**Meeting Minutes 2023**

**Franklin Public School Council**

**Oct. 19, 2023**

**6:30 – 8:00pm**

**Franklin Library & Online**[meet.google.com/yzp-oxmc-cfj](http://meet.google.com/yzp-oxmc-cfj)

**Present:**

-Erin Hagey, Mark Noseworthy, Sarah Fretz, Preet Sian, Andrea McEwan, Allison Brown, Linda Cotnam, Jen Caldwell, Sue Tomchick, Linda Cotnam, Samantha Hutchinson (in-person)

-Olasumbo Sadiq, Corrina Carson, Kaitlin Gillen, Veronique G. (online via google meet)

**Housekeeping 6:30-6:40 -** Sarah will Chair tonight

* Land Acknowledgement:<https://youtu.be/Qoiq-ah7xO4>
* Adoption of Agenda (1st Jen, 2nd Mark)
* Adoption of Minutes
  + May meeting minutes & September minutes (1st Preet, 2nd Jen)
  + September meetings (Sarah Fretz amended “attending council members” changed to “voting member”; 1st Mark, 2nd Jen)
* Online portion of meeting update - Meet Manager
* Erin H and Rachel have adopted to monitor online attendees

**Student Reports (6:40-6:50)** - Miles, Quinn, Fareeha, Kaitlin and Brooklyn

* Each student gave 3 words to describe school experience so far

**Review and Suggested Amendments of By-laws (6:50-7:00)**

**Old wording:**

4.4 Parents/guardians of present Franklin Public School students are qualified to be elected or appointed to the Council Executive only after one year of participation as a voting member of any Waterloo Region District School Board school council.

**Suggested New Wording:** (suggested changes are in italics)

4.4 Parents/guardians of present Franklin Public School students are qualified to be elected or appointed to the Council Executive only after one year of participation as a voting member of any Waterloo Region District School Board school council, *unless there are not enough previous voting members available in which case new interested persons shall be considered qualified.*

* **No comments and concerns were brought forward**

**Elections Results (7:00-7:10) - all positions were acclaimed as no other nominations were brought forward**

Chair - Sarah

Treasurer - Jen

Secretary - Preet (Erin is alternate)

**Sub-committee Council roles (not mandatory):**

Fundraising - Jen Caldwell

Social Media - Jacqueline Watty (pending) - Preet to confirm

Grant writer - Jen Caldwell

**Other school-roles involving parents:**

* Safe, Caring and Inclusive Schools : Corrina Carson / Preet Sian

Voting members are:

* Erin Hagey
* Mark Noseworthy
* Rachael Noseworthy
* Corrina Carson,
* Andrea McEwan
* Allison Brown
* Jitendra Jagsarran (not present)
* Irene Gillen

(Total of 11 members; need 6 for quorum)

**WRAPSC update - Sarah (7:10-7:15)**

* reviewed role of WRAPSC
* 70% of parents feel their kids are unsafe at school
* Key message: always go through teacher and school first if any topics come back
* Block parent initiative to make kids walking to and from school safer(church crossing, Bradley and Franklin and front of school)
* Love my hood, walking school bus are other initiatives examined
* Vulnerable sector check: any volunteers that are ALONE with children without teacher present are required
* Pro-grant is run through PIC (Parent Involvement Committee); grant could give $500 for parental guidance for kids; only 15% can go for food
* Conversation re: how parents can volunteer in-school (future topic of discussion)
* New reading program: Right to Read and podcast available
* Diversity and equity is a priority in School Councils; 20-30% of Franklin school population come from a visible minority

**Treasurer Report (Sarah who will pass to Jen) (7:20-7:30)**

* Account overview - Sarah (5 min) and Chocolate fundraiser update -JEN

-WEFI account: amount TBC (total pending post fundraising)

- $14, 525 as of Oct 19/23 ($139.27 from Flipgive and approximately $15, 000 pending but have to pay Chocolate Fundraiser)

- Omit Gaga Pit due to lack of funds

- Kitchener Matching Grant for games, rock wall (Jen to look into)

- Discussed landscaping and frequency (three times weekly versus twice weekly) and Linda will discuss with staff how often they use front garden

- Assistance with field trips would be beneficial ($250-500 per trip)

- Mark, Rachel, Sarah, Preet to be on sub-committee to allocate funds

- Jen will share chocolate fundraising numbers at next meeting

**Principal and Vice-Principal Updates (7:30-7:45):** Linda Cotnam & Samantha Hutchison

* Literacy program: new language curriculum is evidence-based. Board has a 5-year plan and this is the 2nd year. Based on the Right to Read report. Please see attached slide deck.
* Sam and Linda want to share the new instructional method to share with parents
* EQAO results: one piece of data that show how kids are doing at that time; taken in grade 3 and 6. Encompasses all students, even those with IEPS. Results can be accessed online : <https://www.eqao.com/report/?id=3156&mident=203394>
* Please see attached slide deck.
* Student Transportation Survey was completed today.
* 5 HEPA filters in Kindergarten rooms

**Updates/Discussion Topics (7:45-8:00):**

* Action Plan for the year - 15 mins
  + Fall: fundraising and grant applications - see above
  + Winter: fundraising (not discussed)
  + Spring: fundraising, planning for grade 6 celebration and kindie night

**Other:**

* Holiday event/concert for Winter 2023 was requested; challenges with planning, staffing and volunteers

**End of Meeting 8:10pm**

**Next Meetings:**

November 16th, 2023