

## **Conestogo Public School – Council Minutes: Tuesday, October 3, 2023**

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## UPCOMING COUNCIL EVENTS

### 2023 Event Dates:

- Next Council Meeting: TBD
- Council Meeting Dates for 2023/24: TBD

## WELCOME & GENERAL BUSINESS

### Attendance

(P present, N absent/regrets. Parent Members must attend 70% of meetings to maintain voting privileges)

| ROLE                        | 2023 - 2024       | Oct.<br>3 | Nov<br>16 | Jan | Feb | Apr | May |  |
|-----------------------------|-------------------|-----------|-----------|-----|-----|-----|-----|--|
| Co-Chair                    | Katie Misener     | P         |           |     |     |     |     |  |
| Co-Chair                    | Rebecca Hallman   | P         |           |     |     |     |     |  |
| Treasurer                   | Gena Braun        | P         |           |     |     |     |     |  |
| Secretary                   | Christine Sanchez | P         |           |     |     |     |     |  |
| Principal                   | Sara MacNeill     | P         |           |     |     |     |     |  |
| Communications Rep.         | Colleen Heinrich  | P         |           |     |     |     |     |  |
| Teacher Reps                | Ms. Cochrane      | P         |           |     |     |     |     |  |
| Community                   |                   |           |           |     |     |     |     |  |
| WRAPSC                      | Kristin Kent      | P         |           |     |     |     |     |  |
| Parent Members & Volunteers | Shawna Gingrich   | N         |           |     |     |     |     |  |
|                             | Corrine Denbok    | P         |           |     |     |     |     |  |
|                             | Mark Edwards      | P         |           |     |     |     |     |  |
|                             | Amy Hertz         | N         |           |     |     |     |     |  |
|                             | Angelique Gray    | P         |           |     |     |     |     |  |
|                             | Jenn Metzloff     | N         |           |     |     |     |     |  |
|                             | Karen Forsyth     | P         |           |     |     |     |     |  |
|                             | Caitlin Carpenter | P         |           |     |     |     |     |  |
|                             | Agnes Lehtonen    | P         |           |     |     |     |     |  |
|                             | Juli Oitment      | P         |           |     |     |     |     |  |
|                             | Erin Schmidt      | P         |           |     |     |     |     |  |
|                             | Jeremy Young      | N         |           |     |     |     |     |  |
|                             | Karen Hoffbauer   | N         |           |     |     |     |     |  |
|                             | Kim Hart          | N         |           |     |     |     |     |  |
| Alicia Gross                | P                 |           |           |     |     |     |     |  |

## **AGENDA – REVIEW & APPROVAL**

- **Adjustments to Agenda for October 3, 2023**
  - **Commemorative Tree for Ms. Fox retirement – added to Agenda**
  
- **Agenda Approval**
  - **1<sup>st</sup> – Colleen Heinrich**
  - **2<sup>nd</sup> – Rebecca Hallman**

## **MINUTES, April 17, 2023 & May 15, 2023 – REVIEW & APPROVAL**

- **Approval**
  - **1<sup>st</sup> – Colleen Heinrich**
  - **2<sup>nd</sup> – Mark Edwards**

## **NOMINATIONS & ELECTIONS**

| <b>Position</b> | <b>Person Nominated</b> | <b>Election Result</b> |
|-----------------|-------------------------|------------------------|
| Co-Chair        | Rebecca Hallman         | Confirmed              |
| Co-Chair        | Katie Misener           | Confirmed              |
| Treasurer       | Gena Braun              | Confirmed              |
| Secretary       | Christine Sanchez       | Confirmed              |
| Communications  | Colleen Heinrich        | Confirmed              |
| WRAPSC Rep.     | Kristin Kent            | Confirmed              |

## PRESENTATIONS

### Teacher's Report – Ms. Cochrane

- Pilot project for coding. Our school was gifted 15 Microbits. Grade 7s have started working with them. This technology is being introduced in the classroom for science.
- Youth Climate Action. A conference is being held at the University of Waterloo and 4 students from Grade 7 will be attending on Tuesday, October 10, 2023. The school has been gifted \$500.00 for their Action plan.

### Principal's Report – Mrs. MacNeill

- **Library** – Air Conditioning has been installed and new storage units are required for book storage and will be installed.
- **Spirit Day:** November 3 – Mustache Day
- **Grade 4 – 6:** Lunch Helping
- **Grade 7 – 8:** Leadership Team organizing Terry Fox Day, Spirit Day.
- **Grade 6 – 8:** Trailblazers' are end of day Kindergarten helpers and bus patrollers.
- **Grade 5 – 8:** Ms. Theil, Cross Country meet (Grade 7/8) at Centennial school in Waterloo on Wednesday, October 4, 2023. There will be a Junior Cross Country meet for Grades 5/6.
- **Volleyball:** Will be starting school. Release dates will be posted, as no one is allowed to practice early.
- **Volunteers:** Close to 50 volunteers are registered with the school
- **Child and Youth Worker:** Support is being offered to children for social support, personal regulation, emotional learning and social awareness. Mrs. Winger is allocated to our school and has 20+ years as a child and youth worker. She is scheduled to come on a ½ day a week or on an as need basis. She is not a counsellor. The focus is on the social/emotional needs of the child.
- **Occupational Therapist:** Work with classroom teachers, self-regulation, sensory, gross motor skills. To give teachers suggestions for the classroom and/or whole class strategies.
- **Math Intervention Program:** Ms. Theil & Ms. Rudd applied for and were approved for this math intervention program. The focus is to address gaps in math. It is a 3-tier model. First Tier is a whole classroom instruction, Second Tier involves small group instruction and Third Tier is more of an intervention whereby a student(s) will be withdrawn from other subjects to focus on individual math instruction. Chad is the Math Intervention Specialist. Parents will be notified if their child falls under Tier 3. He is here until March, and he comes to the school 2x's per week. This initiative is to address math and prepare them for entering high school.

### WRAPSC (School Board Meeting) – Kristin Kent

See WRAPSC attachments regarding October 2023 Meeting.

## COMMITTEES & EVENTS – STATUS REPORTS

### TREASURER’S REPORT - PARENT COUNCIL BUDGET, Gena Braun

#### FUN FAIR

- \$5,400.00 was raised.
- Biggest turnout, sold the most tickets. Feedback forms were sent out on School Day

#### HANDMADE MARKET

- November 4, 2023
- Set up to begin on Friday, November 3, 2023 @ 4:30 – 7 and into Saturday.
- Bake Sale Table and Volunteers have been organized.

### STATUS REPORTS

#### PLAYGROUND

- Will remain as it is. There are no more avenues with respect to adjusting the structure. Financial reimbursement with respect to the wrong colour. Funds will have to be given through WEFI. The structural integrity of the playground is in question as there are certain areas that appear ‘loose’.

### INQUIRY ITEMS

**SPIRIT WEAR** – This is a fundraiser. Opportunity to purchase clothing items (joggers, sweatshirt, t-shirts) with the school logo. This is primarily directed towards the older grades as they have expressed an interest in purchasing school ‘swag’ to commemorate their time at school. More concrete information is required, such as cost and how many items will be offered. To be placed on Agenda for our next meeting.

**ESNS** – School Lunch program to expand our current lunch ordering options. All funds raised will support Parent Council’s budget. ESNS offerings need to meet inclusive cultural and dietary requirements which may be an issue.

**COMMEMORATIVE TREE** – Interest within the school community to plant a tree for retired teacher Ms. Fox. We have made an inquiry as to what types of trees would be available for planting. We as Parent Council need to formalize criteria as to which retiring staff member(s) qualify for commemorative trees in the future.

**MOTIONS**

**1. MOTION TO APPROVE PARENT COUNCIL BUDGET 2023-2024**

**Rebecca Hallman (Tabled Motion), Kristin Kent and Colleen Heinrich (Second Motion).** The following members voted in support of this Motion:

**YEAS**

Caitlin Carpenter  
Agnes Lehtonen  
Katie Misener  
Rebecca Hallman  
Colleen Heinrich  
Juli Oitment  
Angelique Grey  
Alicia Gross  
Karen Forsyth  
Corrine Denbok  
Erin Schmidt  
Kristin Kent  
Christine Sanchez  
Mark Edwards

**MOTION PASSED**

**2. MOTION TO ACCEPT REIMBURSEMENT REGARDING PLAYGROUND**

**Colleen Heinrich (Tabled Motion), Mark Edwards (Seconds Motion)**

The following members voted in favour of this Motion:

**YEAS**

Caitlin Carpenter  
Agnes Lehtonen  
Katie Misener  
Rebecca Hallman  
Colleen Heinrich  
Juli Oitment  
Angelique Grey  
Alicia Gross  
Karen Forsyth  
Corrine Denbok  
Erin Schmidt  
Kristin Kent  
Christine Sanchez  
Mark Edwards

**ADJOURNMENT**

**Motioned by: Mark Edwards**

**1<sup>st</sup>: Agnes Lehtonen**

**2<sup>nd</sup>: Karen Forsyth**