**Meeting Minutes**

**Franklin Public School Council Jan. 18, 2024**

**6:30 – 8:00pm**

Franklin Library & Online [meet.google.com/yzp-oxmc-cfj](http://meet.google.com/yzp-oxmc-cfj)

**In Attendance:**

Online: Quinn N, Coom C., Allison B., Tooba N., Mirfat A., Preet S., Davinder S.

In-person: Sarah F., Jen C., Mark N., Rachel N., Erin H., Andrea M., Sam H., Linda C., Andrea M., Fareeha S., Quinn N.

**Housekeeping (6:30-6:35) - Sarah**

* Land Acknowledgement: <https://youtu.be/Qoiq-ah7xO4>
* Adoption of Agenda (Mark first/Jen second)
* Adoption of Minutes
* November minutes (Mark first/Jen second)

**Student Reports (6:35-6:45)**

* **Quinn N.** – gave a demo on how to access library online using “Library Learning Commons” website, including how to search bilingual books, adding to favourites and how to reserve books.

**Action Items from last meeting (6:45-7:00)**

* Sub-committee Council roles
* Social Media update – Jacqueline W. will run social media (disable X (formerly Twitter) & activate Facebook/Instagram accounts. Best way to contact her is via email (shared with Linda C. and member of SC)
* Discussion of playground information – see attached quote and information; Linda will cross reference with Phil Shuh to see if any are WRSB approved vendors as they are less costly then previous quotes.
* Debate regarding if funds should be allocated annually for proposed structure in 3-5 years or if we should use funds for other outdoor structures (i.e., paved areas)
* This is a larger discussion that may warrant forming a subcommittee, if we decide to go ahead with replacing play structure. We will have to commit to allocating percentage of funds towards it annually and need to be transparent with amounts.
* Agreed that this should be a community decision. VP Sam to do polling of school population (students/parents) and tabulate for Feb 16th SC meeting with the assistance of SC member(s).

**Treasurer Report Jen C (7:00 -7:15)**

* Account overview
* $621 carryover balance from 2022/23
* There was a fee for NSF ($39)
* FlipGive funds received $139
* Chocolate Bar fundraiser total is $31,000 (gross); unsure of net (approximate $13,400.97)
* WEFI generated $857
* New this year: 2.9% Bank account fee for deposits into our fundraising account ($938.60 Oct 2023 was paid for chocolate bar fundraiser)
* Conversation around transparency of banking fees
* Linda will see if she can have a speaker from Finance come in to answer our questions about other bank fees and if we can we invest funds in GICs.
* $13 437.97 total balance in council account

**Fundraising**

* Discussed need for a fundraiser for the second half of year.
* Popcorn movie night that is donation based is a possible option as this would be equitable (either donation for entry or popcorn).
* Linda to see if school gym available either Feb 29th or March 21.
* Options for popcorn include the machine (Sam has access to one) or buying is premade and packaging it ourselves (company name: Purple Crow TBC).
* Jen C. and Preet S. can help with organizing
* Ideas for 2024 Fall are magazine subscriptions as this generated many funds at other schools.

**Subcommittee update** - allocation of funds - Preet (7:15-7:30)

* Discussion around allocation of funds continues
* Each classroom will get $300 x 12 classrooms = $7800; teachers can use this for trips and other classroom educational resources
* Of the balance of $5500, approximately $2000 allocated to landscaping (pending on quote)
* Leaves balance $3500; TBC if this is allocated to future playground fund depending on poll results in Feb 2024

**Safe, Caring, and Inclusive Schools**

* meeting coming up – Linda ( Jan 31, 2024)

**WRAPSC update** - Sarah (7:20-7:40)

* Pro grant application DUE SOON
* Sarah to apply for funding for Movie Night (see info below)

**Principal and Vice-Principal Updates (7:40-8:00): Linda C. & Samantha H.**

* Student Trailblazers update (12 students were trained; received bright vests and walk preferred routes; if a child is walking alone, they can join this student. Feedback suggested having more transparency for parents around what the preferred routes are.
* End of year celebration
* Lunch program update (Sam) – hot lunches has most popular volunteer position (26 people). Portion of lunch proceeds goes back to school for speakers.
* Kindergarten registration open so ask is to please enroll early to allocate numbers and funding. French Immersion registration is now open for those going to grade 2 in September. This change is more equitable and allows more students to have the option to do French Immmersion.
* School improvement:
* talk all French during class w/o English; exception is emotionally heightened situations which can be mediated in hallway in English
* Kindness club, junior/senior choir, sewing club and others started this week; kids can register by listening to 10:15am announcements at school & by reading announcement board in main hall.
* Discussion around donations to the school from parents and organizations. For donations for school equipment, a Gift in Kind form must be filled out and approved by board (delivery/set-up/maintenance paid for by school). Linda discussed WRSB language and criteria around donations, sponsorships, and partnerships. Please see attached document for more details.

**Questions and Concerns End of Meeting – Nil**

**Next Meeting:** Feb. 15/24

**End time:** 8:12pm