

Responsible Use Guidelines and Bring Your Own Device (BYOD) Guidelines:

At Margaret Avenue Senior Public School, we believe that technology can be a powerful tool to support and enhance learning and to enable students to learn to think critically as responsible citizens in the global community. We believe that it is our role as educators in the 21st century to teach our students to be responsible users of technology and demonstrate good digital citizenship. One of our goals is to encourage and guide our students to realize the impact and benefits of personal devices, such as iPods, iPads, laptops, Chromebooks and cell phones that have access to the internet, in an educational setting. The bringing of personal devices (BYOD) to classrooms will be carefully planned, guided, supported by teachers. An important component of BYOD will be education about appropriate online behaviours and compliance with all class and school rules while using personal devices. Students using wireless devices are expected to follow the guidelines in the WRDSB Code of Digital Conduct and the WRDSB Responsible Use Policy.

The use of personal devices in the classroom is at the discretion of individual teachers. Teachers may choose to invite students to bring devices to class on designated days and for specific purposes. The use of personal devices by students is always optional, and students who do not participate will have access to school-supplied computers and wireless devices when needed.

Wireless devices may NOT be used:

- To distract or interfere with others (games, loud music, cell phone ringing)
- For cell phone use, texting, social networking, instant messaging and personal email or listening to music during class when not approved by the teacher, while walking through the halls during period change or during the eating portion of the nutrition breaks
- To cheat or plagiarize
- To bully or harass others
- To take photos, video and/or voice recordings without knowledge and consent of all parties
- To post any photos, video and/or voice recording to social media (Instagram, Twitter, etc.) without knowledge and consent of all parties
- To sync a personal device to a school computer

The use of camera functions on devices is strictly forbidden at school unless as part of a teacher-directed assignment. Please be aware that taking photos in private areas (e.g., washrooms, change rooms) at any time violates Criminal Code & Privacy legislation and may be subject to internal and external disciplinary consequences.

Personal devices not used in accordance with this [Responsible Use Policy](#) will be confiscated and stored in the office, to be picked up at the end of the day. A parent/guardian may be contacted to pick up the wireless device if a student has had his/her wireless device taken away for a second time.

For any emergency situations, parents should not contact students using personal wireless devices during school hours of 8:30 a.m. to 2:50 p.m. Instead, parents should call the school's main office. Students may access their phones to contact parents (phone call, text) when given permission by a teacher or during the activity portion of a nutrition break.

