**Franklin Public School – Parent Council Meeting Minutes**

**April 23, 2014**

**7-8 pm New Staff Lounge**

**Facilitators: Heather Lee & Jenn Wilson**

**Attendees:**

Heather Lee, Jenn Wilson, Eva van den Brink, Victoria Jacobs, Carmela Gentile-Faure, Cindy Martin, Theresa Barrick, Paul Milne, Dan Enns, Anessa Selcage, Janice Scherer, Hilary Toller, Ann Wong-Lettenbauer, Pauline Tomlinson

**Welcome to Heather Bietz and Josie Ince from Sunnyside**

* Heather & Josie came to talk to us tonight on behalf of the Sunnyside Foundation at Sunnyside Senior Centre. They were modelling their Walk & Roll t-shirts this evening
* They are here to promote their fundraising walk which is a 3.5km walk around the Stanley Park community or a 1.5km wheel chair roll
* The event takes place on Saturday June 7th this year
* They sent around some brochures for us to look at
* One of the things the Walk & Roll supports is their Wellness Center which includes the services of a dental hygienist, physiotherapist, massage therapist
* They usually get anywhere from 300 – 350 people participating
* Participants get a free lunch and entertainment such as drum circles, magicians, the Waterloo Regional Police come with a police cruiser, aerobic warm-ups, and everyone’s name goes into the draw for the door prizes
* They have over 70 door prizes for participants
* Registration opens at 10am, walk starts at 11am and finishes about 1pm
* Heather & Josie shared Sunnyside’s Walk and Roll promotional DVD
* Over the past 12 years, they have raised $600,000.00 for the Wellness Centre
* They feel that when you support Sunnyside, you’re supporting your community
* If we partner with Sunnyside and participate in their Walk & Roll, they would like to offer support to Franklin PS by lending us such things as sound systems, foldup tables & chairs
* Q – What should our support be? Brochures to send home with youngest & only? ….would need over 400.
* A – They don’t have that many brochures, but Heather & Josie left us a poster with the thought that we should consider a team, or possibly a route marshal
* Dan said he would post an electronic copy of the brochure / registration sheet on our Franklin website
* They left us some Sunnyside mugs for all of us to take home as a thank you for having them here tonight

**Adoption of Minutes**

A motion was made by Heather Lee to accept the minutes from the meeting on April 2, 2014.

The motion was seconded by Janice Scherer.

All members were in favour and the motion passed.

**Principals Comments: Paul / Dan**

* Paul – district support team will be here on May 8th to give feedback with respect to learning goals
* Staffing is just starting for next year – Paul has submitted student projections and therefore some initial staffing projections have been issued
* He requested that if you know of any families who have children in kindergarten, to please encourage them to register now and not wait until August / September
* Dan – Science Fair – May 1st

**Treasurer’s Report: Eva**

* Fundraising activities are just shy of 8,000.00 for the year
* Money spent totals $4,755.00
* We received a thank you note from the teaching staff for the new stand-up freezer that was purchased
* Math night expenses – invoice for pizza for all staff who stayed
* $3,000.00 left for spending + Elmira Poultry orders
* There is a desire to get more books for primary home reading program
* Paul – Heidi McLean was asking about fundraising activities for next year – she would like to do the magazines and would be interested in taking it on but didn’t want to take anything away from council
* A motion was made by Eva van den Brink stating that due to the savings we received on the curtains, she moved that we fund the purchase of a freezer up to the value of $700.00.

The motion was seconded by Jenn Wilson.

All members were in favour and the motion passed.

* Discussion regarding Frankie costume – Jenn & Heather are going to talk to their contacts to see if there is any way to fix Frankie – will get back to us next meeting

**Chair’s Comments: Heather / Jenn**

Discussion Topics:

* **Spirit wear update and vote on subsidizing t-shirt costs for families with multiple children:**
  + $10.00 per shirt for first shirt, there is the possibility of subsidizing additional shirts after that for same family
  + If we order them by middle of May, we’d have them by middle of June – in time for Sunnyside Walk & Roll and Cabaret
  + If sales go well for this round, we may make it available in the Fall as an actual fundraiser
  + Cost for shirt $10.20 per shirt + set up fee of $100.00
  + It was suggested that we should set up a table outside the Library during Book Fair nights with samples
  + A motion was made by Eva van den Brink to go ahead and pay for set-up fee of $100 to have Franklin t-shirts printed and proceed with orders based on selling t-shirts at tiered pricing laid out on sample order form.

The motion was seconded by Victoria Jacobs.

All members were in favour and the motion passed.

* + It was decided that we’d have the teachers put an image of the different t-shirt options up on the classroom projectors and take a vote on which shirts the kids like best before we proceed with any orders
* **Elmira Poultry Update – how did some classrooms not get their forms?:**
  + We have been hearing from some parents that their children have not received their order forms. Dan doesn’t feel it’s a widespread problem so we decided to go ahead with the original date.
  + Monday / Tuesday need volunteers to count money – Janice, Heather & Ann to help out on Monday, April 28th
  + Need to have forms submitted on May 1st

* **K-W Counselling (Thursday, May 22nd) – how to register, discussion:**
  + We finally rec’d a poster from KW Counselling
  + Childcare?? Do we provide it? - it was decided that we’re not going to provide childcare at this point
  + Do we invite other schools – Howard Robinson, Wilson??
  + We could put a poster & sign-up sheet out at Book Fair & Elmira Poultry pick-up day
* **Year-end BBQ – date confirmation and volunteer assignments (water truck, freezies, band?):**
  + Date – Wednesday, June 18th (NEW date)
  + Prices will remain the same
  + Cindy will check with Heidi McLean to make sure she can get a water truck to refill reusable water bottles
  + Heather will contact the BBQ people for the rental
  + Should we hire the steel band again? – yes
  + A motion was made by Heather Lee to hire the steel band for the BBQ on June 18th.

The motion was seconded by Jenn Wilson.

All members were in favour and the motion passed.

* Dan will contact the leader and book the band
  + M&M meats gives out packets of condiments with the purchase of their burgers. The garbage that came from all the empty packets was too much, so please say NO thank you this year.
  + Jenn has a contact at Heinz and will contact them to see if we can get any donations instead

**Additional business:**

* Questions?
  + Heather received e-mail from Fran regarding funds leftover from book fair to pay for other library related expenses (pizza party, silver birch rewards, etc.). $250.00 was the total she’s looking for to cover additional Library expenses.
  + A motion was made by Eva van den Brink to allow Fran Brenneman to spend the remaining portion of the Book Fair money for any Library related resources she feels necessary.

The motion was seconded by Heather Lee.

All members were in favour and the motion passed.

* + Q – Have the December Book Fair books that were purchased in February been delivered to the school yet?
  + A – Paul said no, but Dan followed that by mentioning that there is a back log regarding the cataloguing. There was a discussion regarding the frustrations involved in this “new process”. Is there somewhere / someone we can voice our concerns to? Paul suggested we go to WRAPC committee. What is the value of doing another book Fair if the books aren’t being released in a timely manner?

Adjourn: 8:45pm

Next meeting?

* + May 28, 2014