



# Galt Collegiate Institute

*We Believe In Ghosts*

## Chromebook 1:1

July 2016

Dear Grade 9 Students and Parents,

This is an exciting time to be a grade nine student in the Waterloo Region District School Board. All high schools will be participating in the Chromebook 1:1 initiative. This means that every grade nine student will receive a Chromebook for use for the entire school year.

### ***What is a Chromebook?***

A Chromebook is a mobile computer that runs on Google Chrome's operating system. These machines are designed to be used primarily while connected to the Internet. They are optimized to allow the use of Google applications (e.g., Google Drive, Google Calendar, Gmail, and Google Classroom). WRDSB students already have GoogleApps accounts provided to them by the Board, which they will use on their Chromebooks.

### ***Why the 1:1 Project?***

Using Chromebooks in the learning environment will empower students to gain the skills to be successful in the global community. Benefits to students include:

- Equitable access to resources
- Flow between face-to-face contact and the connected world
- Addressing the 6 Cs of the digital environment (communicate, collaborate, create, promote citizenship, critical thinking, character education)
- Differentiated instruction and self-paced learning approaches
- Using digital resources (and less paper)
- Timely feedback and documentation of learning

### ***When will Grade 9 students receive their Chromebooks?***

Students will receive their Chromebooks near the end of the day on the first day of school, September 6<sup>th</sup>. Students will be asked to take the Chromebooks home that evening, remove the packaging, charge the Chromebook and bring them back to school on September 7<sup>th</sup> and each day thereafter.

### ***What forms will be required for students to receive their Chromebooks?***

Students will need to hand in their signed Chromebook 1:1 Contract on September 6<sup>th</sup>. A copy of the form is included with this letter, and will also be available on the GCI website.

### ***How can parents and students find out more about the Chromebook 1:1 project?***

Information about the Chromebook 1:1 initiative will be shared at our fall Parent Night on Wednesday, October 19. Parents and students can also follow us on Twitter @GaltCI. If, at any time, you have questions or concerns, please don't hesitate to contact us.

We are excited about this initiative and the benefits it will bring to our learning community.

Sincerely,

Ms. B. Wood  
Principal, GCI



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## Chromebook 1:1 Instructions and Procedures

### General Rules of Use:

1. Students and parents should complete the Chromebook 1:1 Contract, and bring it to school on the first day, September 6. A copy of the contract is included with this letter; the form will also be available on the GCI website.
2. All Chromebooks are provided with a charging cord. Because Chromebooks remain the property of the WRDSB, please ensure the Chromebook and charging cord are always ready to be returned in their original condition. Students are invited and encouraged to use stickers on their Chromebook to personalize it, and for ease of identification.
3. Please bring the Chromebook to school each day, fully charged. There should be no need to bring the charging cord to school.
4. Students are responsible for the care of the Chromebooks. Please report any damage or problems with your Chromebook immediately. Please speak to your classroom teachers, our in-school technician and/or your vice-principal about any problems or concerns you may have regarding the use and care of your Chromebook. Vice-principals will be consulted when there are concerns about intentional damage or vandalism.

The Chromebooks are durable devices, but can be damaged. Damage to Chromebooks is most commonly incurred by:

- Lifting the Chromebook by its screen only
- Applying pressure to the Chromebook while it is closed (including writing on it)
- Dropping the Chromebook
- Tripping over the power cord while it is charging

### Damage and Replacement Costs:

Chromebook Replacement Cost	\$330.00
Lost or Damaged Charging Cord	\$ 50.00

5. You *may* wish to purchase the following accessories (through a commercial store or seller) to accompany your Chromebook:
  - mouse
  - ear buds
  - protective case or sleeve





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## Chromebook 1:1

### Chromebook Contract

Please read the information carefully and complete the required fields. Return this completed contract on the first day of school in order to receive your Chromebook.

Student Information:

Name:

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Parent/Guardian Name:

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Home Phone:

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Please read the following and sign below, indicating that you understand and accept:

- Borrowing a Chromebook is a privilege.
- The Chromebook is to be used as a tool for school work.
- The student is responsible for the replacement or damage costs for Chromebooks and/or charging cords which are lost, stolen or intentionally damaged – as determined by a vice-principal.
- Students and parents must read and follow the WRDSB's Responsible Use Policy, found online at <http://www.wrdsb.ca/our-schools/school-year-information/responsible-use-procedure-rup/>
- The Chromebooks are reliable, but should you experience a hardware issue, please address it at school at the earliest possible opportunity.

Student Signature:

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Parent Signature:

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Parent Email:

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