March 2019

Wednesday March 27, 2019

6:30 PM

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| **Meeting name:** |  School Council Meeting  |
| **Meeting purpose:** | School Council is a group of parents, school and community members who are committed to working together to support their local school. School Councils typically deal with agenda items such as the following:* development of bylaws and procedures for the school council
* code of conduct and safety initiatives for students
* fundraising policy and programs, etc.
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| **Meeting date & time:** |  March 27, 2019 at 6:30pm |
| **Location details:** | Sandhills Library |
| **Meeting Chair:** |  Nadina Donkersgoed |
| **Minute Taker:** |  Cheryl Rampersaud |

**AGENDA**

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| **Item #** | **Time** | **Agenda Item** | **Owner** |
| 1 | 5 mins | Welcome | All |
| 2 | 5 mins | Approval of prior meeting minutes | All |
| 3 | 10 mins | School Update | Nancy/Tom |
| 4 |  5 mins | Financial Update  | Rob |
| 5 | 40 mins | Sub-Committee Updates   | Various  |

 **----------------------------------MEETING MINUTES------------------------------------------**

**Participants**

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| Cheryl R. | Beth R. | Tom E. | Nancy M. |
| Rob W. | Nadina D. | Kim F. | Kerri P. |
| Jan M. | Sandra W. | Jaspreet | Sabrina S. |

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| **Agenda Items** |   |
| **Item #2 Approval of Prior Meeting Minutes** | * N/A as February’s meeting was cancelled due to weather
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| I**tem #3****School Update**  | * Chapters fundraising – Literature circle novel set was purchased with money raised; gift card is almost depleted
* New additions to Staff: 5/6 Nima Hashi until end of year; Gr. 5 Samantha Lammert
* Welcome to Kindergarten night on May 2nd at 6pm; looking for council members to talk about Fun Fair and passive fundraisers (Mabels Labels); 52 kids registered so far – Cheryl to attend (as she’ll be there anyway as a parent)
* Survey out to parents to get a sense of what they’d like to see from Council; Beth to draft survey questions to be loaded into Survey Monkey once reviewed and finalized and then a link added to a School Day update.
* Bank account opened -assurances given to Nancy that there wouldn’t be a monthly fee but there is. Will allocate $25 to cover fee of $1.95.
* Handbook needs to be completed to move forward with Bingo fundraising re: by-laws; clarified that Principal and VP can make ultimate decision (Veto power) – motion to move ahead approved
* Request from Gr. 6 teachers to bring in *Scientists in the Classrooms* for their flight unit; they will complete the entire unit during the half day that they’re onsite: requesting a subsidy of $3, $5 or $7 – council **approved $7 per student $763 total** to be spent leaving $2.50 to be covered by families for their student
* Staffing season – FTE will be rec’d on April 8th; numbers are down from last year (probably 2 classes one of which is Kindergarten)
* Month end wrap up – Spirit Assembly on Friday with recap of umbrella character traits; Jazz workshop for Gr. 6’s; spring fire drills to commence next week (3 more to be done); Marble Maze on April 11th and the Junior Health Fair on the same day; April 12th is a P.D. Day.
* Arts Night is April 25th
* Kodaly Choir is April 8th
* Volunteer Appreciation Breakfast scheduled on *\*June 4th per Nancy’s subsequent email to council following the meeting*
* Spirit Wear will be available again in the near future
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| I**tem #4****Financial Update** | * Rob provided context around reason behind the request for the Gr. 6 workshop. Teachers are hoping to organize a bigger year end trip for the Gr. 6’s (Jump at WLU – includes an overnight stay in residence; proposed dates overlap with Fun Fair night, however Rob has submitted a request to move the date as long as it’s available.) *\*Update since meeting: Rob confirmed that the event will take place June 18-19 so the students will be able to attend the fun fair.*
* Refer to Rob’s analysis with detailed sources and uses of project funds
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| I**tem #5****Sub-Committee Updates**  **Parent Engagement** | * **Earth Day** – clean up to be done at school (Nima to lead with her class); City of Kitchener initiative where monies are donated for garbage bags/supplies so that school can do a clean up.
* **Bingo** – Beth to submit paperwork now that handbook/bylaws are finalized, training is 2 hours, it happens once per month
* **Umbrella Project** – consider having other schools (John Darling and Meadowlane) join future presentations and run it in Sandhills gym since we’ve got capacity; being more intentional in social media; continue to share information and links in the Weekly Scoop
* **Coffee with Council –** discussion deferred to next meeting
* **Rock Project –** Sandra to follow up
* **Spring Walk –** look for frogs; Sandra to connect with Josh from the City
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| **Fundraising** | * Consider Chapters fundraising again – ukele, bucket drumming, will inquire with staff about possible opportunities for performance in spring
* **Terra Cotta Cookies** – can place order as frequently as desired; delivery is Wednesday; min order is 4 cases of 48 cookies (172 cookies); can stay fresh for 4-5 days outside of freezer; will sell for $1.50 (cost is $0.60 once rebate is rec’d); individually wrapped; choosing to sell on Fridays during second nutrition break– start with the month of May to see how it does.
* **Cobbs -** $400 made to date
* **Crock-a-Doodle** – can set up an account and they would offer a percentage back to the school
* **Fun Fair** – 2019 budget tracker created by Kerri
	+ Rides would be $2,800 (4 rides and cotton candy); adding a 5th ride would be $4000 – benefit is reduction in lineups
	+ Bingemans does Snow Cones for free – Kerri to reach out
	+ 91.5 The Beat to attend and broadcast
	+ Touchstone Farms – free from a sponsor
	+ Balloon Animals – Roxanne volunteered
	+ Exotic Animal show – display show or presentation totals $366
	+ 300 pre-cooked sausages from 91.5 The Beat already supplied
	+ Will look for pizza deal again
	+ Megacone Food Truck gives 15% of sales – this has been booked; ice cream cones, sundaes
	+ Will consider henna tattoo artist again – popular with the kids
	+ Kolby confirmed that fire dept could come and maybe include interactive games.
	+ Police Officers will be in attendance – Chief Larkin is planning to come
	+ Nike/Reebok will run free soccer games and Driftwood Karate may be willing to do a demonstration. - to be confirmed by Kim
	+ Requesting **$5,500 for Fun Fair Expenses** – **approved by council**
	+ Letter drafted to request donations to offset cost and in turn, will advertise that business. Will send out to the Sandhills community.
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| **Social Media** | * Followers – slow but steady
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| **WRAPC/Parent Involvement Committee Update** | * PIC has parent engagement nights – find out about resources; how parents can support. Next is scheduled on Saturday March 30th in Elmira and includes free child care.
* John Bryant spoke – bullying or violent acts and students need to evacuate, what resources/protocols are in place to debrief with the children left behind? This will be discussed during next session.
* Beth sits on a Poverty Committee – Program called Better Beginnings/Adventure 4 Change – Neighbourhood Hub as a resource
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| Next Meeting Scheduled for: | April 10, 2019 |

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|   | **Action Item** | **Owner** | **Date Raised** | **Due Date** | **Comments** | **Status** |
| 1 | Previous Meeting Minutes | Sandra | Sept 12 | Oct 10 | Sandra to retrieve June's meeting minutes for record keeping and approval | Open |
| 2 | Sandhills Community Pulse Survey | Beth | March 27 | April 10 | Beth to draft survey via Survey Monkey looking for feedback from parents on what they’d like to see from Council. | Open |
|  3 | Monthly Bingo Fundraising Initiative | Beth | March 27 | April 10 | Beth to submit all final paperwork to move forward with bingo training |  Open |
| 4 | Rock Project | Sandra | March 27 | April 10 | Sandra to follow up  | Open |
| 5  | Spring Walk | Sandra  | March 27 | April 10 | Sandra to contact Josh about scheduling a walk – focused on frogs | Open |
| 6 | Fun Fair | Kim |  | April 10 | Kim to contact Driftwood Karate about a possible demonstration and Nike/Reebok for running soccer games | Open |