**Franklin Public School – Parent Council Meeting Minutes**

**October 23, 2013**

**7-8 pm New Staff Lounge**

**Facilitators: Heather Lee**

**Attendees:**

Heather Lee, Jenn Wilson, Victoria Jacobs, Eva van den Brink, Carmella Gentile-Faure, Theresa Barrick, Dan Enns, Paul Milne, Anessa Selcage, Janice Scherer, Craig Allen, Deborah Hughes, Hilary Toller, Ann Wong – Lettenbauer

**Adoption of Minutes**

A motion was made by Heather Lee to accept the minutes from the meeting on September 11, 2013.

The motion was seconded by ­­­­Janice Scherer.

All members were in favour and the motion passed.

Heather reviewed the Council Nominations and the voting or acclamation process.

Nominations:

* Janice Scherer was nominated and acclaimed as Secretary for the 2013-14 school year
* Eva Van den Brink was nominated and acclaimed as Treasurer for the 2013-14 school year
* Heather Lee was nominated and acclaimed as Co-Chairperson for the 2013-14 school year
* Jenn Wilson was nominated and acclaimed as Co-Chairperson for the 2013-14 school year

Everyone present expressed an interest in becoming voting members, therefore the voting members of the 2013-2014 School Council now include:

Heather Lee Theresa Barrick

Jenn Wilson Craig Allen

Eva Van den Brink Hilary Toller

Janice Scherer Deborah Hughes

Victoria Jacobs Ann Wong – Lettenbauer

Anessa Selcage

Seeing as we have a total of 11 voting members, our quorum is 6.

**Principals Comments: Paul / Dan**

* EQAO scores are in. You can go to EQAO.com to see the scores. He printed out 4 pages of 37 page report to share with us. Basically, in a nutshell, comparisons between school, school board & Province for Grades 3 & 6 over the last 5 years. Our numbers were up a little from last year so we’re pleased with that.
* Test results will come home with progress reports.
* School improvement plan for the 2013-14 school year has been prepared:
* Students and educators build a common understanding of what students are learning by identifying, sharing, and clarifying the learning goals and success criteria.
* At Franklin, we are learning how to improve student achievement by building a common understanding of learning goals and success criteria
* Basically, what we want to do as educators and how we want to support our students – helping them learn by being successful in identifying learning goals.
* Progress reports go home Monday, November 4th.
* We don’t have a PD day on Friday to allow teachers to run interviews, so individual interview times will be set by the teachers….probably Thursday, November 7th. A note will come home regarding this change.
* School bell times – Paul received a letter from the school board regarding increasing efficiencies with use of buses (less buses on the road with reusing buses for pick-ups / drop-offs at a few different schools). Jenn Wilson commented that the school board needs to cut $4.6 million and by changing the bell times they’ll save $970 000.00, however, both boards need to agree on it because they’ll be running the buses together.
* At Franklin, the proposed bell times will be 9:20am & 3:40pm
* Upcoming events:
* Halloween
* Remembrance Day – the Gr. 2’s are going to the Cenotaph & marching in parade
* 50th anniversary coming up – planning going on for event on November 28th, time capsule to be opened from 25 years ago, more info to come
* Seasonal concerts coming up Dec 17, 18, 19
* Terry Fox fundraising drive – the students raised over $5,000 therefore shaved heads resulted for Mr. Milne and some other staff members
* X-country run at Preuter PS last Thursday (Oct 17th)
* Tuesday, Nov 5th – Safe, Caring & Inclusive Schools Committee – Looking for a parent to be part of the committee that includes an administrator, a teacher, 2 students, 1 parent, 1 community member. They meet 4 times per year at St. Georges Hall, all day event that includes lunch. A few people expressed an interest.
* OSBIE – offers insurance to school councils for any events that wouldn’t normally be covered under the school board insurance. Offered for $140 for school year.
* Motion: Heather Lee made a motion to spend $140 plus any applicable fees to purchase OSBIE insurance.

The motion was seconded by Anessa Selcage.

All members were in favour and the motion passed.

* Question – Planners – what happened with the lack of planners for a couple of classes? They finally received some generic planners with no title page and Spanish translations instead of French.
* Answer – Dan explained his phone conversations with the American company who expanded into Canada....a very frustrating experience all around.

**Chair’s Comments: Heather**

Discussion Topics:

* **Family Skate Night:** Update from Anessa:
  + We need to book a 2 hour time slot because of the size of our group – the only 2 hour time slots were Friday, January 24th and Monday, March 31st at 5:30 – 6:30pm. It’s a cost of $512.00 for the booking fee + insurance cost
  + Motion: Heather Lee made a motion to spend $512.00 plus applicable fees for family skate night on Friday, January 24th.

The motion was seconded by Jenn Wilson.

All members were in favour and the motion passed.

* **Zehrs Tapes:**
  + Zehrs has decided to extend their program until the end of the year. We will continue to collect them until the beginning of December.
* **Treasure books:**
  + 225 books were sold. There is approximately a $12 per book profit.
  + Beth Fisher just needs someone to count the money. Janice, Anessa & Eva volunteered to count it.
* **Time Capsule update:**
  + Heather & Jenn attended a meeting for Franklin’s 50th Anniversary. The committee has requested that Council take care of refreshments – cake – 4 slab cakes from Costco. Jenn is also creating a photo album.
  + Motion: Heather Lee made a motion to spend up to $150 for cake & supplies for the 50th Anniversary party.

The motion was seconded by Theresa Barrick.

All members were in favour and the motion passed.

* + Heather will help with free advertising – creating a FB page , article in Kitchener Citizen, CKCO what’s on where?, Franklin sign
* **Fundraising idea submitted by Susan Schonoveld:**
  + Proposal – that we fundraise for a real piano:
    - Yamaha - $6400 + HST
    - Samic - $4495 + HST
  + Dolly?? We’d need a really good dolly system
  + We also need to consider the spikes in humidity therefore properly maintaining the piano
  + Are there some electronic options available to us? Pianos with weighted keys, etc.
  + Heather will e-mail Susan with some follow-up questions that we need answered
* **Update from Jenn Wilson on WRAPSC and Steering Committee:**
  + Wait until next meeting
* **Professor Jamz – Date?:**
  + 1st choice – February 14th
  + 2nd choice – February 25th
  + 3rd choice – March 5th

**Treasurer’s Report: Theresa**

* Balanced our account
* Bank balance – $18,727.00 at end of June 2013 – we still have to spend $4,300.00 for Apple & Edcom, which leaves us with $13,418.00 including money earmarked for library ($1,835.00)
* We are approved for the $1,000.00 parent reaching out grant so that’s there for us to use
* We have $7,482.00 + $4,100.00 (that we normally spend) = $11,582.00
* Requests from teachers:
  + black curtains for special events & lighting (Heidi MacLean brings her own)
  + Frankie costume needs to be retired – approx $1,000.00
  + Kindie playground – place for kids to shoot hoops, etc. - $1,000.00 would go far
  + Upright freezer for freezies & frozen yogurt - $1,000.00
  + Gr. 6 skiing – some curiosity if council wants to support this
  + Home reading – books need replacing

**Additional business:**

* Questions?
* Councillor Berry Vrbanovic is interested in being our community member – he will contact Heather to get more info.
* Spiritware – please bring ideas to the table for next meeting.

Adjourn: 8:28pm

Next meeting:

* Wednesday, November 27th , 7:00pm