

SSS Student Retrieval of Items from Lockers and Return of Materials on Loan

Hello Sabres,

Through discussions with Public Health, we have been able to arrange temporary access to the school for students to come in and remove personal items from their lockers and return learning materials. **Students in Grades 9 to 11, please note that if choosing not to retrieve items at this time that your locker will remain locked. Students will retain their current locker next year.**

Please read the following information carefully:

Access to the school is prohibited to anyone who is exhibiting symptoms of COVID-19 or who has had contact with a confirmed case. All students must complete the following self assessment [Region of Waterloo Public Health COVID-19 Self-Assessment](#) and if the self-assessment indicates recommendations for care/isolation, and/or the conditions a) or b) are not, met, do not come to the school/site.

The number of students in the school at any time will be limited during each time slot. Physical distancing at all times will be required. You will be provided with hand sanitizer and a bag when entering and hand sanitizer when exiting. Masks and face coverings are recommended but will not be provided. Gloves will not be provided. All school washrooms will be closed.

Time slots are for **15 minutes** and will be available for four days between 9:00AM and 2:00PM from Wednesday, June 17 until Monday, June 22. You can sign up for a time slot by clicking the link below:

[PLEASE CLICK ON THIS LINK TO ACCESS THE GOOGLE FORM](#)

ENTERING THE SCHOOL

All students will enter the school using the main entrance at the front of the school (sliding doors). There will be a lineup to enter and please follow physical distancing will in the line. Please do not enter the school until you are instructed by a staff member. Students will exit the school using the side parking lot doors.

STUDENT SAFETY PROTOCOLS

- 1. PHYSICAL (SOCIAL) DISTANCING:** The Region of Waterloo Public Health continues to communicate that physical distancing is a critical safety practice for all, therefore you are required to practice physical (social) distancing at ALL times when you are in the building - ensuring you maintain a 2m (6.5 ft) physical distance between you and others at all times. **All students must complete the Region of Waterloo Self Assessment before entering (see link above).**
- 2. RESPIRATORY ETIQUETTE:** Cough / sneeze into your elbow or a tissue and dispose into a garbage can in the area you are working. If using a tissue, once the tissue is in the garbage, use hand sanitizer again.
- 3. AVOID TOUCHING YOUR FACE (EYES, NOSE or MOUTH):** While at any WRDSB site, avoid touching your face. If you need to scratch / itch, use an area of your body that you have not coughed or sneezed onto, such as your upper arm or shoulder.

ITEMS TO BRING CHECKLIST

- Face Covering:** Families/Students are encouraged to bring and wear masks or appropriate face coverings. Please note, masks will not be provided to students by the WRDSB. Masks are recommended but not required.
- Locker combo (we can help you if you forgot it).**
- Library books**
- Text books**
- Musical Instruments**
- Photographic equipment**
- Sporting equipment and team jerseys**
- Chromebook** - Return your chromebook only if you have to return a broken device or you are graduating or you are leaving all WRDSB school programming in the summer or fall (ie., moving cities etc. - most grade 9-11 students will keep their chromebooks for summer learning and for next year).
- Other unique items loaned by SSS staff that other students will need next year.**

ATTENTION GRADUATES AND OTHER STUDENTS LEAVING THE WRDSB

Upon coming back to the school to clean out your locker, graduating students and those not returning to the WRDSB are required to return chromebooks and chargers. Chromebooks and their charging cords are the property of the Waterloo Region District School Board and must be returned upon graduation, or when a student transfers from our Board. Chromebooks are to be returned regardless of their condition. Students will not be charged if they return a damaged device. Chromebooks that are not returned will be disabled by WRDSB Information Technology Services.

To assist with the return of the chromebook please make sure your name is on the sticker on the bottom of the Chromebook.

Students graduating this semester or who are leaving the WRDSB will have their **Google Drive and email accounts closed in August**. These students are **STRONGLY recommended to back up all documents and emails to their personal drive/accounts before the end of the semester**. Apps such as [Google Takeout](#) can make this process easier. Students should consider following [this tutorial](#) to assist with the process.

If you are graduating or leaving the WRDSB and cannot make arrangements to attend locker cleanout and/or materials returns on your given date nor on either of the two alternate dates, please contact david_linnerth@wrdsb.ca.

If you require assistance entering the building for medical or physical reasons, please contact Mr. Linnerth, Vice-Principal, at david_linnerth@wrdsb.ca.

I hope you are all well and staying safe.

Sincerely,
Ms. Bistolas
Principal