

JHSS COVID-19

CODE OF CONDUCT



Positive Student Behaviour

We believe that a safe, caring, inclusive and accepting school is fundamental to ensuring the following: student well-being, student engagement and student achievement.

It is an expectation that all interactions between all members of the school community are positive in nature, which precludes the use of inappropriate, hurtful, threatening or demeaning language, comments and actions.

Students can expect that any inappropriate comments and actions, and any violations of the health precautions required to keep us all healthy, will be addressed by staff members and that consequences will be progressive in nature, potentially resulting in suspension from school.

WRDSB Code of Conduct

All members of the school community are expected to comply with the expectations outlined in the Board Policy 6001.

Daily Student Self-Screening

All WRDSB students are required to complete a daily COVID-19 Self Assessment Screening before coming into the school building. [Ontario School Screener](#)

All Students Must Stay Home if They are Sick

Attendance

All students will attend school in person every day, with their classmates. Students will be learning two courses each day, with one in the morning and the other in the afternoon. Students will receive 150 minutes of instruction daily on each subject, with a 40 minute nutrition break in between. The modified semester model allows students to return to school for full days and to take four courses instead of two. Students would take two courses one week and their other two courses the next week. Start times will be similar to pre-pandemic start times while end times will be a little earlier to ensure bus cleaning. Classes will continue to take breaks throughout the 150 minutes. These breaks could include going outside with the teacher. Please dress appropriately.

Late Entry:

- If a student arrives late they must enter the **MAIN FRONT DOORS** and report to the Attendance Office for contactless sign in before they proceed directly to their classroom.
- All other entrances will be locked.

Signing Out:

Students are encouraged to schedule appointments outside of their in-school day. Students who must leave the school during the day, should have their parents call or email the main office ahead of time, and then sign-out with their classroom teacher.

Expectations:

Students are expected to be in class while they are in school. Students are not to wander or congregate.

Illness:

Students who exhibit symptoms of illness while at school will not be permitted to enter or stay in their classroom, and will be moved to a designated waiting zone. Parents, guardians, and/or emergency contacts designated by the family, will be called immediately, and asked to pick up their child as soon as possible.

When will students be able to enter the school?

Students will be able to enter the school 15 minutes before the start of the school day, 7:50 a.m. Students are to enter the school using their designated entrance and head immediately to their classroom.

Where do students go when they arrive at school?

Upon entering the building, students will proceed directly to their classroom. Prior to entering their classroom, students will be expected to wash and/or sanitize their hands.




What does a student do if they arrive late for school?

Students are expected to be in class before the bell rings. Any student arriving after the bell rings is considered "late" for that class.

- Students arriving late, should enter through the MAIN FRONT ENTRANCE and proceed to the contactless sign in desk, then proceed directly to their classroom.
- All entrance doors will be locked.
- If a teacher has concerns about the nature or frequency of a student's late arrival to class, a student's vice-principal will be informed and parents will be contacted by the teacher.

How do I report a student absence?

Students who are not feeling well, or are experiencing symptoms of illness, must **not** attend school (see above). There are three ways to report an absence. Please use one of the following options:

-  Call 519-658-4910, ext. 1 for A-K, ext. 2 for L-Z
-  Email jhs-attendance@wrdsb.ca
-  Send in a note with the student to be shown to the classroom teacher upon return to school

Please be sure to include the student's name, your name and relationship to the student, date of the absence, and the reason for the absence.

What does a student do if they have to leave school during the school day?

Students are encouraged to schedule appointments outside of the school day. Students who must leave the school during the day, should have their parents call or email the main office ahead of time, and then sign-out with their classroom teacher.

Students who exhibit symptoms of illness while at school will not be permitted to enter or stay in their classroom, and will be moved to a designated waiting zone. Parents, guardians, and/or emergency contacts designated by the family, will be called immediately, and asked to pick up their child as soon as possible.

Face Coverings and Hand Hygiene

Mask use will be mandatory for all students. Students may wear their own, or school-provided, non-medical masks. It is important that the mask fits properly and covers both the nose and mouth and that all best practices are followed when wearing and removing the mask. Masks may be removed during nutrition breaks to eat lunch. **Students are not expected to wear face coverings while outdoors, as long as 2m can be maintained between students from different cohorts. All students should be mindful of physical distancing while unmasked.**

- The best face covering or mask is the one that fits comfortably.
- A cloth mask should be made with two or more layers of fabric and be easy to breathe through.
- It should be large enough to cover the nose, mouth and chin without any gaps.
- Masks should be stored in something breathable like a paper bag, fabric bag or envelope that does not retain moisture, if the mask will be worn again.
- Pack several masks each day
- Wash the masks at the end of each day before reuse

For additional information refer to the [Public Health Ontario Resource Non-Medical Face Coverings](#).

Medical and exceptional reasons will occur that may require mask accommodations. Please contact the school administration to discuss.

Hand Hygiene

Staff and educators will regularly remind students of the importance of proper hand hygiene and assist students as needed. Staff will also incorporate frequent hand hygiene into their daily

classroom routines. Signs will be posted at all sinks to remind students of proper handwashing techniques.. Students MUST use hand sanitizer / wash their hands:

- when they arrive at school and before they go home;
- before eating and drinking;
- after using the washroom;
- after sneezing or coughing into hands or tissue.
- after using any common supplies, equipment or devices
- whenever hands are visibly dirty
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Physical Distancing

It is important to try and maintain at least 2 metres of distance between yourself and other people. Many classroom and school procedures have been put in place to support physical distancing of staff and students.

Students are required to comply with all physical distancing measures that include, but are not limited to:

- Use of specific entrances and exits (both into and out of the school and classroom).
- Specified direction of travel through hallways. There will be more students travelling through the hallways/stairwells this year as we are back to all students being in the building. When practicing distancing, hand hygiene and respiratory etiquette, hallway contact is considered low risk, transient contact.
- Minimizing the number of students in hallways and washrooms.
- When students move through the hallways they are to move directly to their class/washroom. Students are not waiting for friends or congregating with others.

Students are not permitted to congregate in hallways, common spaces, or washrooms. Students should follow physical distancing cues - floor markings and signs - when lining up to use facilities.

Student Drop-Off, Pick-Up and Parking

Students are encouraged to walk to school or use public transit. Traffic flow is one-way in the front and students are not to be picked up or dropped off in the bus lot which is the upper and lower level parking in front of the main entrance. Parents and guardians must remain outside the school (preferably in their vehicles) when they drop-off or pick-up their children, and should not congregate anywhere on school property. Please do not pick up or drop off students in bus loading zones. Parking for students is restricted to the front West lot.

Visitors to the School

We continue to restrict access to the building to essential visitors only. Essential visitors are required to screen, report to the main office to complete the Visitor Portal information, wear a mask and hand sanitize. Appointments / meetings with school staff and administration will continue to be virtual or by phone at this point in time. In extenuating circumstances, approval to enter the school is granted by an administrator.

Personal Belongings and Lockers

Lockers will not be available for student use at the start of the school year. Students will be required to limit the number of items they bring to school. Students should leave valuable items at home. The school is not responsible for any lost or stolen items.

Nutrition Break

Students will be in school all day and should bring a sufficient amount of food they will require for lunch and snacks. Students may eat lunch in their first period classroom **OR** may go outside and off school property when dismissed using the designated exit for their classroom.

When outside, continue to physically distance yourself from others, avoid congregating and be respectful of our community. There will be limited entry to the school during the 40 minute Nutrition break.

- At the start of Nutrition Break, exit through your designated door.
- When returning **during the break**, you must enter using the MAIN ENTRANCE DOORS and return to your Period 1 classroom.
- At the end of the break there will be a warning bell to indicate movement to the afternoon classroom. Those outside, please enter through your designated door and proceed to your afternoon classroom.

When you re-enter, you must be masked and sanitize your hands.

Students who wish to remain in their classroom, will remain in their period 1 location until it is time to move to period 2. Once you have finished eating, students are to put their mask back on. Students should bring food in their own containers and take those containers home with them at the end of the day. This includes purchased food from the community. Food, drinks, dishes and cutlery are not to be shared by students. Students will not have access to microwaves at this time.

Prepared food will not be available at this time at the school. Vending machines will not be available at this time. The cafeteria is closed at this time.

Students will perform hand hygiene prior to and after eating.

Nutrition for Learning will not be available for the first week of school, but will be starting up as soon as possible with prepackaged snacks for students each day upon entry into the school.

Water Fountains and Bottle Fillers

Students are required to bring their own water bottles. Water fountains will not be available for use; however, bottle-filling stations can be used to fill individual water bottles. Students will then need to practice hand hygiene before and after filling up their bottle.

Smoking and Vaping

No smoking or vaping (use of e-cigarettes) in the school building or on school property; it's the law. Failure to adhere to this rule will result in a school suspension and may result in a fine issued by the Waterloo Region By-Law Office.

Hallways and Stairwells

Students should follow all signs indicating the direction of traffic in hallways and stairwells. Students must proceed directly to their classroom upon arrival and leave the building promptly at dismissal time.