

ATTENDANCE CHECK

--SAFE ARRIVAL PROGRAM--

Regular attendance is important for student success at school.

We have an Attendance Check program at Lexington. If your child is going to be late or absent, it is very important that you phone the school's Attendance Check Line at 519-570-8100 ext. 3450 so we know that your child will be away. When you call, please identify:

- Your child's name
- Class or teacher
- The date

Brief details, (e.g. Katie will be away until 11:45 due to a doctor's appointment).

We attempt to ensure that we know the whereabouts of all students every day. Expect a call from us if you forget to contact the school. It is in the interest of your child's safety.

If a student is to be away for an extended period, of more than five days, for reasons other than illness, parents are required to sign a form accepting responsibility for schooling during the student's absence. On average, absences of more than two (2) days/month (20 days/year) are considered to be an attendance concern and will be referred to the Board Attendance Counsellor.

If you need a fridge magnet with our Attendance Check Line number, please come into the office to pick one up.

ATTENDANCE CHECK LINE

519-570-8100 - Ext. 3450

(Available 24 hours a day)

PUNCTUALITY

Punctuality and regular attendance are important life skills that contribute to success. Students are expected to arrive promptly at school. Late students

interrupt classes, distract others and often miss our morning announcements and important instructions for the day.

If a student arrives after the bell rings he/she must go directly to the office, before entry to the classroom, to pick up a “Late Slip” and to notify the office of his/her arrival.

Frequent, unexcused lates will result in home contact to inform parents or guardians about the situation and to request cooperation in resolving the problem.