



## Conestogo Public School – Council Minutes: Monday, September 12, 2022

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## UPCOMING COUNCIL EVENTS

### 2022-2023 Event Dates:

- Fun Fair: Thursday, Sept 22, 2022
- Online Silent Auction: November, 2022
- Lions Bingo: Wednesday, Feb 9, 2023
- Next Council Meeting: Monday, Oct 17, 2022
- Council Meeting dates for 2022-2023 (the third Monday of each month with some dates adjusted for events and holidays):
  - October 17, 2022
  - November 21, 2022
  - January 16, 2023
  - February 20, 2023
  - April 17, 2023
  - May 15 2023



## WELCOME & GENERAL BUSINESS

### Attendance

(P present, N absent/regrets. Parent Members must attend 70% of meetings to maintain voting privileges.)

Role	2022-2023	Sep 12	Oct 17	Nov 21	Jan 16	Feb 20	April 17	May 15	
Co-Chair	Colleen Heinrichs	P							
Co-Chair	Rebecca Hallman	P							
Treasurer	Gena Braun	P							
Secretary	Christine Sanchez	P							
Principal	Sara MacNeill	P							
Teacher Reps	Carolee Fox	P							
Community	Katie Misener	P							
WRAPSC	Kristen Kent	P							
Parent Members & Volunteers	Shawna Gingrich	P							
	Mark Edwards	P							
	Amy Hertz	P							
	Angelique Gray	P							
	Jenn Metzloff	P							
	Karen Forsyth	P							
	Ian Howlett	P							
	Agnes Lehtonen	P							
	Juli Oitment	P							
	Erin Schmidt	P							



## **Agenda – Review & Approval**

### **Adjustments to Agenda:**

- N/A

### **Agenda approval with changes motioned by:**

**1<sup>st</sup>:**  
**2<sup>nd</sup>:**

## **Minutes, June – Review & Approval**

### **Adjustments to Minutes:**

- To be reviewed at October meeting

### **Minutes approval with changes motioned by:**

**1<sup>st</sup>:**  
**2<sup>nd</sup>:**



## PRESENTATIONS

### Teacher's Report – Carolee Fox

- Mrs. Fox introduced herself and expressed appreciation of the staff and administration at the school, and excitement for the new year.

### Principal's Report – Mrs. MacNeil

- Outdoor play and facilities:
  - All kids outside for each nutrition break
  - Playground use is currently segregated by grades, and this will change if needed to accommodate needs and use
  - Gaga ball is open
- Student leadership is very important:
  - Students are participating in bus patrolling and "trailblazers" that includes half day training offsite and parent permission forms.
    - Trailblazers are safety patrollers who model safe walking practices to and from school for younger students. This includes using our approved crossing location where crossing guards are located.
  - Networking with classroom staff and student leaders to assist in the school as well.
- Volunteer process with the board has been posted on the school website (reference, form, vulnerable sector check, etc) for home-reading, coaching volunteering, Strong Start.
  - Volunteers are needed for Strong Start.
  - Sound Walls, coordinated along with Mrs. Rudd, is an excellent program for learning how to read.
- Staff have identified the following priorities:
  - Outdoor learning is something the staff would like to do more of and learn more about.
    - Facilities has been contacted about installing a Monarch Way Station. It will take a year or two to establish.
    - Different areas of the school can be "zoned" and rotated to allow different areas of the school property to be used for outdoor learning and play for different groups at different times.
    - Contacts with the Forest School can be leveraged to reach these goals.
  - Equity: What does that look like in a smaller school, i.e. how can we enhance our library space invite guest speakers, and incorporate Indigenous Knowledge, etc.
- Picture Day is coming up on Sept 27.
- "Drill Week" at the end of September will be when all emergency drills will be practiced.
- October 7: Terry Fox walk or run, coordinated by Mrs. Fox and Mrs. Thiel.

## COUNCIL ELECTIONS

- Nominations and elections:
  - Chair/Co-Chair: Rebecca, Colleen - acclaimed
  - Treasurer: Gena - acclaimed
  - Secretary: Christine Sanchez - acclaimed
  - Community Rep: Katie Misener - acclaimed



- Members (all voted and passed unanimously):
  - Agnes
  - Shawna
  - Karen F
  - Karen H
  - Ian
  - Kristen
  - Mark
  - Amy
  - Erin
- Volunteers: - voting not required.
  - Angelique
  - Juli
- WRAPSC rep:
  - Self nomination: Kristen Kent (Tentative - pending schedule)
- Communications: n/a

## COMMITTEES & EVENTS – STATUS REPORTS

### Fun Fair – Rebecca

- Explanation of forms that went home (School Day not functional for online ordering yet). Orders can be put in the box outside the main doors of the school.
  - Reminders for forms will be made during announcements.
  - Flyer and School Day noted that paper forms must be required.
  - Another reminder will be sent by the principal AND posted on the website. Can also include information about upcoming auction in November.
- Food: Donated by Optimist Club as per pre-orders (encourage everyone to bring in their forms, and pay by cash)
- Purchases at the Fair:
  - Ticket sales, cash preferred (in addition to what is ordered in advance)
  - Food – only if there is extra
- Silent Auction: Will remain as an online event and is NOT part of the Fun Fair this year. This method reached a wider audience and was very successful last year. Will be run in November.
  - School baskets will be auctioned at the Fun Fair this year, and this information has also been sent out on School Day.
  - Karen F will drop off the baskets tomorrow morning.
- Tickets:
  - Games will cost 1 – 3 tickets (i.e. bus will be higher ticket value due to the cost of running this activity)
- Activities:
  - Horseback adventures: Wagon rides only for \$1000 – this cost is too high and this event will not be running. The Fire Department is going to wagon rides around the back field instead.
  - Gym Bus will be provided by the Monkey Bus Company this year and will also be doing face-painting.
  - Mini Golf: When can the provider access the school to set up the mini golf course?



- TIME: Set up at 3:30 in the Gym. Approved by Mrs. MacNeill
- Grade eight, nine, or ten students will help run the games, and a couple parent volunteers are required to coordinate.
- Photo booth will be set up using our own supplies and participants can use their own phones/cameras.
- Ice Cream station:
  - Non-dairy option requested (sorbet) – note that there will be a sign indicating non dairy free is not guaranteed. **ACTION ITEM: Braun family.**
- Prize table: Candy after filling stamp form + some non-candy items. **ACTION ITEM:** To be purchased by Gena/Erin.
- Raffle:
  - In the past this has been donated items that were not suitable for the auction. This year we will be purchasing smaller items for a children’s raffle table (ending around 8 PM). **ACTION ITEM: Kristen, Juli**
- VOLUNTEERS NEEDED for short time slots to help run activities. **ACTION ITEM all:** Please spread the word and reach out if you are interested in helping out!
  - Food: Agnes offered to help out.
  - Volunteers are given aprons so there are easily identified.
- Council tables available at the school, and 10 tables have also been requested from the Board.
- SETTING UP: Gym will be available starting later in the afternoon (3 or 3:30 PM). **ACTION ITEM: Erin** will coordinate.
- **ACTION ITEM, Colleen.** SEND OUT google form or signup sheet for volunteer slots:
  - Staff volunteer sheet will be printed out and posted in staff room along with order form for teachers.

## Playground Update – Rebecca

- Monkey bars appear lower, but this may be resolved as the mulch settles.
- The colour of the playground is not what was ordered, and the supplier (Blue Imp) has been contacted. They have offered a free bench as compensation. Note that we have quite a number of benches already, so different remuneration may be requested. Suggestions from council include:
  - First step is to confirm that correct playground was ordered (through all steps at the Board – Alex Ramirez).
  - Also confirm that the mulch is actually the issue for the height of the Monkey Bars.
  - To add any other items, the entire approval process at the Board will need to be redone, and may involve cost to the school or Board for installation, so benches are not recommended.
  - Recommendation: Requesting a partial refund may be the simplest option, following checking heights and specifications, and the purchase order submitted by the Board, etc. E-mail Alex Ramirez and copy the principal. **ACTION ITEM: Colleen**

## Fundraising – Rebecca

- Online Silent Auction planned for November (requires very little participation from staff).
- Bingo (Lion’s Club) – also very low work load for staff and volunteers: Rodney indicated that there is still some availability:
  - Feb 2, 9, 16 → Winter Social.
  - Decided against March, April, or May dates.
- Factory Shoe: \$5 goes to school for every pair of shoes purchased. No cost to obtain cards. The Principal has



already initiated this fundraisers (including virtual “card” that can be scanned).

- Request from admin: Keep it to roughly three larger events.
- Mabel’s Labels.
- FlipGive: Ongoing, some promotion would be useful.
- Lunches: ESNS is on hold while the school staff consider some options (vendor options and pricing that is suitable for the community).
  - The advantage of ESNS is that various options are available (many restaurants participate).
  - Option: Add small extra cost to enable cost-sharing for families as needed.
  - Menchies was also very popular.
  - Parent council members have participated in food distribution to assist the staff in the past.
- Fundraising is used for early learning technology, math and reading, club supplies, etc.
  - Dreambox and Lexia can no longer be paid for by.
- REQUESTS from the staff that could be supported through fundraising:
  - Outdoor learning (i.e. “mud kitchens”)
  - Equity tools in the library (the Board provides minimal funding for the library, so additional support is requested, including library teacher resources).
- Motion: Council supports proceeding with Fun Fair plan as outlined above and according to approximate budget.

## Treasurer’s Report – Gena

- To be provided at the next meeting

## Safe, Caring, Inclusive, and Healthy Schools Committee – N/A

- Not discussed at this meeting.

## Craft Show

- To be considered for next year or the spring. Investigate this option.
  - Crowfoots may be able to provide some contacts.

## OPEN DISCUSSION ITEMS

None for this meeting.

## ADJOURNMENT

### Motioned by:

1<sup>st</sup>: Agnes

2<sup>nd</sup>: Katie