



**Kitchener-Waterloo Collegiate and Vocational School**  
**787 King Street West, Kitchener, Ontario, N2G 1E3**  
• tel: 519-745-6851 • fax: 519-745-1549 • <http://kci.wrdsb.ca>

March 2019

Dear Parents and Guardians:

On **Wednesday, March 27, 2019** Grade 10 students will write the Ontario Secondary School Literacy Test (OSSLT), as well as senior students who have yet to complete this graduation requirement.

The Literacy Test, administered by Ontario's Education Quality and Accountability Office (EQAO), is used to determine whether a student has the literacy (reading and writing) skills required to meet the standard for understanding reading selections and communicating in a variety of writing forms expected by *The Ontario Curriculum* across all subjects up to the end of Grade 9. The successful completion of this test or the Ontario Secondary School Literacy Course is a requirement for the Ontario Secondary School Diploma.

In order to create a positive environment that will optimize the conditions for successful completion of the OSSLT, the instructional school day for all students at KCI has been modified. The following is the timetable for March 27<sup>th</sup>:

KCI Literacy Test Schedule Wednesday March 27, 2019		
Room Location • Check the lists in the foyer for the room location	10 min	8:10-8:20
Instructions	10 min	8:20-8:30
Booklet #1	75 min	8:30-9:45
Extra Time (if required)	15 min	9:45-10:00
Break	15 min	10:00-10:15
Booklet #2	75 min	10:15-11:30
Survey (Students may be dismissed at 11:40)	10 min	11:30-11:40
Extra Time (if required)	15 min	11:40-11:55
Lunch	45 min	11:55 -12:40
Tutorial Times – Cafeteria – Open to all KCI students		
Session 1 – Periods A, B, C	60 min	12:40-1:40
Session 2 – Periods D, E	55 min	1:40-2:35

It is important to note the following about the day's structure:

- Students not writing the test will only have access to the cafeteria, while the test is in progress, for quiet, independent study. As most school staff will be involved in administering the test, there will be no regular classroom instruction in the morning. School buses will run only at their regular times.
- Once regular administration of the test has been completed, teachers will be available in the afternoon to provide all students with tutorial assistance in all subjects and at all grade levels. Teachers will announce to their students, and post in their classrooms, the location for their tutorial sessions. Regular attendance reporting procedures remain in effect for this day, in that any student who does not attend will be marked absent.

These adjustments have been made across the Waterloo Region District School Board in order to facilitate the administration of the OSSLT in a manner that provides for the best conditions possible for the students who are writing. If you have any concerns or questions regarding the OSSLT, or the schedule for March 27<sup>th</sup>, please contact Jennifer Fairhall, Vice Principal at 519-745-6851.

Sincerely,

Cathy Vollmer-Ashley  
Principal