**Moffat Creek P.S. School Council Meeting Minutes**

**DATE: \_\_Tuesday, November 7, 2017**

**In Attendance:** Tracy McGrath, Sue VanWyngaarden, Carrie-Ann Delane, Grant Prince, Jeana Quesnel, Sonia Bryson, Becca Hardy , Ruth Lozier, Jill Kalmacoff, Courtney Didier

**Regrets:** Sheri Green, Donna Rutherford

**Teacher Report: (Ms. Roth was celebrating her birthday - Happy Birthday! – no teacher report)**

**Community Report (Carrie-Ann – YMCA):**

* Full and busy lately, staffing is settled
* The slide issue (the edging of the slide is the problem) has been somewhat resolved. Allan and Barb met with Rob Seeley; the school’s safety inspector said the slide was fine. The issue has been left with Barb to talk to the Y’s safety inspector to see what can be done.
* On the topic of the kindie playground, there is a problem with a “stump” at the end of the slide – it will be moved in the Spring. Six trees will be planted in the kindie area as well in the Spring.
* Lastly, a sand cover and mallet for an outdoor musical instrument on the kindie playground are in the process of being delivered.

**Community Report (Courtney Didier – ANCC):**

* Courtney is from the Alison Neighbourhood Community Centre (www.alisonneighbourhood.org)
* At the moment the focus is on trying to keep safe (needles, etc.), and trying to support community members doing clean-ups; there is a lot of fear right now, so ANCC trying to educate and support as much as possible.
* ANCC is looking for volunteers (esp. grade 8s who need mentoring)
* Gearing up for the holiday season – i.e. Christmas/holiday baskets, finding families in need, etc.
* ANCC has received a grant (!) for a program called Women in Community, supporting new women in the community
* Sue mentioned that the Forward Baptist Church Community Christmas Dinner is on November 25th and asked Courtney to inquire about ANCC receiving invitations for families in need. Moffat Creek P.S. receives a certain amount of invitations each year; Allan will hand select families from the school and invite them. The family registers online, there’s food, presents, etc., but only 300 spots.

**Treasurer Report (Sue):**

* Budget Proposal 2017-2018 (please see the attached Budget document for specific numbers):
* No money going toward playgrounds, because they’re done!
* The budget is projected at the moment
* Field trips – same amount as last year
* Divisional resources – just like last year, Council gives lump sums to each division rather than individual teachers/classes

-last year we gave $4000 it total and divided it up between the four divisions (kindie, primary (1-3), junior (4-6), intermediate (7-8))

-this year we’re budgeting $6000 in total (essentially that’s approx. $9/student)

-the divisions will be the same, except for the split 3/4 classes – those Grade 4s in a split class are to be included in the primary budget

- Money will be going toward a school partnership – we will be making a donation to a school less fortunate than ours – we agreed on donating to Chalmers (our feeder school) – Allan will set that up.

- Shade Tents – Jeana volunteered to look into cost & pick them up

- Fun Fair – the goal is to have the Fair less work-intensive for us and maybe incorporate some “bigger” games (i.e., bubble soccer, human foosball), so the budget reflects this – expenses have been raised to $3500, and revenue decreased

- We increased the compassion fund from last year – Allan and Mary-Sue can keep that in mind for families in need in the school

- Miscellaneous budget is almost $10,000 – this is where our special budget requests come out of (see below)

* Budget Requests:

- A lot of the requests are actually divisional resource requests (i.e. tools for the classroom like calculators, etc.) - this money will come out of divisional resources, not the miscellaneous budget

- Ms. Verley – budget request for items to help Moffat Creek hold its first **Holiday Musical** – asking for $1000 for microphones, lights, video equipment, makeup, art supplies, etc. – Allan has agreed to put $500, Council can put up **$500 - APPROVED** (additional info – only intermediate students will participate in the Musical; it will be on December 19th (most likely) and there will be an afternoon performance and maybe an evening performance)

- Mr. Leslie – budget request for more **easels and frames** ($300-$500) to display student art, and for cardboard art portfolios that are reusable and replace the folders the kids make every year ($1500/205 students) – **$500 total APPROVED** **+ replacing money in his art budget (to replenish art supplies from making portfolios)** – Sue will confirm the amount

- Mr. Cottenie – budget request for **volleyball uniforms** (shirts will be used year after year) – 32 shirts = **$1044** – **APPROVED**

- Mr. Landon (**home reading program** – SK-Gr. 3) – budget request for **$2000** to replace damaged, lost books for the home reading program, and to purchase incentive items – **APPROVED**

- Mrs. Bauman – budget request for **2 cameras and equipment ($567.18 total)** for a photography club – she’s already purchased 3 on her own – Allan will purchase a camera too, bringing her total to 6 cameras – **APPROVED**

- Mr. Patel and Ms. Potter want to start a chess club – budget request for **15 chess sets = $100 total – APPROVED**

- Mrs. Cuadrado (librarian) – budget request for **Silver Birch Express books $120 – APPROVED**

- another request for Mrs. Cuadrado – **foam chairs** in the library are constantly fought over, to the point that some teachers set up a rotation system with their students. We currently have 3 chairs. They are **$72/ea. x 6 chairs = $432 - APPROVED**

- Ms. Bassford – budget request for recorders & stands & books for junior music (specifically Gr.6) – a class set (**40 recorders, 32 books and 16 music stands) = $1310 ($5.95/recorder, ea. music stand is $43)** – Council will ask her to go the route of starting a recorder program (families can purchase a recorder, and those who cannot will be given a recorder from the aforementioned class set) – **APPROVED**

- Budget request for Council to fund **2** students for the **Gr. 8 Ottawa trip** – last year we funded one - **$455/ea.** – we will be consistent and stay with funding one student – **Approved** **funding for 1 student**

**NEW BUSINESS:**

1. ***Scholastic Book Fair (Nov. 13-16) – Becca*** – everything on track. Schedule sent out to volunteers. Thanks to those of you who are helping out!
2. ***Pizza – Sue*** – going well; issues with School Day for the month of November but the order went back out on School Day and now things are back on track – the next order is for December and January and it’ll be out soon.
3. ***Holiday Gift Store (Dec. 12-13) – Becca*** – the donations are streaming in early this year. Courtney from ANCC will try to hopefully round up some volunteers to help wrap/shop, etc. The gift store will be located on the upper floor again this year. An email will be going out soon asking for volunteers (we need lots!).
4. ***Other New Business***

No December meeting

**Principal’s Report (Mr. MacKay and Ms. Meredith)**

* staffing update – Ms. Maffin has moved on to another school, effective next week, interviews will begin soon
* Ms. Roth and Lisa Weinreich are in the process of planning a Math Night at Moffat – there will be different centres, incentive prizes, stations to explain things to parents, etc. The plan is to ask staff to help with it, and some older students (Mrs. G’s mathletes?); may ask Council’s help with refreshments. Right now the tentative plan is to have the Math Night in late March, early April.
* Allan’s chocolate bar fundraiser is starting – there will be an assembly on Monday and chocolates will be distributed on November 14th. Money raised will go toward a variety of things, including the school’s compassion fund, offsetting the cost of clubs, games for classrooms, etc.
* Remembrance Day assembly is on Friday, November 10th, starting at 9am Friday – Council invited to attend, but please tell Pam if you are planning on coming
* Dufflebag Theatre will be here on November 24th
* Ongoing learning for the teachers – the morning of the P.A. day on November 17th will be focused on creating a Mathematics improvement plan – this may include some extra professional development, at a later date, dealing specifically with instructional techniques regarding Math
* **Any email to Allan that is Council related – please put your name and “Council Member” in the subject line**

**DATES TO REMEMBER**:

Month of November – donation collection for the Holiday Gift Store

November 13-16 – Scholastic Book Fair

November 17 – P.A. Day

Monday, December 11 – Holiday Gift Store Set-up

Tuesday, December 12 & Wednesday, December 13 – Holiday Gift Store

**We are still looking for a “social media” helper for Council – someone who is willing to update Facebook and Twitter. Contact Sue if interested.**

MEETING ADJOURNED AT: 8:08pm

**NEXT MEETING**

Date: **Jan. 9, 2018**

Time: 6:30 - 8:00pm

Location: School Library

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**and**

**Look for us on FACEBOOK:**

**“Moffat Creek School Families”**