students are encouraged to:

- Carry library books in a book bag or knapsack
- Keep food and drinks (liquids) away from books
- Store books in a safe spot at home, away from young children and pets
- Return all borrowed books on or before the due date
- Return overdue books before borrowing another item

Should a book become lost or damaged, please notify the school's library clerk. A small fee will be charged: soft covered item - \$5.00, hard-covered item - \$10.00.

Research and reading can take place outside of the school library. Students are invited to visit the Library Learning Commons online at any time from home or from school to continue their learning online. From our online library, students can access our extensive online collection of encyclopedias, eBooks, research databases, and streamed media (see the back of this letter for details).

Our libraries open a window to the world for young readers and researchers. We invite students to use the library and its resources to support their learning at school and beyond.

Learning • Caring • Connecting