**Centennial P.S. Responsible Use Policy – Wireless Devices**

*This Responsible Use Policy applies to any device, whether school-supplied or personally owned, that accesses the Internet, including PlayBooks, iPods, iPads, smartphones, netbooks, and laptops. Students using wireless devices are also expected to follow the guidelines in the* ***WRDSB Code of Digital Conduct and the WRDSB Responsible Use Policy****.*

We embrace technology as an essential part of learning, and will encourage students to use wireless technology devices **during the completion of teacher-directed assignments**. The use of wireless devices will be carefully planned, guided and monitored by teachers.

Students are permitted to bring their own wireless devices to class, provided this Responsible Use Policy is respected and followed. The use of personal wireless devices at school is strictly optional. Students will have access to school computers and wireless devices when needed.

Students should be prepared to use their personal wireless devices in collaboration with others. **Students are fully responsible for their own devices, whether lost, stolen or damaged.**

**Wireless devices may NOT be used:**

PLEASE

REVIEW

CAREFULLY BEFORE

SIGNING

• At any time during nutrition breaks (inside or outside portion)

• To distract or interfere with others (games, loud music, cell phone ringing)

• For cell phone use, texting, social networking, instant messaging or personal email during class

• To cheat or plagiarize

• To bully or harass others

• To take photos in private areas such as washrooms, locker rooms or dressing rooms

• To connect to the school network to broadcast or share private access

• To sync a personal device to a school computer

The use of camera functions on wireless devices is strictly forbidden at Centennial, unless as part of a teacher-directed assignment. Any such photos on personal devices must be deleted before the device goes home. Please be aware that taking photos in private areas (e.g. washrooms, locker rooms, dressing areas) at any time violates Criminal Code and Privacy legislation and may be subject to internal and external disciplinary consequences.

**The use of any wireless device in the classroom is at the teacher’s discretion.**

**Personal devices not used in accordance with this Responsible Use Policy will be taken away and stored in the office, to be picked up at the end of the day. A parent/guardian will be contacted to pick up the wireless device if a student has his/her wireless device taken away for a second time.**

**IMPORTANT NOTE**

**Parents should not contact students using personal wireless devices during school hours of 8:30 a.m. to 2:55 p.m. Instead, parents should call the school’s main office for any emergency situations. Office staff will contact students in class**.

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**Code of Digital Conduct**

**I understand that failing to follow this code will include consequences consistent with the school’s code of behaviour and the WRDSB Responsible Use Procedures (RUP).**

**Acknowledgement of Code of Digital Conduct**

**I understand the terms and conditions of the policy outlined on the enclosed “Code of Digital Conduct” pages, and have reviewed the guidelines and rules of etiquette, online with my parent(s), and will abide by the guidelines. I further understand that any violation of these rules may lead to disciplinary action, as outlined.**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Homeroom: \_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**