



Galt Collegiate Institute *Home of the Ghosts*

Exam Information For Students and Parents January 2016

Exam Schedule

Exams run from Wednesday, January 27th to Tuesday, February 2nd. Please see our website for the complete exam schedule, at <http://gci.wrdsb.ca>. Students are expected to know the date and time of their exams, and to arrive ahead of time with necessary supplies (e.g., pen, pencil, ruler, calculator, etc.). Morning exams begin at 8:30 a.m. Afternoon exams begin at 12:00 p.m.

Student Planner Exam Information

The following information regarding exams is included in the GCI Student Planner, distributed to all GCI students in September:

“Thirty percent of the grade for all courses is based on a final (summative) evaluation. This evaluation may take the form of an examination, performance, essay, project and/or other method of evaluation suitable to the course content, or a combination of any of the above. The final evaluation is administered towards the end of the semester and/or during the exam period. The school will not accommodate students who plan vacations during the exam period. If a student misses an exam due to illness, a medical note is required.”

Late Arrival To An Exam

A student who arrives late to an exam is expected to report to the main office.

Buses

All buses will arrive and depart at their regular times.

Severe Weather During The Exam Period

If any Waterloo Regions District School Board buses are cancelled in any geographic area(s) of the Waterloo Region (Kitchener, Waterloo, Cambridge, North Dumfries, Wellesley, Wilmot, Woolwich Townships), there will be no exams on that day at any secondary school. The exam schedule in all secondary schools will be postponed. February 3rd is a PD day and will not be moved if a snow day occurs during the exam period since moving the PD Day has significant impact system wide. In the event of severe weather and cancellations, information will be posted on the school and board websites, and communicated via local radio stations.

Cell Phones, Electronic Devices and Calculators

Students should leave all personal electronic devices at home or in their lockers; these are not permitted in the exam room. Where calculators are permitted for an exam, the calculator must be separate from the cell phone.

Study Areas

During the exam period, students may access quiet study areas in the cafeteria (8:00 a.m. to 10:00 a.m. & 12:00 p.m. to 2:00 p.m.) and the library (8:00 a.m. to 12:00 p.m.). Cafeteria services are unavailable during exams.

Textbook Return

Students who do not return textbooks prior to their exam should bring them in during exams. Replacement costs will be charged for lost or damaged texts.

Supports For Students

Tuesday, January 26th will be a “tutorial day”. We will run a modified timetable to allow students to see teachers for extra help. In the final days of the semester, students are encouraged to use their MSIP wisely to complete final evaluations and/or prepare for exams. If you need assistance, speak to your subject teacher. Where appropriate, students may also see Special Education, Student Success, or Guidance staff for study strategies and exam preparation tips.