September 2019

Wednesday September 18, 2019
6:30 PM

Meeting name:	School Council Meeting
Meeting purpose:	School Council is a group of parents, school and community members who are committed to working together to support their local school. School Councils typically deal with agenda items such as the following: • development of bylaws and procedures for the school council • code of conduct and safety initiatives for students • fundraising policy and programs, etc.
Meeting date & time:	September 18, 2019 at 6:30pm
Location details:	Sandhills Library
Meeting Chair:	Nadina Donkersgoed
Minute Taker:	Cheryl Rampersaud

AGENDA

Item #	Time	Agenda Item	Owner
1	5 mins	Welcome and Roundtable Intros	All
2	5 mins	Approval of Prior Minutes	All
3	15 mins	School Updates	Nancy/Beth
4	5 mins	Financial Update	Nancy
5	20 mins	Sub-Committee Updates	Various
6	10 mins	Nominations and Elections for 2019/2020 Council	All

----------MEETING MINUTES----------

Participants

Cheryl R.	Jaspreet S.	Sandra W.	Jan M.
Nancy M.	Nadina D.	Beth C.	Kerri P.
Beth R.	Asvin P.	Peter S.	Joanna M.
Akshay S.	Adrienne D.	Karen P.	

Agenda Items	
Item #1 Welcome and Roundtable Intros	• Nancy introduced new Vice Principal Beth Creighton • All attendees introduced themselves • Welcome by current chair, Nadina
Item #2 Approval of Prior Meeting Minutes	• June minutes approved

Item #3 School Update	• Several Staff changes:
	  ○ Beth Creighton – Vice Principal
	  ○ Jenna Haskins – Kindergarten
	  ○ Amberlee Bankmann – Kindergarten
	  ○ Joann Thiagarajah – Gr. 1
	  ○ Brittany Barr – Gr. 1 Fr. Imm/Planning Time
	  ○ Shane Wilkinson – Gr. 4/5
	  ○ Dale Johnston – Gr. 5
	  ○ Jessica Gingerich – Gr. 5/6
	  ○ Sarah Flatt – Primary Music
	  ○ Heather Barrie – Primary Music, SERT
	  ○ Nadine Van Horne – Kindergarten Planning Time
	  ○ Sheila Shaafi – SERT and Primary Planning Time
	  ○ Emily Huston – Educational Assistant (EA)
	  ○ Zachary Mustin – Early Childhood Educator (ECE)
	  ○ Julie Martin – ECE
	  ○ Secretary – hiring in progress
	  ○ Penny Penticost, Brenda Alexander, Jelka Miliovojevic, Melissa Basil-Arfreen – EA for Extended Day
	
	• 668 student population – up one class to 30; one of which is a half kindergarten (15 students)
	• Parking Lot has settled down since last school year; however still hiring for a lot attendant
	• Parking signage put up
	• New outdoor digital sign to be implemented; hope to have it up and running next Friday $27,000
	
	EVENTS:
	• Fire and lock down drills happening next week
	• Next Friday – Terry Fox run, toonie collection with $1,000 goal
	• Sept 30th – “every child matters” students encouraged to wear orange; commemorate residential schools
	• Oct 1st – 2nd fire drill

	• Oct 7th – 25th is the "On Your Feet" challenge put on by Canadian Cancer Society and Sandhills has signed up; Tracy Sanders staff designated to lead the charge; goal is to cover 6,000 km school-wide • Walk to School day in that timeframe

Item #4 Financial Update	• Cash on hand is approximately $12,000
	• Field Trips planned:
	  ○ **Grade 3's Crawford Lake full day program** on Oct 16th- $1200 for bus; $11 entry fee per child plus cost of bus; asking for a $8 subsidy which would cap student amount at $20 Asking for a total of $672 from council. Voted to **approve a grant of $1200** bringing down fee to $16 per child.
	  ○ **Grade 3's Swim to Survive Program** – looking for a **$5 per child** subsidy totaling $420 to make cost $15 per student ($5 per visit for 84 students). **Council approved subsidy as requested.**
	  ○ **Kindergartens to Brantwood Farms** (pumpkin patch) in October – seeking a **$5 subsidy for 151 students totaling $755 – approved**
	  ○ **Total approved funds for field trips = $2,375**

Item #5 Sub-Committee Updates
 	
Fundraising
	• **Indigo Fundraiser –** scheduled November 13th tentatively for 6:30-8:30pm; choir to sing and there is a percentage kicked-back to school in the form of a Chapters/Indigo gift card to use for purchasing new books.
	
	• **Bingo @ KW Gaming** – averaging $600-$700 earned per month; we've participated in 5 so far; need to be there between 7:30-11:30pm; there is a schedule for sign-up
	  ○ Looking for volunteers to help once per month; require a minimum of 3 people to help out on Monday evenings
	  ○ KW Gaming pools monies and disperses to all charities who help out
	  ○ Per WRDSB, account needs to be re-named to Sandhills OLG – it's a trust account
	  ○ License needs to be renewed by September 27th and Beth is organizing
	
	• **Terra Cotta Cookies** – Beth distributes every Friday at 2nd break; Rob has offered some Grade 6 students to sort and distribute beginning in September. Earned approximately $300 per month on the cookies – they were well received. On track to make approximately $3,000.
	
	• Freezer offered through an anonymous donor from Guelph to store cookies and other tuck shop related items – 5.5 cubic feet
	
	• **Cobbs Bread** – 10% of sales is kicked back to the school; suggestion to stamp "Sandhills P.S." on loaf cards and hand out in September – Kerri to take care of this.
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	• **Fun Fair –** great turnout despite the rain; profit of $2,700 was made
	• **Tupperware –** consider this for a future fundraiser to help promote "Boomerang" Program. Kerri to put together a summary and present it next month.
	• **Parent Survey –** Beth to present data next council meeting

Parent Engagement	• City of Kitchener Natural Area for guided walks – Sandra to organize
WRAPC/Parent	• PIC meeting scheduled September 24th at the WRDSB on Ardelt Ave. Parents

Involvement Committee Update	are encouraged to attend; meetings run between 6:30-9:00pm. • WRAPC Meeting is October 1st between 7-9pm at Forest Heights Collegiate Institute • 14 members are selected via interview process that represent parent community panel (governance/policy review); Superintendents and Director leads the meetings; Chief Bryan Larkin to attend the first meeting to discuss Opioid crisis in the community.
Item #6 School Council Elections	• Nancy recommended that there be two co-chairs appointed which allows for inclusivity and coverage. Council agreed. • Announced nominations and per by-laws, only those present could be elected members and have voting rights. **2019/2020 Elected School Council:** **Co-Chairs:** Nadina Donkersgoed & Beth Robson **Treasurer:** Kerri Paranosic **Secretary:** Karen Power **Parent Representatives:** Adrienne Dandy, Akshay Sury, Asvin Parsad, Beth Robson, Cheryl Rampersaud, Jan Moyer, Jaspreet Singh, Joanna Miller, Karen Power, Kerri Paranosic, Nadina Donkersgoed, Peter Shafik, Sandra Ward
Next Meeting Scheduled for:	October 9, 2019

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	Action Item	Owner	Date Raised	Due Date	Comments	Status
1	Parking	Nancy	June 12	September 2	Nancy to consult with Board to see if CCTV sign can be posted	Closed
5	Parent Engagement – Guided Walk	Sandra	Sept 18, 2019	Oct 9, 2019	Sandra to contact City of Kitchener to organize a fall walk	Open