

# Elizabeth Ziegler (EZ) Public School Council Meeting

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## Thursday, May 21, 2015 – Meeting Minutes

### ATTENDANCE

#### VOTING COUNCIL MEMBERS

X	Ingrid Bachmann		Emily Jaarsma	X	Nancy Lua Poulsen
X	Mike Delisle	X	Cher Mamuza		Adam Purkiss
X	Jola Gurska	X	Donna Martin	X	Jacob Shelley
X	Rebecca Guzar	X	Sean McQuillin	X	Carrie Stevenson
	Sairin Hayes	X	Pamela Mulloy	X	Ingrid Wessel

#### NON VOTING COUNCIL MEMBERS/GUESTS

X	Lynne Green (Principal)		absent (teacher)
	Lori Peebles (Vice Principal)		

#### 1. WELCOME (Jacob and Carrie Co-Chairs)

- Agenda distributed electronically
- Quorum of 8 met for meeting

#### 2. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- Meeting Minutes distributed electronically
- **Motion #1** to approve April 23, 2015 EZ PS Council meeting minutes.  
*Motion moved by:* Sean  
*Motion Seconded by:* Ingrid  
*Motion passed by all members of school council in attendance*

#### 3. WRAPSC Update (Rebecca Guzar/Ingrid Bachmann)

- Unable to attend the last WRAPSC meeting (topic: Board budgets)
- Rebecca noted that next fall's BBQ is set to go
- Ingrid B. said the nutrition workshop probably won't happen this year, but hopes to have it set up and ready to go in September
- Money designated by council for this workshop can be held in our account until it takes place
- Anyone interested in helping, please contact Ingrid at [ingbachmann@rogers.com](mailto:ingbachmann@rogers.com)

#### 4. COMMITTEE UPDATES

##### (1) Words Out Committee (Pamela Mulloy)

- The last of the magazine submissions have been collected this week, with the odd straggler
- Due to the overwhelming response, this issue will need to have more pages, and therefore cost more to print
- Won't know how many more pages until the content is placed on the pages, over the next few weeks
- Also don't know what quantity to print until student order forms are returned – Pamela to send them out next week, with a short deadline to hand them back (printed 450 last time, with not many unsold)
- After some discussion, decided to charge \$5 per magazine this year (previous magazine was sold for \$4 each, but new ones will have more pages)
  - **Motion #2** to approve up to \$1000 for additional magazine printing costs  
*Motion moved by:* Cher  
*Motion Seconded by:* Sean  
*Motion passed by all members of school council in attendance*

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## (2) Greening Committee Update (Adam Purkiss)

- Adam away but sent emails with updates
- The tulip tree was planted but needs attention since it's not hardy
- Adam suggests that Greening buy two more trees, one to replace the big one cut down by the play equipment, and one to complete the crescent where a tree was lost
- Yard clean-up should happen once a year
- Mulching should be completed once a year
- The idea of creating another outdoor classroom in the treed area could be pursued
- Watering/caring for the trees would be easier with a cart to move the hose and water buckets
- Anyone with keys to the outdoor shed should hand them in, for this summer's watering crew
- An email will go out asking for volunteers to water the trees during the summer
- Carrie to talk to Dustin about the watering logistics
- After discussion it was decided to let the new Greening committee in the fall make decisions about more trees, the outdoor classroom, etc.
  - **Motion #3** to buy a garden cart for tree watering and yard maintenance  
*Motion moved by:* Ingrid  
*Motion Seconded by:* Pam
- **Motion passed** by all members of school council in attendance

## (3) Fundraising Committee (Carrie Stevenson)

- Vesey's Bulbs products came in today and were distributed to the students (only approx. 50 orders)
- The decision was made not to run a Vesey's fundraiser next year, due to the low orders
- Great news – every fundraiser this year hit or surpassed their targets

## (4) Communications (Website, School Day, Newsletter, Facebook)

- One more newsletter will be created in June
- Content may include: summary of dollars raised, feature on Greening, June 15 Princess Café event, Sept. BBQ date, Sept. Council Meeting date, PRO Grant application, Treasures Books returning in Sept., date of first day of school, stay out of the parking lot and keep dogs off tarmac
- Q: Are we still running the Mabel's Labels fundraiser?  
A: Yes, this fundraiser creates no work for us, and the labels are great for upcoming camps
- Suggestion to put the Mabel's Labels info. on School Day
- We should also put the Magazine fundraiser info. on School Day, with the reminder that our account stays open all year, for any subscriptions/renewals
- Recommendation to use School Day to recruit new Chairs for the Greening and Words Out committees
- Pamela hopeful that next year Words Out will again run the "One Book One School" program
- We need to start a list of people interested in the Chair position – possible names are Rebecca Seiling and Lisa Roy)

## 5. PRINCIPAL REPORT (Lynne Green)

- Thanks to Nancy and Donna for setting up a Parent School Council information table at the Kindie Information Night and the Science Fair. It was a success with a dozen emails collected, with people agreeing to receive School Council emails with meeting date notifications and volunteer opportunities
- Lynne just returned from an event at the Waterloo Wellington Airport, hosted by the WRDSB Director of Education, John Bryant. It was announced there that the "family of schools" that EZ is grouped with has been changed, so the superintendents will have less schools to visit, and our service will increase
- EZ's "family of schools" now includes MacGregor and WCI
- Lynne also attended a retirement event for her colleague Jeff Parliament, a former EZ principal
- Re: EZ Staffing – next year we will have a full-time Vice Principal (this year Lori was ½-time)

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- Due to a class being added next year, staffing levels will increase, and postings are now up internally. The next step is to offer the positions to LTOs  
Next fall there will be 23 classes, with an increase in French Immersion, with 10 classes
- There will be Track and Field days held in June
- Grades 5 and 6 will perform a play on June 9
- There are Grade 6 orientation events coming up
- June 12 is when all library books must be returned
- Monday June 22 is the “Pan Am” playday (23<sup>rd</sup> is the rain date)
- There will be a talent show on June 19
- The last day of school will have a Canada Day theme, with everyone invited to wear red and white
- Sept. 8 is the first day of school next fall
- Class lists will be posted on the school doors on Friday before the long weekend

## 6. CHAIR REPORT (Co-Chairs Jacob and Carrie)

- Ingrid and Jacob met about creating council by-laws. They reviewed examples from Lynne, which seem “heavy and clunky” and will need to be rewritten. Since they’re for next year, there is no rush
- Talking to parents from King Edward, they’d like more “events” (for example they held an art show where parents came to view the student artwork, and could buy the pieces)
- We need to raise council’s profile and show that we’re “friendly”
- They will circulate information in the next few weeks to get feedback
- The suggestion was made that we might want an “Outreach” committee next year (Ideas: a few years ago there were family movie nights, suggestion made to hold a silent auction, maybe a family pottery night)
- Big bags of items from the Lost and Found have gone out, but the bin is already beginning to refill
- Carrie has been taking and posting photos of the items, hoping to find their owners – using Mabel’s Labels is really helpful – everything with a label gets returned to its owner

## 7. FINANCIAL UPDATES (Adam Purkiss – Treasurer)

### Balances

General Account: \$1162.41  
Supplies for council info. table - \$12.14  
GST rebate \$1.17  
Total: \$1151.44  
Outstanding: \$300 allotted to kindergarten outdoor toys

**Greening:** \$3305.51  
Butterfly kits - \$203.11  
GST rebate \$18.20  
Tulip tree supplies - \$45.18  
GST rebate \$4.34  
Total: \$3079.76

**Words Out:** \$2524.62

**Pizza:** \$6497.22  
Pizza Orders \$156.45  
Home reading (even french/english split) - \$3000.00  
Magic Flute performance - \$800.00  
Planner subsidy - \$1000.00  
Panago - \$1346.88  
GST rebate \$129.20  
Total: \$635.99

Note: \$300 allotted for teacher’s lunch

**Magazines/Misc:** \$2920.76  
Magazine sales \$102.08  
Words Out transfer from April meeting - \$1500.00

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<p><i>Total: \$1522.84</i></p> <p><i>\$250 allotted for Nutrition Night</i></p> <p><b>Dance-a-thon: \$4321.98</b></p>
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## 8. SPENDING DISCUSSION AND VOTE

- Council can spend approx. \$5481 while leaving approx. \$1000 for next year
- Review of wishlist from Lynne/teachers:
  - Kiln (used one is not viable) cost with set-up is \$2865 (a high number of students will use this, as Mr. Hawes, an occasional teacher, is a great resource, helping any teachers not familiar with it. The kiln could also be used for a Family Pottery night next year)
  - Soccer field re-grading (unknown cost – may be a Greening project next year)
  - Home Reading books always needed (french and english)
  - IT equipment – to upgrade unused portable for re-opening next year
  - IT equipment – the four portables would like 5 iPads each, since they don't have access to other computer equipment in the school  
NOTE: in a few years the computer labs will be dismantled since the tools are moving into the classrooms. This year ten desktops will be traded for more laptops, which are great for junior students, or they'll get more iPads, that are good for the whole school
  - Q: Does the (currently) closed portable need a cart?  
A: there are extra carts downstairs. There is also a projector ready for it, so it only needs a document camera
  - Games in the classrooms – need topping up
  - Big Tree replacement – Lynne to ask Rob about costs
  - Q: Could council pay for the fall BBQ? (or subsidize it, and/or ask for donations)  
Note that we'd still have to pay vendor's costs (approx. \$3000), and would need to make sure that people realize it's not a fundraiser. Discussion about pros and cons, which can be continued at the June 15 Princess Café event
  - NOTE: the staff lunch cannot be paid by fundraising dollars, so it has been cancelled and the \$300 previously approved will go back into our account
  - Kinder-gardens – last year Mr. Weldon wanted to start one, now Jen Feere has some great ideas for this outdoor learning/green initiative. They will need edging (maybe cedar rails), soil, annuals)  
Q: Will the Board allow it, or have restrictions?  
A: Just start it as a Kindie project, it will become part of the outdoor learning class  
One Board concern is the upkeep if the teacher leaves, and there used to be a list of approved plants – Lynne to check for that list
  - Donations to kids' learning fund (Council chooses to stay out of these politics)
- **Motion #4** to spend \$100 on Ms. Feere's kindie gardening project (to come out of Greening account)  
*Motion moved by:* Rebecca  
*Motion Seconded by:* Nancy  
**Motion passed** by all members of school council in attendance
- **Motion #5** to pay up to \$3250 for new school kiln\*  
*Motion moved by:* Rebecca  
*Motion Seconded by:* Sean  
**Motion passed** by all members of school council in attendance  
**\*UPDATE: Update: June 1 - School received complimentary kiln from Three Bridges School so Council can spend the allocated \$3250 elsewhere.**
- **Motion #6** to give \$600 for a document camera in the portable opening in the fall  
*Motion moved by:* Pamela  
*Motion Seconded by:* Cher  
**Motion passed** by all members of school council in attendance

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- **Motion #7** to give \$75 per class, for 20 classes (total: \$1500) for indoor games, puzzles, etc.  
*Motion moved by:* Sean  
*Motion Seconded by:* Ingrid W.  
**Motion passed** by all members of school council in attendance

## 9. OTHER ISSUES

- Praise for Mr. Day for introducing fun new games, using music, etc. to make gym classes more exciting, the kids are really loving it

### **New EZ “Tiger”:**

- Lynne has illustration samples from Timm
- Lynne meeting with Mr. Day and Mr. Banks tomorrow, and will review them

### **Spirit Wear:**

- Would like to bring it back next year
- Need pricing and items available – Carrie to look into this (Lynne knows a source, Mrs. Cochrane will have info. about company used last time, and one EZ family has a business that may be applicable)
- New “tiger” could be used on items
- Nice to keep “extras” for future kids to purchase

## 10. ADJOURNMENT (Jacob – Co-Chair)

Meeting adjourned at 8:30 pm

Remember Parent School Council social event Monday, June 15, 2015 at the Princess Cafe