

## Hespeler P.S. School Council Meeting

### MINUTES

Monday, September 19, 2016

7:00 pm

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Present: Carolyn Leighton-Hilborn, Cheryl McKeon, Elke Lupinsky, Erin Neath, Greg Schmid, Hughina Spencer, Shoebridge, Jen Clarke, Jill Strome, Joanne Alegre, Julie Lobsinger, Kala Adams, Kara Hall, Krista Mohr, Kyly Miller, Mark and Janice Koiter, Michelle Bush Broga, Molly Banerjee, Olga Vigil Letang, Rebecca Birtch, Sabina Voisin, Tina Castelli, Tryna Gray, Sharon McKeown

Regrets: Susan Ford, Erin Neath, Jen Clarke

1. Welcome:  
Sign in sheet was passed around - name & email address for main council contact list.
2. Elections:
  - Chairperson: Sharon McKeown
  - Secretary: Sabina Voisin & Tryna Gray
  - Treasurer: Greg Schmid
  - Community Partner: Susan Ford
  - Parent Partners: all in attendance
  - Teacher Rep: Jacky Shoebridge
  - Event Coordinator: Tina Castelli
3. School Council Annual Report (2015-2016)  
(see attached report)
4. Treasurer's Report
  - August 12 account balance \$16,202.06 – this is our opening balance
  - Outstanding items: French home reading (English complete), Nutrition For Learning \$500, \$1000 Fun Fair prepayments allocation  
Therefore ~\$13,500 in unallocated funds
  - Fun Fair was very successful \$3992.41 profit (\$10,623.90 revenue - \$6,631.49 expenses) (compared to \$4200 profit in 2015)
  - \$998.60 raised at bake sale at Fun Fair, another \$570 raised at the day after bake sale
  - Ran out of food, lots of ticket sales
  - Silent auction down from previous year, lacked many of the direct sales gift donations (goal is to solve this via the vendor sale donations)
5. Principal/Vice-Principal Update

**Principal's Update – Julie Lobsinger**

- Welcome Back – excellent smooth start to the year (students are motivated and really positive & welcoming, great staff in early getting ready)
- We do such a good job in working as a team
- Thanks to our custodian crew lead by Mr. Piper, please thank him/them when you see them outside or in the halls
- Thank you to council member for your participation, interest & support
- There are a number of new staff, as well as a few returning from leave
- No re-organization of classes is needed, student population of 650
- PD Day on Friday, September 23 will focus on School Success Planning/Board Improvement Plan – providing a variety of ways for students to communicate their thinking and learning
- PD Days: Sept. 23, Nov. 18, Jan. 27, Apr. 7, May 5, June 2, June 30

### **Vice Principal's Update – Krista Mohr**

- Krista will tweet updates on behalf of council on the main school Twitter feed
- Jacky fills the online school calendar on HPS website
- Add events/updates to School-Day? Parents can subscribe to receive email notifications. Encourage people to sign up to School-Day (can use OEN# from report card to register your child(ren). Krista & Joanne Waugh to do School-Day training again to work towards goal of online only communication. Julie will talk to Joanne about moving forward with this.
- Sept. 6 – first day of school assembly – video presentation focused on growth mindset & “Try Anything”
- Sept. 15 – 6 – 7:30 pm - book fair & meet the teacher night
- Sept. 20 – Gr. 7's to camp Ki-wa-y all day
- Sept. 21 – Terry Fox run in last block
- Sept. 23 – PD Day – School Improvement Planning
- Sept. 29 – Mad Science Assembly – Mad Science will be offered after school on Wednesdays beginning in October
- Oct. 6 – Vaccinations: Gr. 7 Hep B, Gr. 7 HPV, Gr. 8 Girls HPV
- Oct. 28 – Fall student photo day
- Officer Mike Douglas will be back in the school one hour a month, starting Oct. 31

## 6. New Business/Fundraising

### **School Council Goals**

This is a blueprint, but is open for discussion (see attached report)

1. Host parent workshops: Did two last year due to teachers on job action – two vs. three this year? (ie: tech night, healthy families, critical thinking speaker, equity speaker...)
2. Host social activities: Did one plus Fun Fair (social at Christmas Choir Concert – continue this), revisit suggestions to find another social activity.
3. Maintain visible council presence at school events: Have done well with this, usually have Chair plus 1-2 other council members.

4. Maintain up-to-date website: Have done well with this, good flow of information from Sharon to Jacky.
5. Supply items to classrooms: Re-visit this idea? Did this once, not always necessary or what's needed, keep in order to consider each year.
6. Supply global school items: Have done very well with this.

### **Parent Workshops**

- Behaviour Strategies/Services for Parents – **Tuesday, October 25**
  - Stems from overview given at spring workshop
  - Now more tangible, “down & dirty” how-to strategies
  - Invite Front Door & Carizon back (how to access services) + KW Counselling (general parenting, managing stress)
  - Source behavioural specialist for strategies (KWC, CYW from school, board social worker)
  - No child care offered so parents can focus without kids wandering in
  - Tina will go forward with planning with subcommittee of Kala, Kara, Joanne & Olga (Tryna will also forward some information to Tina)
  - Tell your friends, spread the word! Send flyer home and sticker in agenda
  - Budget proposal for fees & refreshments of \$750 per event
  - Greg motioned to allocate a budget of \$2250 for three parent workshops, Mark seconded, PASSED unanimously
- Second workshop – discuss in October (2 vs. 3 events, what kind of event)

### **Vendor Sale (School Fundraiser) – Sunday, November 27**

- Order tables from board: 100+ 6' tables, follow up rental the week prior
- Book gym
- Table fee \$40 plus optional hostess gift donation to Fun Fair silent auction
- Check into business insurance implications
- Solicit anyone you know to get vendors!
- Subcommittee: Tina, Kala, Joanne, Kyly, Elke, Hughina
- Flyer for vendor call to go home asap
- Council snack table: packaged drinks/snacks outside of vendor sale
- Food bank/toy drive donation as entry fee for shoppers

### **Feedback from Fun Fair**

- Thank you to Rebecca, and thank you to teachers for all the extra help when Susan was injured
- Everyone really pulled together to make the event happen
- Awesome sense of community felt by visitors
- Suggestions for this year:
  - Use walkie-talkies to communicate between organizers (Jacky has 6 we can use)
  - Need a 2<sup>nd</sup> speaker to broadcast announcements (Mr. G doesn't need another purchased, rent one & he'll help set it up)

- Look at how to flow prize draw better, etc. – everyone to bring more in depth suggestions to the October meeting
- Organizers will be Tina, Susan plus a subcommittee

### **Danceathon**

- Will happen again with Professor Jamz
- Historically is an excellent fundraiser
- We definitely want the video screen this year, contract will be as such
- Decide what we're raising funds for we can publicize what the money will be used for
- Attempt to book it for Friday, February 24

## 7. Other Business

### **Council Funds**

- Decide how to spend our remaining ~\$11,000, discuss at October meeting
- Needs of the school: Chromebooks – short-term goal is to have 1 per 4 students, need 30 more to achieve this (\$322.22 each), some school funds available as well
- Other items: Julie will ask for a wish list from teachers, Mrs. Brown requests accessible basketball nets (\$1500), bike racks (move them? Trees growing in them), Buddy Bench(es), could save up for big items, some grants also available

### **Nutrition For Learning**

- Council owes \$500 to Janice for breakfast program, Greg issued cheque tonight
- Not a council program but we have supported it in the past
- Delivery model will change to a bin system in the following year
- Janice needs 1-2 more volunteers from 7:45-8:45am daily
- Roughly the program serves 30-40 students daily, ~\$40 daily food cost
- October meeting: Janice will report on what does it cost to run, what are the deficits, how used is the program, etc.

### **From the desk of the Chair**

- Sharon preparing a newsletter on school council information to go home to families (who we are, what we do/support)

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**MEETING ADJOURNED 8:53pm**