

**Agenda**  
**Franklin Public School Council**  
**June 20, 2016**  
**7-8:30pm Franklin Library**

**Franklin Public School – Parent Council Meeting Minutes**

**Facilitators:** Mark Eys and Anessa Selcage

**Attendees:** Paul Milne, Peny Miller, Hilary Toller, Mark Eys, Jenn Wilson, Katelin Pfaff, Ann Wong-Lettenbauer, Jewelle Wyatt, Anessa Selcage, Eva van den Brink, Robyn Harrison, Michael Bittle, Maria Turner, Monica Chopra, Trish Morgan, Pauline Tomlinson, and Gwen Lloyd

Regrets: Janice Scherer, Kimberley Janzen.

**Welcome – 7:03 pm**

**Adoption of Minutes**

MOTION: A motion was made by Ann Wong-Lettenbauer to accept the minutes from the meeting on May 24, 2016.

The motion was seconded by Anessa Selcage

The motion passed

**Adoption of Agenda**

**Principal's Comments: Paul Milne**

- Nutrition For Learning program – little unsure how it's going to run 2016/2017. Two individuals purchase apples and other snack items and fill the bins. One of the two individuals that currently runs the program is withdrawing. The person who does the apple part will continue. This is a real need that need to be addressed to keep the program going. Perhaps a schedule of sorts could be made for individuals interested in volunteering? Paul will be meeting with Staff on Wednesday to discuss further and will address the question: If we don't find someone – will we lose the funding?
- Addition to school – ABLE classroom (Access Basic Literacy English) – Grades 4, 5 and 6 – meant to help students who need intensive support to get them up to speed in English. We have many new students in our area who need this help. This program will be run out of a classroom.
- We have lost a special needs teacher based on a system wide decision. We aren't sure of the "why" behind the board direction. But it's not connected to the Government and ASD funding. This has been an across the board decision. Numbers have been lowered, and 5 sites have been closed. The board is looking where we can condense. We didn't lose any

teachers, but we needed to reallocate. We did lose an EA – they will be working at a different site next year.

- We will have two life skills classes – these are for kids who tend to struggle with some of the demands of living individually. This has a very intensive model – 8 to 12 students with good teacher/EA ratio.
- Breakfast program is the morning program run at the Church. This will continue to work as it has in the past. There is a real need though for succession planning. If interested in helping out – please let Paul know.
- June 15<sup>th</sup> – Paris in the springtime – French culture and French language – activities throughout the school.
- Volunteer appreciation day – was held at the end of last week at the end of the day and it went very well.
- Staff appreciation breakfast – was very much appreciated by staff. It was lovely coming in on a Friday morning to this breakfast....thank you!
- Kindergarten Fun day – being held tomorrow... (Rain day next day)
- Preparations are underway for Cabaret – being held on Thursday.
- Grade 6 celebration – Monday June 27 at 1 pm
- Kindie celebration – Tuesday – 1:45 pm
- Thank you to all parents on monthly basis to help the school and contribution – enriching the lives of our youngsters....thank you! Have a great summer.

### **Treasurer Report (Eva)**

- See summary report – attached.
- Fundraising – nothing new since last meetings
- Thank you to Eva for her hard work as the Treasurer – won't be in the treasurer position next year – but will be helping out

### **Discussion Topics:**

- June Food Truck Frenzy (Anessa/Robyn)
  - Thursday's event
  - No Nuts on any for school events
  - 4:15 pm at the earliest
  - Robyn getting envelopes for money.
  - Sign out front of school changing tomorrow morning

- Advertisement of the event up at Food Basics & Zehrs
  - SPCC Community Centre also took one.
  - Library – will not post if for profit
  - Up on the Franklin website – Paul will also do a School Day Blast
  - Optimist club friend – will send to baseball friends.
  - Good weather forecast.
  - Should we wear council shirts? Maybe – if they have questions – the box of T-shirts is in the office if you want one.
  - Kimberley is putting together the display of pictures.
  - Mrs. Wooley – daughter will be here volunteering...maybe if mats need to be set up in the gym etc.
  - Put up flyers in the school.
  - Could we get on the morning announcements?
  - Robyn will stick around until the foodtrucks are gone
  - Visa, MasterCard, Debit, and Cash accepted
  - Mango chutney and Creperie – if given charitable receipt – will give 10% (must then be from the WEFI account)
- Teacher Appreciation Breakfast (Eva)
    - Went over well
    - Enough food
    - Eva and Ann coordinated
    - Using Williams continues to be very good.
- Greening (Gwen, Jenn, Robyn, Heather R., Heather L., Katelin, James)
    - Troughs are in
    - Was sand in it – took it out and replaced with dirt.
    - Might be looking for some money for bulbs to plant.
    - Trees – red/blue climber – need a schedule for watering – who can help? Looking at about 1.5 hours – have key for access for hoses and the water...who? Katelin, Jenn, Hilary, Gwen...still prefer to water in the morning and the evening...looking at 20 minutes a tree.
    - Jen looking for a hose splitter – then can water two at once.
    - Ooze tubes - \$28 – 40 gallons.
    - Were given the wooden pucks...given to the Kindergarten area...
    - TD environment grant – SAX construction – one log table & 4 to 6 stools = \$2560 – grant was only for \$1000...greening committee...discussed just doing the stump stools...and not the tables...will email to confirm – but as long as within spirit of the grant we should be okay.

MOTION: A motion was made by Jenn Wilson that the TD Friend of the environment grant are used for the purchase of the stump stools (\$1980)

The motion was seconded by Ann Wong-Lettenbauer

The motion passed

- Last thing for the Kindie area – chalk board....don't need the chalk board...with the asphalt painting and the chalk boards there...
- Buddy bench/friendship bench – CRP plastic out of Stratford – Jen researched and 3 different schools have them – two outside and 1 inside. They are durable and loved. \$1000 including shipping plus tax. Have confirmed with Rob Sealy that they would anchor it.

MOTION: A motion was made by Jenn Wilson to purchase friendship bench for \$1000 plus tax – to come out of the greening committed funds

The motion was seconded by Eva van den Brink

The motion passed

Thanks to the greening committee

- Tennis courts
  - City and board were going to meet and figure out what was going on. They did and it appears that things are shifting toward the city end. There is a new Director of Ops and once this person gets up to speed, a meeting will occur. A citizen led, city supported initiative is in the works to Maple Leaf Sports and Entertainment for a grant for this area
- Campbell's labels (Kimberly)
  - Not here
  - Did discuss last meeting
- By-laws and responsibilities updates (Mark)
  - Were sent to all council members via email
  - Date change – should be updated from November 2014 to June 2016
  - Article 4 – we need to put in some language that has a past chair member as part of the executive. Language must be flexible (mentioned in article 6).
  - 5.5 – removing reference to Zehrs tapes...
  - Question – must be on council before joining the executive...and be a voting members for at least a year
  - Role & responsibilities – these need to be reviewed annually. No changes were noted with the exception of the dates...
  - Committee – we need to use reasonably flexible language. For example - may vs. should or will be...recycling should be moved...

MOTION: A motion was made by Jenn Wilson to accept revised documents as per discussion.

The motion was seconded by Anessa Selcage

The motion passed

- Executive positions
  - Mark Eys, Anessa Selcage, and Eva van den Brink are all stepping down
  - Gwen Lloyd offered to do the chair role
  - Robyn Harrison has offered to do treasurer role

- Hilary Toller has offered to do the secretary role
  - Good to have an alternate secretary as well (as is noted in roles & responsibilities doc).
  - Mark will hold further discussion via email
  - Help will be available for “past roles”.
  - Voting in would be September.
- Fundraisers for next year (think about for next meeting)
  - Always give multiple ways to give - Can always just ask.
    - Letter to Franklin families – here’s what we are planning, and here’s what we are trying to accomplish. We want to be respectful of the families and their money, but also don’t worry your favourite fundraisers are still coming.
    - Want to minimize the amount of money.
    - WEFI letter – at the start of the school year we could send a letter to families regarding this account, and what it’s for and what they can do
    - Michael Bittle has offered to draft a letter (for beginning of September) that outlines what our typical fundraisers are, and what other themes we have going etc. We’ll have a message outlining any strategic initiatives etc.
    - Suggestion is to form a formal fundraising committee – are there volunteers for this? Maybe they could present a summary to council? What and why...happy to help – Anessa, Eva, Hilary, Ann, Katelin, Gwen
    - QSP – on the table
    - Treasures – on the table - just don’t do samples...
    - Paul – what does the school want to accomplish next year – bring up at staff meeting...e.g. Madame PH and her meeting to us – I want to start a French home reading program
- September/October meeting dates
  - Tuesday Sept 20 – 1<sup>st</sup> date
  - Tuesday October 4<sup>th</sup> – gives us 45 days...will finalize executive and voting members...
- New business:
  - Meet the teacher night – ask staff on Wednesday and then publish on school days and websites – usually staff council – are there and present ... in red shirts – looking for support etc. – keep the display and present along on that - Frankie too
  - Robyn – question – social media – strategy – what are we trying to accomplish. Why do you want to get into this space and what space and why...happy to have that conversation in future – Michael Bittle has offered...
  - Hot weather – there is a set of guidelines for heat and cold weather from the Board – there are no set temperatures. The language is must softer than previously and can be found on the WRDSB website.

- Adjourn – 8:32

From Mark - Thanks to everyone for a great year. We got a ton of work done and it's always great to work with engaged people!

To Mark – thanks for keeping us on track!

Thanks to Anessa for helping out when Mark was away.

Thanks to Ann for keeping the council board updated and fresh!

Next meeting: Tuesday September 20<sup>th</sup> 2016 at 7:00 pm

Enter through front doors. The library is to the left and down the hall.