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## St. Jacobs Home & School Association

Everyone Welcome!

Date: Wednesday, November 13th, 2019 @ 6:30 pm

Location: St. Jacobs School Library

Present: Joe May, Wendy, Amanda Palmer, Kelly Bebenek, Catherine Campbell, Amy Humpfries, Melissa Arnett, Joanna Pearse, Kirsten B

1. Welcome
2. Review / Approval of September & October Minutes - minutes were reviewed and approved. Motion by Melissa A and second by Amanda Palmer
3. New Correspondence - Received thank you from Mrs. Uttleys class for dreambox
4. Treasurer's Report - Reviewed by Joe May
5. Staff Holiday Gift Ideas - Last year supplies were a gift bag (kleenex and school supplies). There are 13 classes, 17 teachers = 17 gift bags required. Mrs. Hellerman is retiring Dec 20. Wendy to organize gift bag (\$350 budget). Mrs. Campbells likes Kleenex, post it notes, magic marker, glue sticks).
6. Christmas Cookies for staff - Deliver gift bag and cookies for Thursday, December 19 - Melissa to look after cookie and treats (budget \$50)
7. Retirement Gift for Mrs. Hellerman - (\$100) - Kelly to look after
8. Review / Finalize Drafted Home & School Bylaw (see revisions), changes required:
  - a. 4. Change Sept 1 to Oct 1, and Aug 31 becomes Sept 30. Terms of Office - keep following year
  - b. 5 - remove June - everyone okay with this change
  - c. 19 - keep General in - agreed to update the agenda template with September as the AGM
  - d. 21 - remove
  - e. Motion by Melissa, 2nd by Joe May
9. Review / Consolidate Citizenship Award Criteria (see last page)
  - a. Confirm \$ amount (\$50 is higher than others awards)- Gift Card
  - b. Amanda motion to approve the criteria to follow the Federation of H&SA Citizenship Award criteria. Melissa second.
  - c. Good on amount
  - d. Decision made by the teacher 7/8 committee



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10. Fundraising Options - 2019 Dates

- a. Farm to Table
  - i. Delivery of product November 20
  - ii. Amanda has delivery & sorting covered (8am-3:30pm)?
  - iii. Need volunteers for Pick Up (3:30 - 6pm)?
  - iv. Send a reminder in school day - Leanne and Jen on facebook (Amanda).
- b. Steeped Tea - Started Nov 12 through to 22, Delivery in December / sorting party. Melissa asking Leanne about putting it in school day
- c. Move-A-Thon Potential Dates (to be confirmed by H&SA) - Feb. 28<sup>th</sup>- will be the date.
  - i. Feb 28 will be the date
- d. Cake Parade - April 9 - Amy to order 30 tables for delivery 1-2 days prior
- e. Environmental Fundraiser (Kelly/Amanda)
  - i. Around April 22, 2020 to coincide with Earth Day
  - ii. Eco Bags / Beeswax wraps / Other
  - iii. Start April 20 kick it off, get a sample for Kirsten to try first.
  - iv. Vote next month - do pick up if we do honey

11. Principal's Report -

- a. Remembrance Day Assembly - well done
- b. Progress reports went out on Monday
- c. Peanut butter substitutions are no longer allowed at school
- d. Sample of sanitary napkins are around school for taking
- e. Primary staff - very happy about dreambox
- f. Toque for spirit wear - school going ahead
- g. Jump Rope for Heart - May and run it the second week of June

12. Outdoor enhancement

- a. Tree Enhancement - Optimists/Trees for Woolwich?
- b. Outdoor plan - set the scope of the request for Amy to bring to School Board

13. Optimists Club of St. Jacobs - Proposal to have Bob Wilbur attend our January meeting to speak on how we can work together - Move to February

14. Sarah Westbrook - Move to next month

- a. Amy to make a recommendation on funds for H&SA to cover

15. H&SA Picnic

- a. Tuesday June 9<sup>th</sup> confirmed - Date confirmed with Lions
- b. Book attractions - Nimble Bus, Game Asylum, Kiddie Fun Trax, Bingemans, Rangers, Fire truck (Amanda asking)
- c. Baseball canceled for date- Melissa
- d. Let cops know - Melissa



e. Railroad (Amanda)

16. Parents Forum: Questions and Ideas!

Next Meeting: December 11<sup>th</sup> 6:30 p.m.

**Citizenship Award Criteria**

- a. Currently - Friendly, helpful, genuine, kind, considerate, cooperative, honest, actively involved in the school community and academically committed.
- b. Would like to consolidate into 3-4 adjectives
- c. Federation of H&SA Citizenship Award includes:
  - i. This award is for a student who demonstrates a concern for the betterment of society at school and in the community. This concern should be shown by having a helpful and considerate attitude towards classmates, teachers, and staff and by being involved in extracurricular activities, training programs and/or community service
  - ii. To be nominated the student must demonstrate some or all of the following:
    - 1. A helpful and considerate, respectful attitude toward classmates, teachers and other staff.
    - 2. An involvement in extracurricular activities.
    - 3. An involvement in community activities and training programs.

2019-2020 Home & School Meeting Dates

Time - 6:30 to 8:00

Location - School Library

September 25, 2019  
 October 9, 2019  
 November 13, 2019  
 December 11, 2019  
 January 22, 2020  
 February 12, 2020

March 25, 2020  
 April 8, 2020  
 May 13, 2020  
 June 17, 2020 at the Grill

St. Jacobs Public School - Home & School Association Members

Name	Position	Address	Phone Number	Email
Michelle McMillan				



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Joe / Jenn May	Treasurer			
Wendy Martin	Secretary			
Melissa Annett	President			
Amanda Palmer	Vice President			
Joanna Pearce				
Kelly Bebenek	Secretary			
Kirsten Boileau				