

Franklin Public School – Parent Council Meeting Minutes

October 22, 2014

7-8:30 pm New Staff Lounge

Facilitators: Heather Lee & Jenn Wilson

Attendees:

Heather Lee, Jenn Wilson, Cindy Martin, Carmela Gentile-Faure, Mark Eys, Dan Enns, Paul Milne, Janice Scherer, Jewelle Wyatt, Deborah Hughes, Ann Wong-Lettenbauer, Pauline Tommlinson, Mike Childs, Hilary Toller, Trish Morgan, Gwen Lloyd

Welcome

- Thank you all for coming out tonight

Council Nominations:

- Heather Lee reviewed the Council Nominations and the voting or acclamation process.
Nominations:
 - Mark Eys was nominated and acclaimed as Chairperson for the 2014-15 school year
 - Anessa Selcage was nominated and acclaimed as Executive Member at large for the 2014-15 school year
 - Eva van den Brink was nominated and acclaimed as Treasurer for the 2014-15 school year
 - Janice Scherer was nominated and acclaimed as Secretary for the 2014-15 school year

Everyone present expressed an interest in becoming voting members, therefore the voting members of the 2014-2015 School Council now include:

Mark Eys	Jewell Wyatt
Anessa Selcage – from nomination form	Deborah Hughes
Eva van den Brink – from nomination form	Hilary Toller
Janice Scherer	Ann Wong – Lettenbauer
Heather Lee	Pauline Tomlinson
Jenn Wilson	Mike Childs
Cindy Martin	Gwen Lloyd
Maria Turner – from nomination form	
Lisa Beauseigle – from nomination form	

Seeing as we have a total of 16 voting members, our quorum is 8.

Adoption of Minutes

Janice explained the error in the distribution of minutes. Canadian Anti-Spam Legislation (CASL) prevented us from sending out the minutes in a mass-email. We have since clarified what can and can't be sent out under CASL. The minutes will be distributed via e-mail on a go forward basis.

A small error was reported with regards to the Campbell's labels program. While the minutes state that we should have 1000's of points, it should in fact say just a couple thousand points. The error will be corrected and new minutes will be sent to Dan to post on the website.

A motion was made by Heather Lee to accept the minutes from the meeting on September 17, 2014.

The motion was seconded by Jenn Wilson.

All members were in favour and the motion passed.

Principals Comments: Paul / Dan

- Paul – We are continuing to focus, as a school, on how to teach math more effectively. “Summary of results from EQAO” was passed around for our review. EQAO is noticing that the struggles students are having are not from knowledge or lack thereof, but in fact from thinking & application, which are more related to problem solving. There are quite a few things to talk about as a staff and ways to move forward in teaching math more effectively.
 - We need to take a stand as a school, and not bring dogs onto school property. Our primary concern is the safety of students and adults, some with a phobic kind of fear. It would have been nice to have taken a more gentle approach, but in our busy kind of environment it's just not feasible. Paul asked for any questions or comments.
 - Q – What is considered “school property”
A – Although the park between Franklin PS and St. Luke’s Church is technically city owned, administration would consider “school property” to be any space the students use to play. If anyone is in doubt as to where students are allowed to play during Nutrition Breaks, we just need to ask the students, they all know the boundaries.
 - Safe Welcome has started up. If you need to come into the school, you now need to be buzzed in.
 - Q – During inclement weather, is the front door off limits?
A – Students are to come in their normal doors except for the students in portables, they are to come in through the doors they use for outside Nutrition Breaks. A staff member will be there to let them in at their usual door. We are asked to avoid the front door just due to congestion. It's really meant for late admission only.
 - Safe caring and inclusive schools conference - we need a “team” to attend the day-long conference on Oct 30/14. The team is responsible for consulting on safe, caring & inclusive issues within the school. We need a parent volunteer and a community member to attend and consult.
 - SCHOOL DAY – Paul showed us what it looks like on the website. It will be up and running very soon. Thankfully, it's CASL compliant. Trish and Carmela have set up the computers in the computer lab for us to sign up before the end of the meeting, in case

we need any help with it. We took a short break so that we could all take a minute to sign up for SCHOOL DAY.

- Dan – Trying to keep school council up to date with things going on:
 - Toonies for Terry – we almost have the tally done.
 - “socktober” – A student had the idea of bringing in adult socks for the homeless which will be dropped off at ROOF in downtown Kitchener.
- Administration received a letter from “funky shirt.com” with an online proposal – if we submit a design for a t-shirt, they will send us a cheque for 15% of the sales. If we’re thinking of offering spirit wear again and making it more available on a regular basis, we could make a small profit from it too if we use them. We’d have to come up with a new design as the last one we had was for the 50th Anniversary. Dan gave the info to Heather to look into.

ACTION ITEM: Heather to investigate this opportunity and report back at November meeting.

- Pizza day – room 17 runs the pizza program and have yet to get it up and running, but will be doing so very soon.

Treasurer's Report: Eva

- Eva was absent from the meeting but left this report to be given at tonight’s meeting:
 - Jenn read her report
- Please see attached spreadsheet for prior year’s activity and current year to the end of September.
- 2013 / 2014 summary of activity:
 - Fundraising activities (net of direct expenses) totaled \$10,312.00 for the year. Report shows the various areas.
 - Total expenses were \$8,911.00. Various areas are presented in the report.
 - Book Fairs net revenue less purchases last year leave a reserve to carry forward of \$1,895.00
 - The account balance to carry forward for this school year was \$14,633.00 (this includes the \$1,895.00 set aside for library / literacy).
- September 2014 activity:
 - Received \$1,000.00 for Parent Reaching Out grant. This is a reimbursement for 2013 / 2014 expenses including Math Night and the seminar for parents done in May by KW Counselling.
 - Expenses were \$700.00 spent on revamping the Frankie Falcon costume (approved in previous years) and \$90.00 from the Greening budget.
 - The account balance at the end of September 2014 was \$14,843.00 (this includes the \$1,895.00 set aside for library / literacy).
- 2014 / 2015 Budgeted expenses:
 - Sample budget of \$5,100.00 included
 - One item to proceed with at this point is the technology support items as discussed in September.

- Motion: Jenn Wilson made a motion to accept the budget as presented with \$500.00 for Greening, \$800.00 for classroom support, \$1,300.00 for Special Events, \$1,000.00 for the Forest of Reading program, \$500.00 for Technology support, \$1,000.00 for Gym equipment support for a total of \$5,100.00.
The motion was seconded by Mark Eys.
Motion passed.
 - Motion: Jenn Wilson made a motion to allocate \$500.00 towards the technology support (for smaller accessory items) that the school is in need of, as discussed at the September meeting by Trish Morgan.
○ The motion was seconded by Cindy Martin.
○ Motion passed.
- There was some discussion regarding our commitment to the Breakfast Club. After Cathy Dowsling attended our meeting in May, we were advised of their need for budgetary support. At that meeting we suggested a Thanksgiving Food Drive, but that time has come and gone.
 - Jenn proposed an idea of 7 days of giving for the Breakfast Club. Great idea, but Dan & Paul seemed to think they're looking more for a cash donation to replace the funds they lost through their sponsor. There was a discussion regarding whether we should take some money and make it a rolling budget item for the Breakfast Club on an annual basis.
 - Motion: Mark Eys made a motion to donate \$1,500.00 to the Breakfast Club to help them with their budget this year, with the possibility that we'll look at making it a rolling budget item in years to come.
 - The motion was seconded by Cindy Martin.
 - Motion passed.

- **Past Chair's comments: Heather**

- Mabel's labels – we can't leave the program open all year so Anessa made a suggestion that we discontinue the effort as it doesn't seem to be too productive. It was agreed that we would discontinue the program.

Chair's Comments: Heather / Jenn

Discussion Topics:

- **Campbell's' labels**
 - Jenn printed a couple of posters to be distributed around the school to get the information out regarding the program
 - Trish's class is making a larger box for collecting the labels

ACTION ITEM: PDF will be reposted on the School website to inform parents of the Campbell's labels initiatives

- **Professor Jamz – date?**
 - Do we want a Valentine's Day Professor Jamz experience? If so, we need to book it now. There was some discussion around whether we want to do this or not and if we do, what should we fundraise for? Some ideas were tossed around (the basic roll-over budgeted items, the kindie area). Possible dates – Friday, February 13th, Thursday, March 12th or 13th
 - We'll book it and then decide what we'll fundraise for after hearing suggestions at the November meeting. We'll also decide at that time whether we'll purchase the finger lights for the students or not.

ACTION ITEM: Anessa to contact Professor Jamz to look at availability.

Paul and Dan to discussing fundraising ideas with staff

Council members: brainstorm ideas for fundraising focus.

- **Update from Jenn on WRAPSC and Steering Committee**

- Jenn stepped down from WRAPC and PIC committees and she was wondering if anyone would be interested in taking over. She described a bit about the meetings, such as info presented and frequency of meetings. If anyone is interested, let Jenn know and she'll put us in touch with the person in charge of WRAPC & PIC

ACTION ITEM: Representative needed for these committees.

Additional business:

- Questions?
 - None

Adjourn: 8:35pm

Next meeting: November 26, 2014