

NEW! TRILLIUM ATTENDANCE EMAIL OPTION

If your child is going to be absent from school or arriving late, please remember to leave a message on the school attendance voicemail (519) 570-8139 Ext. 3864. The attendance voicemail is available 24 hours a day, 7 days a week.



As an alternative to leaving a voicemail on the school attendance line, you can now **email** the school with your child's absence. To report an absence, please send an email to:

triattendance@wrdsb.on.ca

and include the following information:

- Subject Line: Student's Name and reason for the absence
- Body of Email:
 - Student's name
 - grade
 - class
 - your name
 - additional details for the absence

We hope that you will appreciate this convenient way to notify us of your child's absence or lateness. Trillium is one of only a handful of schools that are testing this new method, so we appreciate any feedback.

