



Clemens Mill Public School

— **Est. 1992** —

School Council

October 2021 Meeting
October 13, 2021, 6PM - 7:30PM

Agenda

6:00 PM	Welcome	Principal Tiwari, Jackie Fraser
6:05 PM	Financial Review	Zac Jones
6:10 PM	School Update	Principal Tiwari
6:20 PM	Teacher Update	Bibi Corbeil, Cora Wilson
6:30 PM	WRAPS-C Update	Amanda Strickland
6:40 PM	Bathroom upgrade proposal	Jackie Fraser
6:50 PM	Project proposal	Cora Wilson
7:00 PM	Budget proposal and funding allocation decisions	Alanna Rand
7:20 PM	Volunteer opportunities	All
7:30 PM	Close	Jackie Fraser

**Welcome -
Jackie Fraser**

MOTION: To accept the Minutes from the September Council meeting

ACKNOWLEDGEMENT: That voting council members have read and agree to the Code of Conduct and Bylaws

Financial Update -

Zac Jones



School Update -

Principal Tiwari, Cora Wilson,
Bibi Corbeil

WRAPS-C Update -

Amanda Strickland



Bathroom proposal - Jackie Fraser



Proposal

School Council funding the update of school bathrooms by painting the stalls and adding decorative quotes and images to the stalls and walls.

Why would upgrading the school bathrooms be a benefit to staff and students?

- Increase a sense of school pride and school spirit
- Incorporate school teaching around Growth Mindset to help reinforce ideas being taught in the classrooms.
- Create a safe and inclusive environment for all kids.
- Inspire kindness through the school by using motivational/inspiring quotes as daily reminders.
- Foster a relationship between parents and teachers by working on a joint project
- Allows parent involvement in improving daily lives of our kids

Similar Projects Completed at Clemens

- Welcome in multiple languages and dolphin mural around the main entrance ceiling and floor (using vinyl decals). Completed by staff and administration.
- Dolphin mural painted on wall in main hall entrance.
- Sensory Hallway in Primary Junior Wing (using vinyl decals). Completed by teachers and administration.

Plan of Action

Classroom Washrooms:		
RM 17	JK/SK - K1	Students from RM 17
RM 18	JK/SK - K2	Students from RM 18
RM 19	JK/SK - K3	Students from RM 19
RM 23	1/2A	Students from RM 23
RM 25	Kindie/Prim/Junior SERT RM	Students & Staff who use room 25
RM 26	4/5A	Students from RM 26
PRIMARY/JUNIOR	Hallway	Primary/Junior students
JUNIOR/INTERMEDIATE	Hallway	Junior/Intermediate Students
Gender Neutral & Special Needs Washroom	Hallway outside of Office	Gender Neutral & Special Needs Students
Health Room	Health Room in Office	Office Staff & Ill Students
Staff Washrooms	Beside Staff Room & Across from Library	All Staff

- Find out if there are any specific requirements from Facilities (ie. Special paint or approval)
- Prioritize washroom spaces and determine what can be done in each space
- Consult with Teachers to get growth mindset quotes that they use daily in class
- Gather donations from parent community for supplies (Paint, brushes, rollers, vinyl)
- Create design and budget
- Gain financial commitment from Council
- Gain access to school and Implement plan

Ask from Council

- Consider allocating money from the 2021/2022 Budget to support this project
- Budget to be presented and approved at a later date by council

Thank you!!

Project proposal -

Cora Wilson



Budget Proposal and Investment Allocations -

Alanna Rand



Financial guiding principles for Council

- ❑ **develop a neutral budget** each year in September for the current school year. The budget will plan to reinvest all funds raised back into the school in the year that they are received.
- ❑ **invest any projected surplus** over \$2,000 before the end of the school year.
- ❑ **minimize any projected deficit** greater than \$2,000 first by fundraising, and then by reassessing any uncommitted spending for the remainder of the school year to find savings
- ❑ **hold a \$0 balance** by the end of the school year. A small balance of up to \$2,000 will be deemed acceptable.

**2021/2022
DRAFT
School
Council
Budget**

Fundraising plans for 2021/2022:

Revenue Opportunity	Assumption	Plan (\$000s)
Balance carryover	26k balance less 1k targeted donation to be returned	25.0
Pizza (net profit)	Beginning in November @ 500/month for 8 months	4.0
Bingo	Beginning in November @ 500/month for 10 months	5.0
Grants	PC Financial Grant (\$8k), Workplace grants (\$1k), Other (\$0.5)	9.5
Fundraising	FlipGive \$500 (similar proceeds to 2020/2021)	0.5
Events (net profit)	No events held in 2021/2022 school year	0
Spirit wear (net profit)	Sales revenue used to offset cost for families	0
TOTAL FUNDS AVAILABLE		\$44.0

\$44,000 would be split as:

- Cash (unrestricted use): \$6k carryover + \$4.5k new = \$10.5k
- Bingo (restricted use): \$19k carryover + \$5k new = \$24k
- WEFI (restricted use): \$0 carryover + \$9.5k new = \$9.5k

MOTION: To approve the \$44,000 fundraising plan as presented.

2021/2022

DRAFT School Council Budget

\$44,000 projected funds:

- Cash: \$6k carryover + \$4.5k new
- Bingo: \$19k carryover + \$5k new
- WEFI: \$0 carryover + \$9.5k new

Investment plans for 2021/2022: \$23,000 in funds already committed, \$21,000 remaining to be allocated

Funds already committed	Funding Source	Assumptions/Comments	Amount (\$000s)
Technology 1-1 goal	Bingo carryover (11.5k), Cash carryover (1.5k), Bingo new (3k)	13k prior year commitment, 3k committed annually. No longer permitted by the Board.	16.0
Traverse wall	Bingo carryover (7.5k), Cash donation carryover (1.5k)	Pending Board approval.	9.0
Nutrition for learning	WEFI new (8.0)	PC Financial Grant (pending)	8.0
Outdoor playground	Cash carryover (3k)	Surplus after completion of project. To be reallocated to another initiative.	3.0
Student support	Cash new (2.5k)	Annual commitment	2.5
Speaker series	Cash new (2.5k)	Annual commitment	2.5
Council admin	Cash new (1k)	Annual commitment	1.0
TOTAL COMMITTED		42.0 - 16.0 Technology - 3.0 playground = 23.0	

Funds remaining: \$3.0k Cash + \$16.5k Bingo + \$1.5k WEFI/Grants = \$21.0k

2021/2022

DRAFT School Council Budget

Options to invest remaining \$21,000:

Opportunity	Description
HEPA filters	One-time only cost (large range, low end would be ~\$8,000) And annual replacements @~\$2600/yr Recommendation: up to \$12,000
Bathroom updates	One-time cost only Up to \$2,000
Grade 8 graduation	New annual commitment Graduation spirit wear \$1,500
Volunteer appreciation?	Not allowed to spend on Council members, but we are allowed to show appreciation for volunteers \$500
Murals: UNLEARN	\$3,400

\$21,000 in funds remaining:

- \$3.0k Cash
- \$16.5k Bingo
- \$1.5k WEFI/Grants

Subcommittee volunteers -

Jackie Fraser

Initiatives that require sub- committee chairs / volunteers

Initiative	Duties	Volunteer
Pizza days	Advertise and collect pizza order payments via School-Day Order pizza and arrange delivery Secure and coordinate volunteers in school to hand out pizza	Alanna (admin) Dawn (process) Jenn S (in school)
Bingo	Secure and coordinate volunteers for shifts at Bingo hall Bingo volunteers Sunday 9-11pm	Jackie Fraser Jen Butler, Amanda S, Zac J, Dawn M, Christine, Kim F(emerg backup) (volunteers)
Grants	Research and apply for grants to support school / Council initiatives	Jennifer Hendry-Lynn (and FlipGive)
Speaker series	Secure and coordinate speaking engagements targeted to school parents and/or students Schedule speaking engagements and advertise to school community	Cora Wilson, Olga Vigil Letang
WRAPS-C	Attend monthly WRAPS-C meetings Provide updates to School Council at Council meetings	Amanda Strickland
Teacher appreciation	Coordinate 'Sunshine Days' where parents supply snacks for teachers/staff	ON HOLD
Brain-a-thon	Plan and host Read-a-thon and Math-a-thon for students Arrange method for students to track progress and participation Coordinate and collect participation fee via School-Day Secure and distribute prizes	Shona Majuery (support) Alanna Rand

Thank you!

