

# Meadowlane School Council

## MINUTES

DATE **SEPTEMBER 19, 2018**

7:00 – 8:15 PM

LIBRARY

*Principal: Phillip Sallewsky, Staff Representative: Andrea Hill (absent)*

Co-Chairs: Michelle Proctor, Amanda Farquhar

Members Present: Melanie Gualtieri, Teresa Trussler, Kelly Ferrigan, Sandy Pacey, Krysti O'Kelly, Dan MacNeill, Brenda Douglas, Heidi Sider, Liz Flewwelling, Alyssa Vasey, Tanya Wigboldus, Caitlin Jacobs, Melissa Blais, Julie Keip

## AGENDA TOPICS

### WELCOME – ELECTION OF EXECUTIVES FOR 2018-2019

#### DISCUSSION

- Handouts were provided by Phillip regarding School Councils: Administrative Procedure 1570, Board Policy 1003, and The Regulations Governing School Councils.
- All Members present have voting status
- Co-Chairs: Michelle Proctor and Alyssa Vasey
- Treasurer: Sandy Pacey
- Secretary: Liz Flewwelling
- Social Media: Tanya Wigboldus

## PRINCIPALS REPORT

#### DISCUSSION

- Student Numbers – 277, up 10 students from June
- Classes and Staffing – Full K1, K2 and K3, 1, 1/2, 2, 2/3, 3 (from a 3/4), 4, 4/5, 5/6, 6
- Returning staff: Devinder Bansal (ELL), Teresa Domanski (EA), Nicole Dorais (EA), Brandy Eberhardt (Teacher), Jessica Gavin (DECE), Andrea Hill (Teacher), Sanja Ilic (Teacher), Patricia Malina (Teacher), Wendy Munroe (EA), Terri Penner (EA), Chandra Ramdial (Library), Anne Solie (Teacher), Michelle Walsh (CYW), Ruth Wriarth-Gedke (Teacher)
- June hiring: Emily Charlebois (Teacher), Saxxon Hansraj (Teacher), Brigitta Disci (Teacher), Jessica Gingerich (Teacher), Heather Barrie-Ducharme (Teacher), Karen Goerz (Teacher), Stephanie Webb (Teacher), Charlene Rushmere (DECE)
- Fall hiring: Chrysta Everett (Teacher), Janina Kotowski (Teacher), Lisa McEwen (DECE), Jena Schiemann (Teacher), Andreea Ulici (DECE), Deepika Gill (DECE)
- Creating Wellness Rooms in Library for students to use for 10-15 mins at a time and one for staff.
- CYW is using the other room in the Library
- Lucy the Custodian ensured all desks and chairs match in each classroom
- Phillip has requested new paint the inside of the school
- The first week of school was Class/Relationship Building with 'Get to know you' activities. The first week of school was meant to be de-emphasize academics and build relationships. It occurred during the middle block. This initiative will continue next year due to the positive feedback given by staff and students.
- There are behaviour concerns in some classrooms. Phillip will speak to teachers regarding plans and communication with parents.
- A School Improvement Plan will be presented at the Council meeting in October
- EQAO – results went public and 5 out of the six areas had improvements from the previous year. The schedule of when students wrote the test changed and it will remain the same this year. Phillip will give a presentation at the October Council meeting regarding the results.
- PD Day September 21, 2018 – staff will be discussing math
- Upcoming Events at Meadowlane
  - Fire, Tornado, Lockdown Drills
  - Terry Fox Run – September 27
  - Picture Day – September 28
  - Orange Shirt Day (Indigenous Rights) – Acknowledged by WRDSB on Sept 28 but due to Picture Day it will be acknowledged at Meadowlane on October 1

- Kitchener Rangers – reading to 4 classes on October 10

## TREASURERS REPORT

### DISCUSSION

- Sandy provided Handouts: Financial Report August 1 - September 17, 2018, WRDSB 2017-2018 Yearly Balancing, Financial Report (Cash Basis) August 2017-July 31, 2018.
- New Signing Authorization for the bank account needs to happen as Rebecca Jutzi and Amanda Farquhar need to be removed and Phillip, Michelle, and Alyssa need to be added.
- Sandy also requested that there be a night drop box key for the bank for deposits after hours.
- Phillip will check in with Nancy at WRDSB regarding the \$2400.00 owed from HST as it has been ear marked for the playground.

## PLAYGROUND UPDATE & INSTALATION PLANS

### DISCUSSION

- Phillip spoke with Guy Mackie from WRDSB and Guy said that they will prepare the site for the playground with gravel, membrane, engineered wood chips. WRDSB also agreed to put in a path from the new Upper Creative Playground to the Outdoor Classroom.
- Due to WRDSB incurring those costs the maximum budget for the Playground is \$36,000.00
- A quote was given for a Play structure with a slide and Council Members asked Phillip to request a quote for the climbing structure sample that was viewed by Council in May 2018.

## COUNCIL OBJECTIVES

### DISCUSSION

- Due to the decision by Council Members in May 2018 to spend all money on the Playground any requests will be fundraised for in this current school year.
- Chandra Ramdial, Librarian, has requested \$300.00 for the author Michael Wade to come as a guest to the school.
- Phillip will speak to teachers to see if there is a wish list from teachers, to think of School Activities they wish to continue or new ones
- Phillip to confirm June 12, 2019 as the date for Fun Fair with Teachers
- Amanda offered to organize the Science Fair again and will host it sometime during the winter months
- Caitlin Jacobs offered to organize a School Play which could be run as a fundraiser though ticket sales
- Ideas – Ski trips to Chicopee or Cross Country Skiing, new Home Reading Books, 3D Printer, sports equipment
- Phillip approved there being an ice rink at Meadowlane again. Brandon Flewwelling works with the City of Kitchener around this and will follow up with Phillip once the requests come out for this year
- Phillip will apply for Raffle License.
- Pizza will not be sold by Council this year as Meadowlane Staff will be running it.
- Fundraising Committee – Co-Chairs: Krysti O’Kelly and Michelle Proctor, Members: Caitlin Jacobs, Teresa Trussler, Tanya Wigboldus, Alyssa Vasey, Liz Flewwelling

## COMMUNICATIONS & STUDENT WELL-BEING

### DISCUSSION

- Request that classroom evacuations be communicated by a common stamp so parents can speak to their children if they are impacted. Phillip will take feedback to staff of affected classrooms and see what can be done
- Contact School Board Trustees if parents have concerns or Bill Lemon who is the Superintendent
- Teachers and parents need support from Council in this area
- Caitlin Jacobs will research Body Breaks for students around the use of a stationary bike (Council could donate) and Mindfulness instead of detentions


**Next Meeting: Wednesday, October 10, 2018**