



J.W. GERTH PUBLIC SCHOOL

Welcome back Students and Parents!

Elementary School Nutrition Services is pleased to announce we will be working with parent council to administer your pizza program for 2013/2014. Every order placed on our website generates valuable fundraising dollars for your school through parent council.

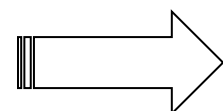
You may begin placing orders immediately and the first day will be **October 16th 2013**. Our on-line ordering system is user friendly, and allows you to place and manage your orders when it is convenient for you. You can pay on-line with credit card or debit. You may also send a cheque to the school payable to ESNS. You will receive a weekly email reminder, so you are aware of what you ordered for the upcoming week.

We will be offering a screw cap milk this year along with Gino's pizza on Wednesdays. You may also participate in a Subway lunch and Boston Pizza special lunch day as well! All products on this website meet or exceed the nutritional guidelines (PPM150) as set out by the ministry of education.

Log on to : www.esns.ca

1. Click on the tab **SCHOOLS**
2. Click on your school from the list
3. Click on the tab **REGISTER**
4. Complete the registration form - your access code is **JWG**
5. Click on Children to add your student information - select their classroom from the drop down menu - Add additional children if appropriate
6. Click on the tab **ORDERS**
7. Complete one order form for each child then proceed to payment

Full detailed instructions can also be found under the **HELP** Tab




Helpful information to serve you better....

Please place your orders well in advance, as there is a 9 day cut-off period in order for us to place orders with our suppliers. (with the exception of the start up week)

Please ensure that you register your children in the correct classroom as this is where their lunches will be delivered. If your child is moved to a different room, please log in and edit your child's information or contact us.



When you see the icon  beside a product this means that there are options available for this product. When you select this product your options will appear. (Eg. Toppings on a sub, or dressing for a salad)

Payments can be made on-line - Debit or Credit Card. You may also pay by cheque - make cheques payable to Elementary School Nutrition Services (ESNS), and drop them off at the schools' office.

If you need to cancel your food order due to illness etc. please contact our office by 8 AM, and we will cancel and credit your order.

Full registration and ordering instructions can be found under the **HELP** tab on our website.

If you are not able to place your order on-line you may contact our office at 519-570-3767 and we will be pleased to help you.

If you have general questions or concerns you can email us at support@esns.ca.

Thank-you
ESNS