**Suddaby School Council Meeting Minutes**

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| Location: | Suddaby School Library |
| Date: | Monday October 7th, 2019 |
| Time: | **7pm** |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Katherine Akins | y | Kathryn Blair | y | Kerri Begley | y | Kriti Bhattacharya |  |
| Beth Borody |  | Amanda DiBattista | y | Annie Doran | x | Bryan Grimwood | y |
| Tara Bedard | y | Brennan Hardy | x | Tania Karbovanets | y |  |  |
| Carlie Leroux | y | Kate Leslie | y | Paul Radford | x |  |  |
| Wendy Saulesleja | y | Soumya Dutta Roy |  | Christina Stavrou |  |  |  |
| Melissa Cressman |  | Wendy Daley | y |  |  |  |  |
| Samantha Hutchison | y | Karin Korth | y |  |  |  |  |
| Vanessa Schultz |  | Stephanie Meyer |  |  |  |  |  |

We have quorum tonight!!

**Welcome & Introductions**

1. Minutes of Previous Meeting

Minutes from previous meeting posted on information board.

Minutes approved.

2. Financial Update

No change in finances to update. $15,542.31 in account. Popcorn day to report still but looking at roughly $300.00.

No change to WEFI account.

3. Principal Report

**Ministry Supported Professional Development**: Suddaby has been selected for extra support for both Literacy and Mathematics. The funding for the Wrap-around model allows our staff to be supported by a Learning Support Teacher as we focus on specific skills. We have 6-8 weeks of support 3 times during the school year. Our current focus is on early literacy skills and math skills.

We will begin with 8 teachers – 4 each for literacy and math. As we move further into the PD support we will try to build the capacity of more teachers by involving them in the supported PD opportunities.

Question: How do areas get identified? Response: A variety of information sources including EQAO.

**Construction Update:** The office is now finished and we are just waiting for the furniture to arrive so we can make the move back from Room 1. The staff work room and storage room are now operating. A few items remain to be completed and are scheduled for November or December. These items will generally be completed after hours as they are for the air exchange units in the classrooms. The tarmac painting has been completed and seems to be well received by the students.

**Progress Reports:** Reports go home on November 11. Staff will begin working on these in the next few weeks. Interviews are currently scheduled for Friday, November 15. More information will come home closer to the date.

4. Staff Representative Report

No report other than to encourage people to watch School Day.

5. Subcommittee Reports

 - Fundraising

 Popcorn day will be moved up one week to October 24 to accommodate Halloween.

 Movie Night dates will be confirmed. Gym has been booked for Thursday nights prior to PD days.

 VESEY bulb orders have come in and will be processed (Kathryn)

 Kate introduced “Flip Give”: an online fundraising program that is free to access and relatively user friendly once the word has been spread. Is this something that Council may consider for fundraising? How does the money come? Kate indicates that money is requested at any point and is withdrawn in $100 increments. The challenge is to get school community involved. Wendy Daley will check it out and vet it.

 - Grant writing committee update (Bryan and Kathryn)

Met last week and generated a series of questions to address.

Are rocks from old Tim Horton’s available for donation? Wendy D. says property is not for sale and not going anyway.

How much responsibility does Council and Board have for landscaping? Wendy D. says she will look into to understand process for landscape policy, design, and development.

Council contacts with landscapers? Katherine A. indicates she has some contacts and will reach out. Karin K. says “love my hood” will match up to $15,000 of cash and in-kind (e.g., volunteer labour) opportunities. Could we approach this group to top up funds for playground replacement? Karin K. will look into coordinate a meeting with “love my hood” folks?

Will backstop take down cause upset among student population or alter current activities? Wendy D. suggests it won’t be.

Will drainage of backyard be an issue for outdoor classroom install? Wendy D. will look into it further. Also committee needs talk to Annie about information collected when she spoke with REEP.

Who can build this? Wendy D. indicates that we need to have a landscape plan with drawings and price points. Wendy S. indicates that there is a list of board approved landscape venders. Question: are there publicly accessible policies that are relevant here and easy to access? Would save time at council meetings.

More questions identified for board representative.

Current planters in backyard – who is responsible for these? Kate L. indicates that we have grant money to buy flowers. Shall we use these planters to plant flowers that we already have a grant for? Council supports this idea. Install will happen October 12 with Keenan.

Some grants we’re looking at require showing scheduled community use. Does council have any ideas? CFNA perhaps – Kathryn will look into it. Porch Talks – Bryan will look into it. If anyone knows of an organization to suggest, please pass on to Kathryn or Bryan.

Currently looking at TD and GRCA. Suggestion also to look at Scotia Bank.

 - Playground

Revised quotes have been obtained from Blue Imp. This was based on Council feedback for additional features like a curving slide, low accessible bar, and less square in shape.

Revised design addresses most feedback.

Last page of revised design includes installation cost of roughly $17,000.00, which is much more than what we were initially quoted. Wendy S. asked Blue Imp about difference in cost and Blue Imp contact said she would look into possible adjustments.

Colours are adjustable. Can we add brown colours to make it look more natural?

Plan would include ramping up from school. One additional ramp

Ground cover would be natural fibres (loose mulch like). As of today, that would be board provided.

Cost of revised design $37,501 for equipment, $1330.00 for delivery of equipment, and installation $16,995.00 for a total of $55,826 + $7257.28 tax = $63,083.38.

Motion made by Katherine A., seconded by Bryan G.

* To give playground committee permission to submit the three current proposals to board, with preference for the most recent and revised Blue Imp design.
* All approved.

 - WRAPSC – how councils can help raise EQAO scores

Council functioning and involvement at other schools varies. Consider offering grade 6 child care to encourage other parents to participate. To recruit or involve others, go to community and ask what can council do to support EQAO scores?

What else is Council doing or what else can Council do to support community? Strong Start, volunteer support, event participation like math games, babysitting during events, math resources and manipulatives or math game lending program that Council could support (but need ideas from teachers).

Discussion on math night event.

 -New subcommittee (Katha)

Called “Reading Support” subcommittee. Wheels are in motion. Participants and volunteers are coming forward.

6. Focus items

-Strong Start Program

Busy recruiting volunteers. Currently have 12.5 volunteer hours per week. Need more than that but Katherine is waiting to hear back from some volunteers. Require 1 hour per week for each child involved.

Room 12 is empty. Strong Start can be set up there.

Need more volunteers so please reach out and pass possible contacts to Katherine A.

-Volunteer Contact List (we need emails)

Carlie L. asks about getting email information from contacts who expressed interest in volunteering for Council events. Amanda D. offers to make some initial calls. Carlie and Amanda will coordinate on the side.

-Shared File (Google Docs / Sharepoint)

Thoughts on using file share for communicating among council. Carlie L. and Brennan H. will set something up for Council and pass updates along to Council.

-Info Board (Access to, supplies)

Please pass along information or postings to Carlie L., who will share it with Wendy D. for vetting and school’s stamp of approval. Council group picture will occur next meeting.

-Council email (Access to, communications manager)

Kate L. suggests we need to have coordinated communications. Carlie L. and Brennan H. will take on responsibility for Suddaby Council email address. Facebook page for playground is managed by Wendy S.

-Veseys fundraiser update (Kathryn)

Updates provided earlier in meeting agenda.

* Amanda D. indicates that there is another art project supported by grant received by CFNA. This project involves artistically designed poles. Will bring pictures to next meeting in order to illustrate examples.
* Fence art project is nearing completion.

7. Other

8. Next meeting – November 18

Motion to adjourn approved by all at 8:27 pm.