



Clemens Mill Public School

— Est. 1992 —

School Council

October 12, 2022 Meeting

6PM - 7:30PM

Agenda

6:00 PM	Welcome	Principal Tiwari
6:05 PM	Introductions	Jackie Fraser
6:10 PM	Closing of 2020/2021 Council and Financial Review	Jackie Fraser
6:20 PM	Council Objectives & Formation of 2022/2023 Council	Jackie Fraser
6:45 PM	School Update	Principal Tiwari
7:00 PM	Budget proposal and funding allocation decisions	Jackie Fraser
7:25 PM	Subcommittee volunteers	All
7:30 PM	Close	Jackie Fraser

Introductions - Jackie Fraser



Closing of 2020/2021 School Council & Financial Review -

Jackie Fraser and Zac Jones



2021/2022 School Council Closing Remarks

Summary of Council's impact last year:

- Still affected by Covid-19 restrictions
- Funded Jump Math Program
- Funded Tarmac Painting
- Funded UnLearn Mural Project
- Started Pizza Days in May/June
- Supported Cambridge Bingo and Gaming Centre
- Raised funds for Gaga Ball Pits
- Created Welcome Packets for teachers, Fall 2022

MOTION: To dissolve the 2020/2021 Clemens Mill School Council.

Financial Update:

- Began the year with \$26k in reserve, similar to 1st year, earmarked for previously committed items (traverse wall/outdoor playground/technology)
- Spent \$15,8k on UnLearn, Jump Math and Tarmac Painting (With Gaga Ball pits planned to occur within the 2022/2023 year)
- Earned \$29k from Bingo participation, pizza and grants
- Ended the year with \$27.1k in reserve, split by:
 - Cash: \$8.8k
 - Bingo: \$16.8
 - WEFI: \$1.5k - \$1K return to TD Friends of Environment
- The \$26.1k is earmarked as follows:
 - Gaga Ball Pit(s) \$17.1K
 - Bathroom Update \$2K
 - Teacher Welcome Gifts \$1K
 - \$7K carryover

Overview and Creation of 2022/2023 School Council -

Jackie Fraser



School Council Overview

Mission:

To support student **LEARNING**, **ACHIEVEMENT**, and **WELL-BEING**

Vision:




- Improve the educational experience of our students
- Promote diversity and inclusion
- Build strong families and community
- Increase parent participation in the school
- Foster a relationship between our families and educators

Goals:

- Host family-focused activities
- Sponsor student-focused events
- Invest in school enhancements
- Show teacher appreciation
- Provide support for parents

We aim to have a presence throughout the school year

School Council **DRAFT** Annual Calendar of Events:

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Council meeting	◆	◆	◆	◆	◆	◆		◆	◆	◆
Newsletter/Social Media		◆		◆		◆		◆		◆
Open house/Recruiting	Meet the Mill									
Weekly pizza		◆	◆	◆	◆	◆	◆	◆	◆	◆
FlipGive/Mabels Labels	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Bingo Volunteering	◆	◆	◆		◆	◆	◆	◆	◆	◆
Other fundraiser (Spirit Wear)			◆							
Family activity		Movie night	Movie night	Movie night	Movie night	Multicultural		Movie night	Fun Fair	Movie night
Parent speakers		◆			◆			◆		
Student speakers		◆						◆		
In-school events			Flip Give			Read-a-thon				
Teacher appreciation	Packet									

Roles

School Council is made up of both members and volunteers. Roles include:

Executive committee

- Principal (non-voting)
- Chair (non-voting)
- Treasurer
- Communications Officer
- Secretary

Council voting members

- 9-17, including Executive committee voting members
- Teacher, Community Rep
- Minimum 1 WRAPSC rep
- Subcommittees must have at least 1 council member involved

Subcommittee leads and volunteers

- Pizza lunches
- Fun fair
- Bingo
- In-school student events
- Movie nights
- Multi-Cultural Night
- Speaker series
- Grants
- Teacher appreciation
- *Student-Led Sales*
- *Ad hoc special projects*

2021-2022 Council Membership

Principal:

Vinay Tiwari

Vice Principal:

Shemira Sheriff

Teacher representative:

Cynthia Solowiejczyk

Community partner:

Kim Fowler, Fiddlesticks

Parent volunteers who have indicated an interest in joining Council:

Adam Jarvis

Jennifer Sime (**Communications**)

Alanna Rand (**Secretary**)

Shona Majuery

Amanda Strickland

Zac Jones (**Treasurer**)

Dawn Mills

Shannon Wall

Jackie Fraser (**Chair**)

Yvonne Baranski

Jennifer Hendry-Lynn

Cheraine Serrador

School Update -

Mr. Tiwari

Budget Proposal and Investment Allocations -

Jackie Fraser



Financial guiding principles for Council

- ❑ **develop a neutral budget** each year in September for the current school year. The budget will plan to reinvest all funds raised back into the school in the year that they are received.
- ❑ **invest any projected surplus** over \$2,000 before the end of the school year.
- ❑ **minimize any projected deficit** greater than \$2,000 first by fundraising, and then by reassessing any uncommitted spending for the remainder of the school year to find savings
- ❑ **hold a \$0 balance** by the end of the school year. A small balance of up to \$2,000 will be deemed acceptable.

**2022/2023
DRAFT
School
Council
Budget**

Fundraising plans for 2021/2022:

Revenue Opportunity	Assumption	Plan (\$K) est.
Balance carryover	26.1k	26.1
Pizza (net profit)	Beginning in October @ 1,000/month for 9 months	10.8
Bingo	Beginning in September 2022 - August 2023	14.2
Grants	?	1
Fundraising	FlipGive \$500 (similar proceeds to 2020/2021)	0.5
Events (net profit)	Movie Night beginning in October @\$300/month for 7	2.1
Spirit wear/Fun Fair	Zero sales – net neutral events.	0
TOTAL FUNDS AVAILABLE		\$54.7

\$54,700 would be split as:

- Cash (unrestricted use): \$8.8k carryover + \$14.4k new = \$23.2k
- Bingo (restricted use): \$16.8k carryover + \$14.2k new = \$31k
- WEFI (restricted use): \$0.5k carryover = \$0.5k

2022/2023 DRAFT School Council Budget

- \$54.7K projected funds:
- Cash: \$8.8k carryover + \$14.4k new
 - Bingo: \$16.8k carryover + \$14.2k new
 - WEFI: \$0.5K carryover

Investment plans for 2022/2023: \$26,200 in funds already committed, \$28,500 remaining to be allocated

Investment Opportunity	Funding Source	Assumptions/Comments	Amount (\$000s)
Bathroom Upgrade Project	Cash carryover (2000.00)	Can get volunteers to help deploy updates.	2.0
Gaga Ball Pits	Bingo carryover (16, 778.54) Bingo new \$322.00	Pending Facilities Approval.	17.1
Teacher Welcome Gifts	Cash carryover	Approved last year, spend August	1.1
Student support	Cash new (2.5k)	Annual commitment	2.5
Speaker series	Cash new (2.5k)	Annual commitment	2.5
Council admin	Cash new (1k)	Annual commitment	1.0
TOTAL COMMITTED		54.7 – 20.2 2021/2022 Commit - 6K Annual Commit = 28.5K	

Funds remaining: \$14.1k Cash + \$14.1k Bingo + \$0.5k WEFI/Grants = \$28.5k

MOTION: To approve the \$54.7K fundraising plan as presented.

2021/2022

DRAFT School Council Budget

\$28,500 in funds remaining:

- \$14.1k Cash
- \$14.1k Bingo
- \$0.5k WEFI/Grants

Options to invest remaining \$25,000:

Opportunity	Description
Upgrade Sound and Projection Equipment for gymnasium	New speakers and projection unit for the school gymnasium to support assemblies and guest speakers.
Grade 8 graduation	New annual commitment Graduation spirit wear
Other?	

Conversation to continue next meeting.

Subcommittee volunteers -

Jackie Fraser



Initiatives that require sub- committee chairs / volunteers

Initiative	Duties	Volunteer
Pizza days	Collect pizza order payments via School-Day Order pizza and arrange delivery Secure and coordinate volunteers in school to hand out pizza	Alanna Rand Jackie Fraser
Bingo	Secure and coordinate volunteers for shifts at Bingo hall, sign reports	Jackie Fraser
Grants	Research and apply for grants to support school / Council initiatives	Jennifer Hendry-Lynn
Speaker series	Secure and coordinate speaking engagements targeted to parents/students	Zac/Cora Wilson
WRAPS-C	Attend monthly WRAPS-C meetings + provide updates to council	Amanda Strickland
Teacher appreciation	Coordinate 'Sunshine Days' for teachers/staff	Raine Serrador
Brain-a-thon	Plan and host Read-a-thon and Math-a-thon for students	
Spirit Wear	Perform an RFP to secure a spirit wear producer/distributor Arrange orders via School-Day Coordinate delivery of the Spirit Wear	Vinay/ Jackie Jackie /Jenn/Bibi/Yvonne/Amanda/Dawn W
Movie Nights	Organize and arrange movie nights/ticket sales/concessions/volunteers	
Fun Fair	Help to lead the organization of the Fun Fair, manage volunteers	Jackie /Zac/Raine/Jen nS/Amanda/Dawn M
Conversation to continue next meeting.		

Thank you!

