

Elizabeth Ziegler (EZ) Public School Council Meeting

Thursday, May 22, 2014 – Meeting Minutes

ATTENDANCE

VOTING COUNCIL MEMBERS

X	Ingrid Bachmann	X	Nancy Lua Poulsen	X	Adam Purkiss
	Nenone Donaldson	X	Cher Mamuza	X	Jacob Shelley
X	Meaghan Gibbons	X	Donna Martin		Carrie Stevenson
X	Rebecca Guzar (CHAIR)	X	Sean McQuillin	X	Ingrid Wessel
X	Sairin Hayes		Pamela Mulloy	X	Jackie Witt
X	Emily Jaarsma				

NON VOTING COUNCIL MEMBERS/GUESTS

X	Lynne Green (Principal)				
X	Lori Peebles (Vice Principal)				

1. WELCOME (Rebecca Guzar - Chair)

- Agenda distributed electronically
- Quorum of 8 met for meeting

2. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- Meeting Minutes distributed electronically
- **Motion #1** to approve Apr. 17, 2014 EZ PS Council meeting minutes.
Motion moved by: Emily
Motion Seconded by: Jackie
Motion passed by all members of school council in attendance

3. FINANCIAL UPDATES (Adam Purkiss – Treasurer)

Balances

<p>General Account: -\$1226.54 Bulbs +2806.25 Bulbs -1403.00 Bulbs GST +134.58 Home Reading English -1000 Home Reading French -1500 Adding Machine -34 Adding Machine GST +3.26 University of Waterloo ESQ Night -900</p> <p>Pizza: \$5673.80 Orders +622.52 Panago -615.20</p> <p>Fundraising: \$4169.80 N/A</p> <p>Dance-a-thon: \$3856.70 N/A</p> <p>Greening: \$4056.39 Mulch -465.56 Mulch GST +44.66</p> <p>Words Out: \$1106.35 N/A</p> <p>\$900 to come in for University of Waterloo ESQ Night Approx. \$1000 estimated to come in from pizza, but won't know until last week of school</p>
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Review of overall fundraising: projected vs. actual

Date	Activity	2011	2012	2012-2013 Actual Net Revenue	2013-2014 Projected Net Revenue	2013-2014 Actual Net Revenue	Lead Person
Ongoing	Pizza	\$4,384.75	\$2,874.00	\$3,644.23	\$3,800.00		Jackie Witt
Ongoing	Pitas			\$160.00	\$360.00		Jackie Witt
Ongoing	Mabel's Labels			\$68.32	\$100.00	\$129.00	Carrie Stevenson
September	Magazines	\$5,302.29	\$3,923.77	\$2,580.59	\$2,000.00		Jackie Witt
November 2014	Cookie and muffin mixes			n/a	\$1,500.00		Marcel Pinheiro
February 2014	Dance-a-thon	\$2,847.00	\$5,898.00	\$5,119.02	\$4,500.00	\$3,453.00	Helen Fidler
April 2014	Veseys Bulbs			\$2,500.79	\$2,000.00	\$1,403.00	Carrie Stevenson
January 2014	Princess event Estimate = 145 tickets @ \$10 less \$500 cost				\$500.00	\$122.00	Nenone Donaldson/Carrie Stevenson
Total:		\$12,534.04	\$12,695.77	\$14,072.95	\$14,760.00	\$5,107.00	

4. COMMITTEE UPDATES

(1) Words Out Committee Update (Rebecca for Pamela Mulloy)

- Trying to get one more author for June (not sure whether it's for junior or primary grades)
- Adam noted there are funds for one more author, but probably not enough for two (to cover both grades)

(2) Greening Committee Update (Adam Purkiss)

- decent turnout of parents for tree mulching Saturday (all done within one hour)
- amount of mulch was good, all trees got a good covering
- can't locate stencils for painting the playground... schools contacted don't have them and contact person isn't returning emails or calls
- Adam suggests buying new ones
- Lynne and Lori know a retired teacher (Pat Doyle) who offers a service of painting school tarmacs – he does a good job, offers a variety of patterns, and it lasts for years
- Greening has \$4000 in their account
- Lori to contact Pat and get quotes
- Jacob offered to help because he has experience painting
- Suggestion made to post info. on the website when parent help is needed
- Adam noted that the hose and buckets are missing from the shed, and there is now a riding lawnmower stored there
- Lynne or Lori to speak to janitorial staff and ask about missing hose and buckets
- Through the summer one new tree will need to be watered
- Next year Adam suggests planting 3 new trees where large old one was removed, by playground
- Children enjoy playing with the stump of the old one... Jacob offered to varnish it to make a nice surface
- Jackie noted the fence is falling down around one of the new trees along the path. She will bring ties to fix it one morning

(3) Fundraising Committee Updates (Jackie)

- Pizza – one more order, finished last week of school
- Q : Lunch Lady forms say that a portion of every order goes to our school – how much does the school receive in a year, and what happens to it?
- A: Don't know, but Lori will find out
- Pita – runs itself
- Magazines – ready to end the program?
 - Lynne wants confirmation that it's ended, to advise parents
 - Lynne knows contact person from QSP, who is willing to step in since our previous company has folded
 - Suggestion to continue magazine sales on a small scale, with link on website, no assembly, prizes, etc.
 - Need volunteer to run program

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- Communications
 - One more issue this spring
 - Next year form a new Communications committee
 - Need to check the council email regularly
 - Less dogs on tarmac, maybe newsletter has helped that issue
 - Q: Are dogs allowed in the school? One was carried into the school for After School Program pickup
 - A: No, don't want animals in the school
 - Contents of next newsletter: fundraising totals, call for volunteers, date for first September meeting, date for BBQ next September, thank you's, Greening help over the summer (water one tree, pick up garbage, don't use buckets as trash cans, etc.)

5. VP Report (Lori Peebles)

- Two surveys out – spread the word so many people take them – need lots of data
 - Survey 1 – Safe & Caring & Inclusive Schools – last year only 13 or 14 people completed it, there is one more week until it closes
 - Survey 2 – Online survey from Board about electronic communication with schools, deadline June 6
- Next two weeks: EQAO
 - Primary EQAO is next week, Monday-Wednesday
 - Junior EQAO is the following week, Monday-Wednesday
 - Parents reminded to make sure their kids attend
 - Q: what if the kids aren't there? Or if you "opt out"?
 - A: You don't get their results, and it impacts the school negatively because they're counted as a '0' Also, it's good experience for them, as they will do a math assessment in grade 9, and a mandatory literacy assessment in grade 10 – can't graduate without passing this one
 - Schools use the data from EQAO to plan instruction
 - There is a "make-up day" for each EQAO session

6. PRINCIPAL'S REPORT (Lynne Green)

- Lynne thanks everyone on council for coming out this year, and appreciates all the contributions
- Special thanks to Rebecca, our Chair, for two years of leadership
- These last six weeks are a busy time:
 - Still staffing
 - June 12 – kindergarten parent info. night
 - June 17 – Junior track and field meet
 - Yesterday – whole school's track and field meet
 - During last week of school there will be a "free flow play day"
 - Tomorrow/Friday is the beginning of the Book Fair, to continued Mon. & Tues. 3:30-6, and Wed. night is a Family Fun Night from 6-8 pm (our librarian is volunteering her time, since new regulations state that Book Fairs cannot take place during school hours)
 - School Council Annual Report needs to be completed. Paper handed out with list of council's accomplishments this year. Add to the list: September Meet the Teacher BBQ, Yard Maintenance (cleaning up "bush", mulching, etc.), Family Movie Day
- Q: Did problem with Movie Day get solved?
- A: Don't know, will find out
- Q: Is teacher still interested in creating the 'Kindie Garden'?
- A: He is leaving the school, so no
- Q: Are overall school numbers down next year?
- A: Regular stream is down a bit, lost .52 staff (one whole person), affected by seniority and staff returning, losing ½ teaching portion of our VP

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- Q: Are ECE's up or down?
- A: Will depend on extended day program. We are viable for the after school program
- Q: Is gym wall going to be painted?
- A: There are other higher priorities, such as blinds for a classroom that gets too much sun
- Re: Audio system in gym – getting new quotes from Long & McQuade – will work within budget
- Q: How many kindie classes next year?
- A: 3 classes, but large, 26-27 children (max. of 30)
- Q: Is there a French Immersion waiting list?
- A: Lynne doesn't think so, but will look into it

7. CHAIR REPORT (Rebecca Guzar)

- Set date for first meeting in September:
 - Thursday September 25, 6:30 pm
 - Next meetings (last Thursday of each month): Oct. 30, Nov. 27, Jan. 29, Feb. 26, Apr. 30, May 28
 - September Meet The Teacher BBQ: Wed. Sept. 17

Overview for Council Next Sept.:

• Positions on EZ School Council:

- Chair
- Secretary
- Financial
- WRAPSC rep (proposed)
- Committee reps
 - fundraising
 - words out
 - greening
 - communication

• Committees within council:

- Fundraising
 - pizza
 - magazines
 - cookies
 - dance-a-thon
 - vesey's bulbs
- Words Out
- Greening
- Communication
- Speaker Series (proposed)

• Goals for 2013-2014:

- Host the welcome/meet the teacher BBQ
- Distribute 3 newsletters (fall, winter, spring)
- Look at other strategies to better communicate with parents (proposed)
- Host 2 speakers (nutrition, mental health) (proposed)
- Continue to fundraise as planned
- Continue words out program - another edition of magazine? (Too soon?)
- Major purchases for next year???
- Any major greening projects
- ? Any other initiatives ?
- Apply for PRO grant for an activity for 2015/2016 (like ESQ science night - ??math event)

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- **Scope:**

- Try for two events per year
- Provide educational opportunities, one in the fall, one in the winter (Previously did Healthy Sexuality and Internet Safety)
- Suggested topics for the future: nutrition, mental health, cyber-bullying
- Funding: PIC Grant is \$500 - to get parents involved in the school
PRO Grant is \$1000 (via Ministry) – use for student-based activity
- Requirement from Council
 - One council member to organize
 - Need support of council (and funds)
- If council decided to support this initiative, some funds could be directed through council (ie. PIC Grant)

- **Ideas to get parents involved in Council:**

- Must communicate the need
- Possibly table at Meet The Teacher Night (get their email addresses)
- Council members could wear “Ask Me...” nametags at that event
- Possibly send out a newsletter prior to the BBQ (send out first Friday of school)
- Give parents a choice: attend council or help with a committee/event (for example there is help needed with pizza every Friday from 10:30-noon)
- On the pizza form, indicate the need for volunteers and the hours required

8. **ADJOURNMENT (Rebecca Guzar – Chair)**

Meeting adjourned at 8:20 pm

Next meeting is on Wed. June 18 at 7 pm at The Chainsaw to discuss the Sept. BBQ (suggestion made to have more veggie dogs, and more buns, for next BBQ)