

# Leader-In-Training Application Form



Please complete this application form if you are interested in becoming a City of Cambridge Leader-in-Training (LIT) volunteer. Application deadlines are March 2<sup>nd</sup> for the first round of interviews, and April 27<sup>th</sup> for the second round. Note: LIT spaces are limited. Submitting an application does not guarantee placement in the program. Second round applications will only be considered on an as needed basis.

## Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Adult T-shirt size: S M L XL

## Location

Please rank the Playground sites that you are interested in applying for (up to a maximum of 3; 1 – most preferred, 3 – least preferred):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Dickson Arena               | <input type="checkbox"/> Sun Blast – TBD                  | <input type="checkbox"/> I can work at any site |
| <input type="checkbox"/> Galt Arena                  | <input type="checkbox"/> Imagination Station – TBD        | I would like to volunteer for _____ weeks       |
| <input type="checkbox"/> Hespeler Arena              | <input type="checkbox"/> John Dolson Centre               |   |
| <input type="checkbox"/> Duncan McIntosh Arena       | <input type="checkbox"/> W.G. Johnson Centre              |   |
| <input type="checkbox"/> Preston Arena               | <input type="checkbox"/> Moffat Creek PS                  |   |
| <input type="checkbox"/> Silverheights (St. Gabriel) | <input type="checkbox"/> Carrefour Soleil (Dickson Arena) |   |

## Availability

Check the weeks you can volunteer:

- |  |  |  |
|--|--|--|
| June 29 – July 3 <input type="checkbox"/>  | July 6 – July 10 <input type="checkbox"/>  | July 13 – July 17 <input type="checkbox"/> |
| July 20 - July 24 <input type="checkbox"/> | July 27 – July 31 <input type="checkbox"/> | Aug 4 – Aug 7 <input type="checkbox"/>     |

**Deadline to change availability: May 15th, 2015 via email or phone.**

## Mandatory Training:

LIT training coordinated by the City of Cambridge, is mandatory for all LITs both new and returning. There are two training sessions available this year. Please check the date you will be attending:

- Saturday, May 31, 9am-4pm** – Preston Auditorium
- Saturday, June 13, 9am-4pm** – City Hall, Bowman Room

The LIT program requires you to accompany campers into the water during trips. **New!** For safety reasons all LIT's are now required to participate in the Lifesaving Society's Safe Guard certification training at their own cost (\$25+HST) before being placed on a site. For a list of times and locations, please email [pronka@cambridge.ca](mailto:pronka@cambridge.ca).

## Please indicate your swim level?

- Strong Swimmer - Swim Level 5 or Equivalent
- Weak - Shallow Swimmer/No Lifejacket
- Non-Swimmer - Lifejacket Required

## Why are you interested in becoming an LIT?

Check all that apply:

- Mandatory Community Service
- Learning New Skills
- Building your Resume
- High School Volunteer Hours

## Are you interested in working with children with special needs?

- Yes
- No

## How did you hear about being an LIT?

Check all that apply:

- Activities Guide
- City of Cambridge Current Volunteer Opportunities List
- Poster
- Volunteer Cambridge
- City Staff
- Friend
- School
- City Website
- Newspaper
- Summer Jobs Brochure

### LIT Experience

Have you been an LIT with the City of Cambridge before?

No     Yes, for 1 year     Yes, for 2 years     Yes, for 3 years    Site: \_\_\_\_\_

School you attend: \_\_\_\_\_

### Previous Employment or Volunteer Experience

Employer/Volunteer Agency	Dates	Duties	Phone and Email

### Leadership Experience, Awards or Certificates:

(Sports Teams, Clubs, First-Aid, Babysitting Course, High Five Principals of Healthy Child Development, LEAD, etc.) Attach a page if more space is needed.

\_\_\_\_\_  
\_\_\_\_\_

### Medical

List any allergies/medical conditions that we should be aware of?

\_\_\_\_\_  
\_\_\_\_\_

### Emergency Contact

Emergency Contact: Name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Relationship to LIT: \_\_\_\_\_

### References

As the volunteer position you are applying for is dealing with a vulnerable clientele (children), we ask that you supply us with three references. **We will be checking at least two references** to verify your appropriateness in our program. We would appreciate you supplying us with names and contact information of individuals that are 18 years and older and who are people from school, church and/or other volunteer positions. Family members will not be accepted references.

Name	Email Address*	Phone Number	Relationship

Note: Email is the preferred method of communication for reference checks.

I hereby certify that the facts set forth in the above application are true and complete to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

If under 18, Parent/Guardian's Name & Signature

Print \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone# \_\_\_\_\_

\*Personal information contained on this form, collected pursuant to the Municipal Act, will be used for the management of Community Services Department volunteers. Questions about the collection of personal information should be directed to the City's Freedom of Information and Privacy Co-ordinator at 519.740.4680 ext. 4583.\*

For more information, please contact: Andrew Pronk by email at pronka@cambridge.ca