**Hespeler P.S. School Council Meeting**

**MINUTES**

**Monday, October 16, 2023**

7:00 pm

Present: Rebecca Jutzi, Karen Canapini, Sharon McKeown, Michelle Bush Broga, Alicia Young, Marissa Glen, Rose Kowalczyk, Emily Lord, Jill Bolender, Melissa Legros-Cronkwright, Rebecca Mills, Cassie Bolland, Chris Sciascetti, Crystal Bechtel, Tara Delaney, Kyly Miller, Cheryl Tawse, Susan Ford

Regrets: Sabina Voisin, Carra Myers, Stacey Lawrence, Kylie Oliver, Kara Hall, Darcie Black

1. **Welcome**

* Sharon welcomed us.

1. **Approval of Minutes from September 18**

* Approved as read - Jill motioned to approve, Kyly seconded, approved unanimously.
* Rebecca Jutzi to put minutes on the website once approved

1. **Treasurer Report**

Opening balance: $48,261.27

Revenue: $16,585

* Term 1 pizza: $15,930.00
* Grant applied: $500 – Stephanie looking into this with finance
* Additional danceathon funds: $155 – Sharon to look into this

Expenses: $45,699.55

* Nutrition for Learning Donation: $500 – Rebecca Jutzi to look into this
* Kindy sandbox: $4,486
* Sign repair: $240 – Invoice to come

Pending Expenses:

* Fun fair deposits: $6000
* Social events: $1000
* Parent workshops: $1000
* Garden cleanup: $500
* Spring 2024 Tarmac line painting: $1,000 – this might not be needed. Board is painting on the side with new asphalt
* Laminator: $5,000 – purchased, not yet billed
* 5 projects and 5 document cameras: $9,605 - purchased, not yet billed
* Term 1 pizza expenses: $14,980.50
* Term 1 pizza School Day expenses: $477.90 (estimate)

1. **Principal/Vice-Principal Update**

Principal’s Update – Rebecca Jutzi

* Staffing Update: Tyler Ford (ACE) is moving to Central Public School. Brock Mason is now Full-time in that class. We are now hiring for a part time position. Amanda Beard going on maternity leave. Ashley Lock back teaching Grade 8 math
* Updates from last month
  + - Tarmac painting – might not need this money. Board will paint on the side with new asphalt
    - Sandbox – got the lid. Still working on an option to make it accessible.
      * Trough – staff does not want the troughs back and they are not practical and we will not be getting them back. Looking at getting something that is easy for a student in a wheelchair to pull up to
  + Wishlist item: Kindy team is requesting covers for 20 iPads
    - $30-$80 per cover from approved vendor list
    - Karen to look at the generation of the iPads and Cassie to bring in covers and test if they fit on the iPads
    - Crystal brought a motion to approve $2000 for covers, Cassie seconded, all approved.
  + Wishlist item: Primary students (grades 1, 2 and 3) want Dreambox licenses in 5 classes
    - Emily brought a motion to approve $2000 for licenses in all classes in the pod + two 3/4 classes, Crystal seconded, all approved.
  + Progress reports are coming home November 20th
  + IEPs are to go out 30 school days after school started. Issues with the program S4S for building IEPs. They may be a few days late, and looking to have them home by October 20.

Vice-Principal’s Update – Karen Canapini

Dates to note

* + Oct 26: Individual photo day
  + Oct 27: Spirit day – “Anything but a backpack”

Updates

* + Thanks to everyone who helped with Terry Fox. We raised close to $5000
  + Intramurals are up and running
  + Volleyball tryouts have started for Grades 7 and 8 (Oct, Nov, Dec). Grades 5 and 6 Tryouts for Nov, Dec.
  + EQAO results are out. You can go to EQAO.com to see our results

1. **New Business/Fundraising**

Pizza Days

* Started Pizza today! Thanks Kyly, Crystal, and Tara for pulling it off. 472 kids
* Rotation – once every three weeks. 3 council members per week and rotate every three weeks, with Sharon there every week.
* Sharon to send the calendar to all Pizza volunteers
* There was discussion about alternate food options (ESNS and Lunchbox by School Cash) on another day of the week in addition to Pizza Mondays. With these services, parents would create an account and go in weekly to choose what is coming. A parent/teacher/student would have to get the food and deliver to the classroom. It could be one volunteer per classroom to pick up the classroom box, and each item is already labeled for each kid. School council could choose Subway as an example, they give you base price, and school council could add a % for fundraising. Lunchbox could start as early as November.
  + Marissa can send form to Sharon for how to set up Lunchbox
  + Marissa to look into ESNS as another option

Vendor Sale

* 57/79 tables sold
  + If we have an influx of interested people, we would open more tables in another hallway.
* Bake sale – Stacy will look after this
  + No nuts – packages of 8/12 to sell
* December 3: ALL HANDS ON DECK!
* Tables are ordered and confirmed (100)
* Set up on Saturday, Dec 2
* Nutrition for Learning does not want a table this year
* No more knitting or crochet or jewellery
* Ask: Put up the vendor call on social media
* Cassie to reach out to Mark for coffee

Parent Workshops

* 6:00-7:30 - February
* Sharon to ask Amanda about HVNA supporting Parent Workshop nights
* Topics: Structured Literacy and then another speaker Shelly Russel (same as last year)
  + Two 45 min sessions and parents swap one after the other
* Suggestion: workshops for parents for non-diagnosed kids

Chocolate Bar Fundraiser

* Almost done. Darcy and Crystal have been supporting with Sharon
* Low risk fundraiser with $60 profit/box
* Research new fundraiser ideas for next year and consider profit margins
  + Big yellow bag – they give us a link, and anyone who buys through our link, we get $10 for every bag and customers get $5 off a bag. Emily to look at if we can do that off of the spring sales that already happen.

Social Events

* Thinking of two family nights
* One – magician night Nov 23rd 6:30-7:30pm. Backup night Nov 21st if Magician was not available.
  + Discussed two options and decided on Rick Rossini
* Second one – family game nights in the new year. Date TBD.

**MEETING ADJOURNED 8:40pm**

Rebecca motioned to adjourn, Melissa seconded, adjourned.

**Next meeting: Monday, December 18th, 2023**

**(3rd Monday of the month)**

**Meeting Dates:** Dec. 18, Jan. 15, Feb. 12 (early to avoid Family Day), Mar. 18,

Apr. 15, May 13 (early to avoid Victoria Day), June (date TBD)