



## **Parent Involvement Committee (PIC) Application**

The Parent Involvement Committee of the Waterloo Region District School Board invites parents/guardians of students currently enrolled in a WRDSB school to apply for positions on the WRDSB Parent Involvement Committee.

The mandate for the WRDSB Parent Involvement Committee is to:

- Provide information and advice on parent engagement to the Waterloo Region District School Board;
- Communicate with and support school councils of the Board through the Waterloo Region Assembly of Public School Councils (WRAPSC);
- Undertake activities to help parents support their child's learning at home and at school.

The Parent Involvement Committee meets at least four times per year to advise the Waterloo Region District School Board on policies and issues of concern to parents, and to make suggestions to schools, School Councils and the Board regarding parent engagement that supports student achievement. The committee is established according to Ministry legislation and members must be prepared to attend each meeting. PIC meetings are generally held on Tuesdays, at the Education Centre from 6:30-9:30p.m. The first meeting date for the new mandate will be held on October 22nd. Scheduled meetings are: Wednesday, October 22, 2014; Tuesday, December 2, 2014; Tuesday, March 3, 2015 and Tuesday, May 26, 2015. Please note, there may be other meetings scheduled.

The committee is comprised of 10 parents, the director of education, one trustee, an elementary and secondary administrator, one teacher and one community representative. Five parent members will be selected through this application process, and 5 parent members will be selected through the steering committee of the Waterloo Region Assembly of School Councils. All 10 will be members of PIC, representing the parents of the WRDSB.

The goal with membership of PIC is to have committed, enthusiastic and representative parents. You do not have to be a member of school council to be a member of the Parent Involvement Committee. Questions about PIC can be sent to [pic@wrdsb.on.ca](mailto:pic@wrdsb.on.ca).

All applications must be sent to Elaine Burns [elaine\\_burns@wrdsb.on.ca](mailto:elaine_burns@wrdsb.on.ca) to be received by 4:30 p.m. on October 17<sup>th</sup>. They may be mailed or dropped off to the attention of Elaine Burns, WRDSB, 51 Ardel Ave. Kitchener N2C 2R5. They may also be sent from your school through inter-office mail.



**Waterloo Region  
District School Board**

**PARENT INVOLVEMENT COMMITTEE (PIC)**

**APPLICATION FOR 1 or 2 YEAR TERM ON PIC**

***Deadline for receipt, 4:30 p.m. on October 17<sup>th</sup>, 2014(electronically or by mail)***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

One Year Term: \_\_\_\_\_ Two Year Term: \_\_\_\_\_

Your Child(ren) currently attend the following School(s) and Grade(s):

\_\_\_\_\_  
\_\_\_\_\_

I can communicate in the following languages: \_\_\_\_\_

\_\_\_\_\_

School Involvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community Involvement: \_\_\_\_\_

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Skills and Interests: \_\_\_\_\_

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Please describe briefly why you are interested in joining the Parent Involvement Committee and any specific ways you want to contribute to the mandate of the committee, as described in the covering letter. Please provide relevant examples from your volunteer and/or other involvements. (250 words max.- can be attached)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

References (name, position, email) (please note that at least one reference must be a school staff member)

1)Name \_\_\_\_\_ Position \_\_\_\_\_

Email \_\_\_\_\_ Phone: \_\_\_\_\_

Organization or School \_\_\_\_\_

2)Name \_\_\_\_\_ Position \_\_\_\_\_

Email \_\_\_\_\_ Phone: \_\_\_\_\_

Organization or School \_\_\_\_\_

Please return application form to

Elaine Burns  
WRDSB, 51 Ardelt Ave., Kitchener, ON N2C 2R5  
elaine\_burns@wrdsb.on.ca